

## ENGLISH (ELICOS)

### Courses, Dates and Fees Jan - Dec 2012

Courses offered by Shafston House College Ltd trading as Shafston International College  
CRICOS Provider Code: 01542F

Updated 28 September 2011

### INTENSIVE GENERAL ENGLISH - My English Program

**My English Program** is an innovative program allowing students to choose the best way to improve their English and to focus on the areas of English that they really want to activate. With our dynamic new **FOCUS classes**, we will activate your language ability by providing you with an intensive focus on the skill area you nominate as your area of need (in conjunction with our assessment team).

Your unique learner profile will allow the English professionals at Shafston to tailor an English program to best meet your unique profile – we will look at your strengths and discuss with you which skill areas you would like to develop more.

**My English Program** is more than learning English. It is a unique partnership between you, your teachers and the whole Shafston team! We will map for you a course of study, show you how to access many extra language activities and student services on our My English Program Student Portal and introduce you to an exciting dynamic afternoon program that focuses on results and increased interaction every afternoon.

COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>General English - My English Program - Intensive (CRICOS 021673G)</b> (Full time 25 hours / week) - Enrolments of 1 - 11 weeks - Enrolments of 12 - 24 weeks - Enrolments of 25 - 40 weeks - Enrolments of 41 weeks or more	<b>Every Monday</b> <b>Orientation 8:30 am</b> If the intake date falls on a public holiday as listed on page 6 the intake will be on the following Business Day.	\$340/week \$330/week \$320/week \$290/week
(Part time 15 hours / week)		\$240/week
<b>Evening Classes</b> (Full time 20 hours / week) - Enrolments of 1 - 11 weeks - Enrolments of 12 weeks or more	<i>(Brisbane Campus Only)</i>  <b>Every Monday</b> Orientation 3pm	\$260/week \$240/week
Work Books and Learning Materials		\$14/week*

### IELTS PREPARATION COURSE Shafston IELTS Exam Preparation Centre

The Academic English program is a full time IELTS test preparation course for students at intermediate level or above. IELTS is a comprehensive test of English language proficiency designed to assess the ability of non-native speakers. IELTS exams are held every four weeks in Brisbane and Southport.

COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>Open Class IELTS Preparation (CRICOS 021674F)</b> (Full time 25 hours / week) - Enrolments of 1 - 11 weeks - Enrolments of 12 - 24 weeks - Enrolments of 25 - 40 weeks - Enrolments of 41 weeks or more	<b>Every Monday</b> <b>Orientation 8:30 am</b> If the intake date falls on a public holiday as listed on page 6 the intake will be on the following Business Day.  (Preferred Course Start Dates: 9 January 2012, 13 February 2012, 19 March 2012, 23 April 2012, 28 May 2012, 2 July 2012, 6 August 2012, 10 September 2012, 15 October 2012, 19 November 2012, 2 January 2013)	\$340/week \$330/week \$320/week \$290/week
<b>Evening Classes</b> (Full time 20 hours / week) - Enrolments of 1 - 11 weeks - Enrolments of 12 weeks or more	<i>(Brisbane Campus Only)</i>  <b>Every Monday</b> Orientation 3pm	\$260/week \$240/week
<b>IELTS Target (CRICOS 021674F)</b> (Full time 25 hours / week) - 1 Term (10 weeks) - 2 Terms (20 weeks) - 3 Terms (30 weeks)	<b>Every Monday</b> <b>Orientation 8:30 am</b> If the intake date falls on a public holiday as listed on page 6 the intake will be on the following Business Day.  (Preferred Course Start Dates: 9 January 2012, 13 February 2012, 19 March 2012, 23 April 2012, 28 May 2012, 2 July 2012, 6 August 2012, 10 September 2012, 15 October 2012, 19 November 2012, 2 January 2013)	\$3400 \$6600 \$9600
Work Books and Learning Materials		\$14/week*

# Courses, Dates & Fees Jan - Dec 2012



## ENGLISH (ELICOS)

Courses offered by Shafston House College Ltd trading as Shafston International College / CRICOS Provider Code: 01542F

PREPARATION FOR TOEFL		Shafston Public TOEFL iBT Test Centre
Shafston provides full time TOEFL (Test of English as a Foreign Language) preparation for students at Intermediate, Upper-Intermediate & Advanced levels of English.		
COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>TOEFL Preparation (CRICOS 070041M)</b> (6 weeks, Full time 25 hours / week) TOEFL Exam Dates 2012: 12 March 2012, 9 April 2012, 14 May 2012, 11 June 2012, 9 July 2012, 13 August 2012, 24 September 2012, 22 October 2012, 12 November 2012, 10 December 2012	<i>(Brisbane Campus Only)</i> 20 February 2012 (6 weeks), 14 May 2012 (6 weeks), 6 August 2012 (6 weeks), 29 October 2012 (6 weeks)	<b>Tuition</b> \$2,040 <b>Books</b> \$84* <b>Total</b> \$2,124

CAMBRIDGE EXAM PREPARATION		
Shafston is one of Australia's largest providers of preparation programs for the University of Cambridge ESOL Examinations. They are highly valued by employers in many countries, especially Europe. Of the highly-trained Shafston Cambridge teachers many are also Cambridge Examiners, which enables students in the program to get firsthand information regarding the examination process. Shafston Cambridge Exam Centre (SCEC) is an authorised Centre for Cambridge ESOL in Australia.		
COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>Cambridge Preliminary English Test (PET) (CRICOS 046000J)</b> (11 weeks, Full time 25 hours / week, <b>closed class</b> ) Exam Dates: 28 January 2012, 10 February 2012, 28 March 2012, 26 April 2012, 24 May 2012, 8 June 2012, 23 June, 6 July 2012, 11 August 2012, 14 September 2012, 26 October 2012, 22 November 2012, 8 December	<i>(Brisbane Campus Only)</i> 9 January 2012 (11 weeks) 26 March 2012 (11 weeks) 2 July 2012 (11 weeks) 24 September 2012 (11 weeks)	<b>Tuition</b> \$3,740 <b>Books</b> \$154* <b>Exam</b> \$135* (CB) <b>Total</b> \$4,029
<b>Cambridge First Certificate in English (FCE) (CRICOS 070043J)</b> (12 weeks, Full time 25 hours / week) Exam Dates: - 24 March 2012 - 16 June 2012 - 28 September 2012 - 30 November 2012	<i>(Brisbane &amp; Gold Coast Campuses)</i> 3 January 2012 (12 weeks) 26 March 2012 (12 weeks) 9 July 2012 (12 weeks) 10 September 2012 (12 weeks)	<b>Tuition</b> \$3,960 <b>Books</b> \$168* <b>Exam</b> \$250* (CB) <b>Total</b> \$4,378
<b>Open Class Cambridge First Certificate in English (FCE) (CRICOS 021673G)</b> (Full time 25 hours / week, <b>open class</b> ) Exam Dates: 21 January 2012, 25 February 2012, 24 March 2012, 12 April 2012, 26 May 2012, 16 June 2012, 14 July 2012, 11 August 2012, 28 September 2012, 20 October 2012, 30 November 2012 - Enrolments of 1 - 11 weeks - Enrolments of 12 - 24 weeks - Enrolments of 25 - 40 weeks - Enrolments of 41 weeks or more	<i>(Brisbane Campus Only)</i> <b>Every Monday</b> <b>Orientation 8:30 am</b> If the intake date falls on a public holiday as listed below the intake will be on the following Business Day.  (Preferred Course Start Dates: 16 January 2012, 9 April 2012, 2 July 2012, 24 September 2012, 17 December 2012 Preferred Duration: 12 weeks)	<b>Books</b> \$14/week* <b>Exam</b> \$250* (CB)  \$340/week \$330/week \$320/week \$290/week
<b>Cambridge Certificate in English (CAE) (CRICOS 070045G)</b> (12 weeks, Full time 25 hours / week, <b>closed class</b> ) Exam Dates: 21 January 2012, 16 February 2012, 23 March 2012, 14 April 2012, 31 May 2012, 23 June 2012, 7 July 2012, 10 August 2012, 22 September 2012, 27 October 2012, 8 December 2012	<i>(Brisbane &amp; Gold Coast Campuses)</i> 3 January 2012, 2 April 2012, 2 July 2012, 17 September 2012	<b>Tuition</b> \$3,960 <b>Books</b> \$168* <b>Exam</b> \$260* (CB) <b>Total</b> \$4,388
<b>Open Class Cambridge Certificate in English (CAE) (CRICOS 021673G)</b> (Full time 25 hours / week, <b>open class</b> ) Exam Dates: 21 January 2012, 16 February 2012, 23 March 2012, 14 April 2012, 31 May 2012, 23 June 2012, 7 July 2012, 10 August 2012, 22 September 2012, 27 October 2012, 8 December 2012 - Enrolments of 1 - 11 weeks - Enrolments of 12 - 24 weeks - Enrolments of 25 - 40 weeks - Enrolments of 41 weeks or more	<i>(Brisbane Campus Only)</i> <b>Every Monday</b> <b>Orientation 8:30 am</b> If the intake date falls on a public holiday as listed below the intake will be on the following Business Day.  (Preferred Course Start Dates: 9 January 2012, 2 April 2012, 25 June 2012, 17 September 2012, 10 December 2012 Preferred Duration: 12 weeks)	<b>Books</b> \$14/week* <b>Exam</b> \$260* (CB)  \$340/week \$330/week \$320/week \$290/week
<b>Cambridge Certificate of Proficiency in English (CPE) (CRICOS 038097F)</b> (10 weeks, Full time 25 hours / week, <b>closed class</b> ) Exam Dates: - 10 March 2012	<i>(Brisbane Campus Only)</i> 3 January 2012 (10 weeks)	<b>Tuition</b> \$3,400 <b>Books</b> \$140* <b>Exam</b> \$386* (PB) <b>Total</b> \$3,836
(12 weeks, Full time 25 hours / week, <b>closed class</b> ) Exam Dates: - 12 May 2012 - 14 June 2012 - 10 November 2012 - 1 December 2012 - 6 December 2012	<i>(Brisbane Campus Only)</i> 19 March 2012 (12 weeks) 10 September 2012 (12 weeks)	<b>Tuition</b> \$3,960 <b>Books</b> \$168* <b>Exam</b> \$386* (PB) <b>Total</b> \$4,514

\* Price includes GST

Key: CB: Computer Based / PB: Paper Based. Visit [www.cambridgeexam.com.au](http://www.cambridgeexam.com.au) for more information.

# Courses, Dates & Fees Jan - Dec 2012



## ENGLISH (ELICOS)

Courses offered by Shafston House College Ltd trading as Shafston International College  
 CRICOS Provider Code: 01542F

CAMBRIDGE BUSINESS EXAM PREPARATION		
COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>Business English Certificate (BEC) (CRICOS 070044G)</b> <b>Cambridge BEC - Vantage &amp; Higher</b> (10 weeks, Full time 25 hours / week, <b>closed class</b> ) Exam Dates: <ul style="list-style-type: none"> <li>- 23 March 2012</li> <li>- 9 June 2012</li> <li>- 8 September 2012</li> <li>- 28 November 2012</li> </ul>	(Brisbane Campus Only)  16 January 2012 (10 weeks) 2 April 2012 (10 weeks) 2 July 2012 (10 weeks) 17 September 2012 (10 weeks)	<b>Tuition</b> \$3,400 <b>Books</b> \$140* <b>Exam</b> \$250/\$290* <b>Total</b> \$3,790
<b>Open Class Cambridge BEC - Vantage (CRICOS 021673G)</b> (Full time 25 hours / week, <b>open class</b> ) Exam Dates: <ul style="list-style-type: none"> <li>28 January 2012, 24 February 2012, 23 March 2012, 14 April 2012,</li> <li>3 May 2012, 9 June 2012, 22 June 2012, 7 July 2012, 3 August 2012,</li> <li>8 September 2012, 20 October 2012, 10 November 2012,</li> <li>28 November 2012, 14 December 2012</li> <li>- Enrolments of 1 - 11 weeks</li> <li>- Enrolments of 12 - 24 weeks</li> <li>- Enrolments of 25 - 40 weeks</li> <li>- Enrolments of 41 weeks or more</li> </ul>	(Brisbane Campus Only) <b>Every Monday</b> <b>Orientation 8:30 am</b> If the intake date falls on a public holiday as listed below the intake will be on the following Business Day.  (Preferred Course Start Dates: 27 February 2012, 8 May 2012, 16 July 2012, 24 September 2012, 3 December 2012 Preferred Duration: 10 weeks)	<b>Books</b> \$14/week* <b>Exam</b> \$250  \$340/week \$330/week \$320/week \$290/week

PREPARATION FOR TOEIC		Shafston Authorised Public TOEIC Test Centre
TOEIC Target - Improve your TOEIC score by *100 points in only 10 weeks or improve by 200 points in 20 weeks or 300 points after 30 weeks in the program!		
COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>TOEIC Preparation (CRICOS 070042K)</b> (6 weeks, Full time 25 hours / week) TOEIC Exam Dates 2012: <ul style="list-style-type: none"> <li>20 January 2012, 17 February 2012, 16 March 2012, 13 April 2012</li> <li>11 May 2012, 8 June 2012, 6 July 2012, 3 August 2012,</li> <li>31 August 2012, 28 September 2012, 26 October 2012,</li> <li>23 November 2012, 14 December 2012</li> </ul>	(Brisbane Campus Only)  9 January 2012 (6 weeks), 2 April 2012 (6 weeks), 25 June 2012 (6 weeks), 17 September 2012 (6 weeks)	<b>Tuition</b> \$2,040 <b>Books</b> \$84* <b>Total</b> \$2,124
<b>Open Class TOEIC Preparation (Any Monday) (CRICOS 070042K)</b> (Full time 25 hours / week, <b>open class</b> ) <ul style="list-style-type: none"> <li>- Enrolments of 1 - 11 weeks</li> <li>- Enrolments of 12 - 24 weeks</li> <li>- Enrolments of 25 - 40 weeks</li> <li>- Enrolments of 41 weeks or more</li> </ul> Exam Dates: As per above	<b>TOEIC Target 600</b> Any Monday: 2 April – 8 June 2012 Any Monday: 30 July – 5 October 2012 <b>TOEIC Target 700</b> Any Monday: 11 June – 17 August 2012 Any Monday: 8 October – 14 December 2012 <b>TOEIC Target 800</b> Any Monday: 20 August – 26 October 2012	\$340/week \$330/week \$320/week \$290/week
<b>TOEIC Target (CRICOS 070042K)</b> (Full time 25 hours / week) <ul style="list-style-type: none"> <li>- 1 Term (10 weeks)</li> <li>- 2 Terms (20 weeks)</li> <li>- 3 Terms (30 weeks)</li> </ul>	<b>Every Monday</b> <b>Orientation 8:30 am</b> If the intake date falls on a public holiday as listed on page 6 the intake will be on the following Business Day.  Preferred Start Dates: <b>With TOEIC 500:</b> 2 April 2012, 30 July 2012 <b>With TOEIC 600:</b> 11 June 2012, 8 October 2012 <b>With TOEIC 700:</b> 20 August 2012	\$3400 \$6600 \$9600  <b>Books</b> \$14/week*

PRIVATE TUITION		
COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>Private Tuition (English Courses Only)</b> (Minimum Booking 5 hours)	<b>Every Monday</b>	\$90/hour

\*Conditions Apply

# Courses, Dates & Fees Jan - Dec 2012

## ENGLISH (ELICOS)

Courses offered by Shafston House College Ltd trading as Shafston International College  
 CRICOS Provider Code: 01542F

### TESOL

The Certificate IV in TESOL is a Nationally Recognised Course. It takes a competency based approach to training, which ensures that it is clearly focused on the skills, knowledge and attitudes necessary for teaching English to speakers of other languages. This course has a prerequisite of at least year 10 or equivalent and IELTS 5.5 or equivalent.

COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>30920QLD Certificate IV in TESOL</b> (8 weeks, Full time 28 hours "face to face" + 13 hours supervised study & practical training/week).	<i>(Brisbane Campus Only)</i> 9 January 2012 (8 weeks), 26 March 2012 (8 weeks), 11 June 2012 (8 weeks), 20 August 2012 (8 weeks), 29 October 2012 (8 weeks)	<b>Tuition</b> \$3,800 <b>Books</b> \$300* <b>Total</b> \$4,100

### SHAFSTON STUDY TOURS & HOLIDAY PROGRAMS

COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>Holiday Program</b> Study Tour Program for Groups Shafston specialises in all types of study tours. For more information, please visit us online at <a href="http://www.studytouraustralia.com.au">www.studytouraustralia.com.au</a>	<b>Any Date</b> Any length	By Quotation
<b>Summer Camp Program</b> For individual students and small groups. (Part-time English and Activities)	<b>Any Monday</b> Runs during January, February and July, August only	<b>Tuition</b> \$260 <b>Activities</b> \$220*

## Shafston School of Business

Courses offered by Shafston Training One Pty Ltd / CRICOS Provider Code: 02687C

### BUSINESS

The Shafston School of Business offers contemporary training leading to qualifications which are recognised and valued throughout the world.

COURSE	START DATES	FEES (\$AUD)
<b>Application Fee (All Courses)</b>		\$220
<b>BSB40207 Certificate IV in Business</b> (CRICOS 070227A) 26 weeks	<i>(Brisbane &amp; Gold Coast Campuses)</i> 9 January 2012 (Orientation 6 January 2012) 6 February 2012 (Orientation 3 February 2012) 5 March 2012 (Orientation 2 March 2012) 9 April 2012 (Orientation 6 April 2012) 7 May 2012 (Orientation 4 May 2012) 4 June 2012 (Orientation 1 June 2012) 9 July 2012 (Orientation 6 July 2012) 6 August 2012 (Orientation 3 August 2012) 3 September 2012 (Orientation 31 August 2012) 8 October 2012 (Orientation 5 October 2012) 5 November 2012 (Orientation 2 November 2012) 3 December 2012 (Orientation 30 November 2012)	<b>Tuition</b> \$4,995 <b>Books</b> \$200**
<b>BSB50207 Diploma of Business</b> (CRICOS 070232D) 28 weeks	<i>(Brisbane &amp; Gold Coast Campuses)</i> 16 January 2012 (Orientation 13 January 2012) 6 February 2012 (Orientation 3 February 2012) 19 March 2012 (Orientation 16 March 2012) 23 April 2012 (Orientation 20 April 2012) 14 May 2012 (Orientation 11 May 2012) 4 June 2012 (Orientation 1 June 2012) 30 July 2012 (Orientation 27 July 2012) 20 August 2012 (Orientation 17 August 2012) 10 September 2012 (Orientation 7 September 2012) 5 November 2012 (Orientation 2 November 2012) 26 November 2012 (Orientation 23 November 2012) 17 December 2012 (Orientation 14 December 2012)	<b>Tuition</b> \$4,995 <b>Books</b> \$160**
<b>PACKAGES</b>		
<b>BSB40207 Certificate IV in Business</b> (CRICOS 070227A) 26 weeks + <b>BSB50207 Diploma of Business</b> (CRICOS 070232D) 28 weeks	<i>(Brisbane &amp; Gold Coast Campuses)</i> As per Certificate IV in Business Start Dates	<b>Tuition</b> \$9,990 <b>Books</b> \$360**

# Courses, Dates & Fees Jan - Dec 2012



## MANSIONS - BRISBANE

Independently owned and operated by **Brisbane City Student Accommodation PTY LTD.**

Shafston Mansions is a purpose-built student accommodation facility located adjacent to the historic grounds of Shafston House. Students can enjoy single, double or triple room accommodation each with its own bathroom and kitchen.

RATES				
Placement Fee \$220	SHORT TERM (Up to 11 Weeks)		LONG TERM (12-23 Weeks)	LONG TERM (24 Weeks or more)
	Daily	Weekly	Weekly	Weekly
<b>Premier Deluxe Private (Riverfront)</b>	\$100 per night	\$395	\$360	\$335
<b>Premier Deluxe Twin Share (Riverfront)</b>	\$70 per night, per person	\$210 per person	\$195 per person	\$180 per person
<b>Deluxe Private (Non Riverfront)</b>	\$90 per night	\$375	\$345	\$315
<b>Deluxe Twin Share (Non Riverfront)</b>	\$60 per night, per person	\$200 per person	\$185 per person	\$170 per person
<b>Dormitory Private (Riverfront)</b>	N/A	N/A	\$440	\$430
<b>Dormitory Triple Share (Riverfront)</b>	N/A	\$180 per person	\$170 per person	\$160 per person

Conditions: tenant must tender a Visa or Mastercard imprint with authority to deduct any outstanding amounts as per standard terms and conditions, including for any loss or damage caused by the tenant. Cancellation fees apply. ([www.shafston.edu/general/accommodation/university-mansions.html](http://www.shafston.edu/general/accommodation/university-mansions.html))

## RESORT STYLE STUDENT APARTMENTS - GOLD COAST

Independently owned and operated by **Blue Water Bay Luxury Villas**. Discounted rates for Shafston College students.

RATES	
<b>Placement Fee (All Types)</b>	\$220*
<b>Type A Apartment</b> - Two bedroom unit (4 single beds) - Room Share (Room has 2 single beds) - Private Room (Room has 2 single beds)	\$170/week \$340/week
<b>Type C Apartment</b> - One bedroom unit with 1 bed (1 queen bed)	\$490/week

Cancellation Policy: Prior to arrival, 29 Nights or more notice incurs no cancellation fee, 28-15 nights notice incurs a cancellation fee equivalent to 1 weeks rent, 14 nights or less notice incurs a cancellation fee equivalent to 2 weeks rent, after arrival 4 weeks notice is required.

1 extra night \$55.00 for twin and \$110.00 for single, 2 nights \$110.00 for twin and \$220.00 for single, 3 nights or more the weekly rate applies. Credit card details or a cash bond (\$300.00) is required on check-in. Minimum stay is 4 weeks. Students may share kitchen and living areas with other gender students. Wireless internet is available at student's expense.

See <http://bluewaterbay.com.au/site/terms/> for full terms and conditions. Valid until Dec 31 2012.

## SHAFSTON HOMESTAY SERVICES - BRISBANE AND GOLD COAST

Homestay Family Accommodation is a great way to be introduced to Australian life and culture. With over 400 qualified and monitored Homestay families hosting Shafston students we are able to meet just about any request. We will find the best family for you! Our Homestay staff are always available to help you settle into your 'new home' and help you understand the Australian way. Every Homestay Family has been interviewed and their home inspected by one of our team.

RATES	
	<b>Placement Fee \$220*</b>
<b>Homestay Accommodation - Room Only (no meals)</b>	\$157.50/week (\$22.50/day)
<b>Homestay Accommodation - Half Board (2 meals/day weekdays, 3 meals/day weekends)</b>	\$217/week (\$31/day)
<b>Homestay Accommodation - Full Board (3 meals/day every day)</b>	\$238/week (\$34/day)
<b>Homestay Accommodation - Extra Care (3 meals/day every day, transport to and from college, laundry) **</b>	\$308/week (\$44/day)
<b>Gold Class Homestay Accommodation</b> These high quality homes are less than 15 minutes walk to Shafston with family members offering extra personal care and attention to their student guests.	<b>Placement Fee \$440*</b> \$259/week (\$37/day) - Half Board \$280/week (\$40/day) - Full Board

\*\* Compulsory for all students under 18 years of age

\* Price includes GST

# Courses, Dates & Fees Jan - Dec 2012



## Shafston Student Services

SHAFSTON SERVICES	
SHAFSTON STUDENT EMPLOYMENT	ONE TIME PAYMENT
Job Ready Program - Practical Employability Training	\$330
RSA (Responsible Service of Alcohol) Certificate	\$80
Barista Training	\$175
<b>Airport Pick-Up (Local Transfers)</b>	\$110*
<b>Airport Pick-Up and Return (Local Transfers)</b>	\$175*
<b>Airport Pick-Up (Brisbane to Gold Coast)</b>	\$215*
<b>Airport Pick-Up (Gold Coast to Brisbane)</b>	\$215*
<b>Airport Pick-Up and Return (Brisbane to Gold Coast)</b>	\$350*
<b>Airport Pick-Up and Return (Gold Coast to Brisbane)</b>	\$350*
<b>Under 18's Airport Check-in Service</b>	\$55
<b>Overseas Student Health Cover (OSHC)</b> Required by law for all Student Visa Holders	\$38 / month

\* Price includes GST

### HOLIDAYS 2012

<i>Monday, 2nd January 2012</i>	New Years Day Holiday	<i>Monday, 11th June 2012</i>	Queen's Birthday
<i>Thursday, 26th January 2012</i>	Australia Day	<i>Wednesday, 15th August 2012</i>	RNA Show (Brisbane Only)
<i>Friday, 6nd April 2012</i>	Good Friday	<i>Friday, 31st August 2012</i>	Annual Show (Gold Coast Only)
<i>Monday, 9th April 2012</i>	Easter Monday	<b>Monday, 24th December 2012</b>	<b>Closed for Christmas</b>
<i>Wednesday, 25th April 2012</i>	Anzac Day	<b>to Friday, 28th December 2012</b>	
<i>Monday, 7th May 2012</i>	Labour Day	<i>Tuesday, 1st January 2013</i>	New Years Day

PLEASE FAX, POST or EMAIL THE FOLLOWING PAGE



**PERSONAL DETAILS**

Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Male:  Female:   
 Overseas Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Nationality (as shown on passport): \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
 Passport Number: \_\_\_\_\_  
 Do you hold a visa to stay in Australia? Yes/No If Yes which type? \_\_\_\_\_  
 If No which type will you apply for? \_\_\_\_\_  
 If you have a student visa, when does your OSHC expire? \_\_\_\_\_ OSHC Membership #: \_\_\_\_\_  
 Do you have any Medical Conditions? \_\_\_\_\_

**PREVIOUS EDUCATION AND ENGLISH PROFICIENCY DETAILS**

What is your highest qualification? \_\_\_\_\_ Institution attended: \_\_\_\_\_ Year: \_\_\_\_\_  
 Do you have an English proficiency level rating (e.g. IELTS, TOEFL)? Yes/No  
 Test Name: \_\_\_\_\_ Date test taken: \_\_\_\_\_ Result: \_\_\_\_\_  
 Supporting documents attached:

**COURSE DETAILS**

Course 1: (**Location:** Brisbane  Gold Coast  )  
 Course: \_\_\_\_\_ Start Date: \_\_\_\_\_  
 Length: \_\_\_\_\_ Hours Per Week: \_\_\_\_\_ Application Fee: \_\_\_\_\_ Tuition Cost: \_\_\_\_\_  
 Text Books and Learning Materials Cost: \_\_\_\_\_ Exam Cost: \_\_\_\_\_ Total Cost: \_\_\_\_\_  
 Course 2: (**Location:** Brisbane  Gold Coast  )  
 Course: \_\_\_\_\_ Start Date: \_\_\_\_\_  
 Length: \_\_\_\_\_ Hours Per Week: \_\_\_\_\_ Application Fee: \_\_\_\_\_ Tuition Cost: \_\_\_\_\_  
 Text Books and Learning Materials Cost: \_\_\_\_\_ Exam Cost: \_\_\_\_\_ Total Cost: \_\_\_\_\_  
 Course 3: (**Location:** Brisbane  Gold Coast  )  
 Course: \_\_\_\_\_ Start Date: \_\_\_\_\_  
 Length: \_\_\_\_\_ Hours Per Week: \_\_\_\_\_ Application Fee: \_\_\_\_\_ Tuition Cost: \_\_\_\_\_  
 Text Books and Learning Materials Cost: \_\_\_\_\_ Exam Cost: \_\_\_\_\_ Total Cost: \_\_\_\_\_

**SHAFSTON SERVICES**

Job Ready Program:  Barrista Training:  RSA Certificate:  Airport Pick-Up (Brisbane/Gold Coast):  Airport Pick-Up & Return (Brisbane/Gold Coast):   
 OSHC Total Cost: \_\_\_\_\_ Total Cost: \_\_\_\_\_

**SHAFSTON STUDENT ACCOMMODATION**

**Brisbane Shafston Mansions**  **Gold Coast Student Apartments**   
 Placement Fee: \_\_\_\_\_ Number of Weeks: \_\_\_\_\_ Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
 Type of Room: \_\_\_\_\_ Under 18's Check In Service (Yes/No): \_\_\_\_\_ Total Cost: \_\_\_\_\_  
**Homestay**  
 Placement Fee: \_\_\_\_\_ Number of Weeks: \_\_\_\_\_ Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
 Type of Homestay: \_\_\_\_\_ Do you smoke?: \_\_\_\_\_ Are pets ok?: \_\_\_\_\_  
 Do you have any allergies/illnesses?: \_\_\_\_\_

\*\*\*\*\*

**TOTAL AMOUNT DUE:** \_\_\_\_\_

**AGENT DETAILS:**

**PAYMENT DETAILS**

**Cash / Bank Draft / Telegraphic Transfer / Mastercard / VISA**

Please make **Bank Drafts** payable to: Shafston  
 Please make **Telegraphic Transfers** payable to: Shafston House College Ltd  
 Commonwealth Bank of Australia, Brisbane QLD  
 BSB: 064189 Account Number: 10020156 (Student Visa)  
 BSB: 064189 Account Number: 10023365 (All other Visas)  
 Swift Number: CTBAU2S

**Credit Cards \***

Type: \_\_\_\_\_ Name on Card: \_\_\_\_\_  
 Card No:                      Signature: \_\_\_\_\_  
 Expiry date: \_\_\_\_\_ / \_\_\_\_\_ \*Payments made by credit card will incur the following charges: Mastercard/Visa/Bankcard of 1.5%

**We reserve the right to reject your enrolment unless the written agreement is signed**

# Written Agreement



## SHAFSTON HOUSE COLLEGE Ltd (CRICOS Provider Code: 01542F) (ELICOS Programs) Terms and Conditions of Refunds, Deferrals or Transfers

- Notification of cancellation or withdrawal from individual units or a program must be made in writing to Shafston prior to the start of the packaged program.
- Application and Accommodation Placement fees are not refundable.
- Cancellation in writing at least 4 weeks before the student's original packaged program start date attracts a full refund of fees paid except as in 2 above.
- Cancellation in writing less than 4 weeks before the student's original program start date but prior to the start date attracts a refund except as in 2 above & less \$500 cancellation fee.
- Cancellation after the student's original program start date will not attract a refund.
- If you notify us of your intention to withdraw before your original start date and are eligible for a refund as per 3 and 4 above, then the refund will be paid to you within four weeks of Shafston receiving your notification of withdrawal.
- In the case of visa refusal, a refund will be given up to the original program start date as long as written proof is presented, minus the application fee.
- No refunds will be given to students who are expelled for unacceptable behaviour or non-compliance with visa conditions.
- There are no refunds for public holidays or days you miss due to sickness or other reasons.
- Fees are not transferable between students.
- It is a course requirement that all fees as invoiced must be paid in full, failure to do so will result in a cancellation of enrolment and withholding of results.
- In the case of a student needing to return home urgently, the remainder of their course may be deferred and the fees may be held for up to one year in trust.
- Your program is indicated by the start and end dates on your Shafston acceptance letter.
- All fees & charges are payable upon invoice. Students may be precluded from sitting exams, receiving results or attending classes if fees are not paid by the date specified on the invoice.
- Any refund will be paid to the person or entity that originally paid the course fees and, where possible, in the same currency in which the fees were paid.
- Cambridge Preparation course candidates must pay all exam fees applicable.

### Transfer Policy

- Tuition fees remaining, less \$500 transfer fee, will be transferred to another institution if a student reaches the required IELTS score for higher studies entry before the end of their Shafston enrolment. The transferable amount will be adjusted so that the weekly fee rate paid is in accordance with the actual number of weeks studied. The new course must not have an ELICOS component.
- All tuition fees from a Shafston ELICOS course may be transferred to other Shafston programs (i.e., Shafston Training One program). No transfer fee will be incurred for the first semester. The transferable amount will be adjusted so that the weekly fee rate paid is in accordance with the actual number of weeks studied.
- Tuition fees cannot be transferred to other services.

## SHAFSTON TRAINING ONE Pty Ltd (CRICOS Provider Code: 02687C) (VET Programs) Terms and Conditions of Refunds, Deferrals or Withdrawals

- Notification of withdrawal from individual units or a packaged program must be made in writing to Shafston before your arrival in Australia (on a visa granted to study at Shafston).
- Application fees are non-refundable.
- If you notify us of your intention to withdraw from individual units or a packaged program before your arrival in Australia (on a visa granted to study at Shafston) then you are eligible to receive a refund minus a \$500 administration charge.
- No refunds will be given for notification of withdrawal which occurs after your arrival in Australia (on a visa granted to study at Shafston). The exception to this is noted in point five.
- Once you have arrived in Australia (on a visa granted to study at Shafston), no refund is available to participants who withdraw unless the student can provide a medical certificate or show extreme personal hardship. In that case, fees may be refunded on a pro-rata basis, minus the administrative fee/deposit. However, should participants wish to resume their studies at a later date, the original fee payment can be used as credit towards that course within twelve months of initial payment.
- Refund requests should be made in writing – as per the Shafston refund policy.
- If you notify us of your intention to withdraw before your arrival in Australia (on a visa granted to study at Shafston) you are eligible for a refund as per 3 above, then the refund will be paid to you within four weeks of Shafston receiving your request for refund.
- No academic penalty will be incurred if you notify us of your intention to withdraw from individual units or a program before the end of week 4 of the semester.
- It is a course requirement that all fees as invoiced must be paid in full, failure to do so will result in a cancellation of enrolment and withholding of results. Students may be precluded from sitting exams, receiving results or attending classes if tuition fees are not paid by the date specified on the invoice.
- Where an international student obtains residency/citizenship status then local fees will apply from the semester following the date of their residency/citizenship.
- Any refund will be paid to the person or entity that originally paid the course fees and, where possible, in the same currency in which the fees were paid.
- Fees may be subject to change without notice.
- All units offered subject to sufficient numbers. All students will receive written notification from Shafston if a scheduled course is not delivered, as enrolments may be deferred into another cohort.

### Provider Default (CRICOS Provider Code: 01542F) and (CRICOS Provider Code: 02687C)

In the case of provider default, such situations are covered by the ESOS Act 2000 and the ESOS Regulations 2001. You will be offered a refund of all the course money you have paid to date. The refund will be paid to you within 2 weeks of the day on which the course ceased being provided. Alternatively, you may be offered enrolment in an alternative course at no extra cost to you. You have the right to choose whether you would prefer a full refund of course fees, or to accept a place in another course. If Shafston is unable to provide a refund or place you in an alternative course the Tuition Assurance Scheme will be responsible for placing you in a suitable alternative course at no extra cost. If you are an international student and the Tuition Assurance Scheme is unable to place you in a suitable alternative course, the ESOS Assurance Fund Manager will then attempt to place you in a suitable alternative course or, if this is not possible, you will be eligible for a refund as calculated by the Fund Manager.

Please Note: "This agreement, and the availability of complaints and appeals processes, does not remove your right to take action under Australia's consumer protection laws".

### Accommodation Terms and Conditions

#### Homestay

- One week's written notice to the Homestay Manager is required if you wish to leave your Homestay. The first change of Homestay will be free of charge, all subsequent changes will be charged a placement fee of \$59.
- One week minimum booking. There is no refund if you leave your homestay before this.
- No additional placement fee will be charged if the College agrees that your Homestay is unable to provide a satisfactory environment.

#### Mansions (Independently owned and operated by Brisbane City Student Accommodation PTY LTD)

- A copy of the Shafston Mansions terms and conditions will be given to residents upon check-in and is also available on our website at; [http://www.shafston.edu/general/accommodation/university-mansions\\_3.html](http://www.shafston.edu/general/accommodation/university-mansions_3.html)

### Confidentiality and Privacy Policy

The College is not permitted or authorised to give out your private addresses or the address of other students unless requested within the law. Your personal information may be made available by the provider (Shafston House College Ltd or Shafston Training One Pty Ltd) to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. This information includes personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by the student of a student visa condition. The College is not permitted to give out personal information or the contact addresses of staff members.

RETURN APPLICATION FORM AND SUPPORTING DOCUMENTS IF REQUIRED TO

BY POST: SHAFSTON INTERNATIONAL COLLEGE, 46 THORN STREET, KANGAROO POINT QLD 4169

BY FAX: ATTENTION ADMISSIONS DEPARTMENT +61 7 3391 0943

BY EMAIL: SCAN AND SEND TO INFO@SHAFSTON.EDU

I have read and agree to abide by, this written agreement (Shafston's terms and conditions - including Refund Policy). Fees apply for all transfers.

As a Commercial Cookery/Patisserie/Hospitality Management student, I understand I will be required to handle, prepare and taste meat products.

I agree to advise Shafston when my address and/or contact details change during the course of my enrolment.

Signature (Parent to sign if under 18)..... Date: .....

Print Name .....