



APPLICATION FOR FULL TIME PROGRAMS ACADEMY OF INFORMATION TECHNOLOGY

CRICOS: 02155J

Course Preferences:

- Certificate III in Information Technology (Software Applications)
- Certificate IV in Information Technology (Multimedia)
- Certificate IV in E-Business
- Diploma of Information Technology (Software Development)
- Diploma of Information Technology (Multimedia Integration)
- Diploma of E-Business
- Advanced Diploma of E-Business
- Correspondence
- Certificate III Graphic Prepress
- Advanced Diploma of Multimedia Integration (Development & Programming)
- Advanced Diploma of Multimedia Integration (Design & Animation)

Intake Date:

- 3rd January 2006
- 13th March 2006
- 1st May 2006
- 17th July 2006
- 4th September 2006
- 13th November 2006
- 8th January 2007

Personal Details:

First Name: Sex: Male Female

Family Name: Date of Birth: Day Month Year

Address: PO Box or Street Address

City/Suburb: State: Postcode:

Country: Country of Citizenship:

Home Ph: Fax: Mobile:

E-mail:

Highest Level of Education: Year Completed:

Are you currently studying? Yes No Expected date of Completion: Day Month Year

International Students:

Overseas Address: PO Box or Street Address

City/Suburb: State: Postcode:

Country: Home Ph: Fax:

Passport Number: Expiry Date: Day Month Year

Visa Number: Expiry Date: Day Month Year Type:

Is English your first language? Yes No Have you studied English in Australia? Yes No

Level of English Studied: English School:

Date of Completion of English Study: Day Month Year

Do you have Health Cover? Yes No Number: Expiry Date: Day Month Year

Do you need accomodation assistance? Yes No

Agent Details:

Company Name:	HOMESTAY & EDUCATION AUSTRALIA	Agent Name:	Kazu Tanaka		
Address:	PO Box or Street Address Suite 103, Level 1, 379-383 Pitt Street Sydney NSW 2000 Australia				
Phone:	02 9268 0933	Fax:	02 9268 0399	Email:	info@study-au.com

Application Checklist:

Local Students:

Please complete this form and attach the following documents:

- Proof of Australian Citizenship (eg. Passport, Birth Certificate)
- Certified copies of your most recent Academic transcripts

International Students:

Please complete this form and attach the following documents:

- English test results
- Certified copies of your most recent Academic transcripts
- Certified copy of your Passport
- Certified copy of your Visa

Terms and Conditions of Enrolment:

1. AIT's enrolment fee is non-refundable.
 2. Cancellations of enrolment must be received in writing from the applicant with full explanation of circumstances to the Administration Manager.
 3. All refunds will be made to the person that originally paid the fee.
 4. If the applicant cancels more than 28 days before a program begins, AIT will refund all paid tuition fees.
 5. If an applicant cancels 28 days or less before a program begins, AIT will refund 80% of the tuition fees.
 6. If an applicant cancels during a program, any unused paid fees will be kept by AIT for non-recoverable damages. These fees will be held by AIT for a period of six (6) months and can be used if the student decides to study at AIT within this time. Held fees are non-transferrable and non-refundable.
 7. If a student cancels the course due to illness (supported by professional medical evidence) 50% of the paid tuition fees will be refunded pro rata.
 8. Health Cover Premiums will only be refunded in full before a student arrives in Australia. Health Cover Premiums will not be refunded once a student is in Australia.
 9. All refunds will be made in Australian dollars without any interest accrued.
 10. Course fees must be paid by the due date or they will be susceptible to a late fee.
 11. Students that breach any policies of AIT will be at risk of expulsion. If a student is expelled from AIT, any unused paid fees will be kept by AIT for non-refundable damages.
 12. This agreement does not remove the right to take further action under Australia's consumer protection laws. AIT's dispute resolution processes do not inhibit the student's right to pursue other legal remedies.
 13. As a condition of enrolment at AIT, students give permission for work they produce (including but not limited to assignments, drawings, project development, client projects, coursework and any computer based renderings, artwork, animations, games models and audio created at or submitted to AIT) to be used in the promotion of and creation of marketing material for AIT.
 14. All refunds will be made by AIT within 14 days of approval.
- International Students
15. Accommodation and Airport pickup fees are non-refundable.
 16. If the initial offshore Student Visa application is rejected, all paid fees will be refunded based on the following conditions:
 - The student must notify AIT in writing within 28 days of the rejection letter being issued
 - The rejection letter from DIMIA must be attached.
 17. If a student's Visa is cancelled due to a breach of the conditions under which it was issued, the college retains unused paid fees for unrecoverable damages for that course.
 18. If AIT cancels the course for any reason, all fees will be refunded (including enrolment fee & health cover premiums) within two weeks of cancellation.
 19. In accordance to the regulations of DIMIA, students must attend at least 80% of their scheduled classes. If this requirement is not met, the students will not be eligible to graduate from AIT.
 20. International students are advised that their information may be made available to Commonwealth and State agencies.

I declare that the information I have provided in this application form is complete and correct. I understand that giving false, misleading or incomplete information may result in the refusal of my application or termination of my enrolment. I agree to abide by the Cancellation and Refund Policy as listed on this form. I have read and fully understood the terms and conditions of my enrolment at AIT.

Signature of Student _____ Date: _____

Signature of Guardian (if under 18 years) _____

