

Enrolment Form

Personal Details

Family Name _____

Given Names _____

Date of Birth ____/____/____ Male Female

Nationality _____

Address (Home Country) _____

Telephone _____ Facsimile _____

Address in Australia _____

Telephone _____ Facsimile _____

Occupation _____

Passport Number _____

Type of Visa Working Holiday Student
 Visitor Other

Highest level of education completed _____

Your present level of English – Please complete

Beginner Elementary Pre-Intermediate
 Intermediate Upper Intermediate Advanced

Course Request

General English Full-time
 Part-time

IELTS Exam Preparation

Cambridge Exam Preparation FCE
 CAE
 CPE

English for Young Learners

English for Teaching Children

Working Holiday Program

Reef Safari Package (2 – 4 weeks)

Tropical Safari Package (1 – 4 weeks)

Private Tuition

Other (Please Specify) _____

Course Start Date

Course start date _____

Length of Course _____ weeks

* All courses should start on a Monday unless Monday is a public holiday.

Accommodation

Do you require GEOS Cairns to arrange your accommodation?
 Yes No

What date will you start your Homestay? ____/____/____

What date will you finish your Homestay? ____/____/____

Do you smoke? Yes No

Are dogs and cats okay? Yes No

Are children under 16 okay? Yes No

Do you have any allergies/illnesses? No

If yes _____

Are there any foods that you don't eat? No

If yes _____

What are your favourite hobbies? _____

Do you require GEOS Cairns to arrange your airport pick-up?
 Yes No
 One way Return

Date of arrival _____

Time of arrival _____

Flight Number _____

Payment Details

Enrolment Fee AUD \$ _____

Tuition Fee _____ weeks AUD \$ _____

Accommodation Placement Fee AUD \$ _____

Accommodation _____ weeks AUD \$ _____

Overseas Student Health Cover AUD \$ _____

Examination Fee AUD \$ _____

Total Amount Due = AUD \$ _____

I have read and understand the cancellation and refund policy outlined on the opposite page of this enrolment form. I hereby agree to abide by the terms and conditions of the enrolment (please see over).

Signature _____ Date ____/____/____

Signature _____ Date ____/____/____

Parent of Legal Guardian if student is under 18 years old

HOMESTAY & EDUCATION AUSTRALIA
 Suite 103, Level 1, 379-383 Pitt Street, Sydney NSW 2000
 Australia
 Telephone 02 9268 0933
 Facsimile 02 9268 0399

Representative Stamp

Fees

All prices are in Australian Dollars and subject to change.

Enrolment Fee	(includes internet access & text loan)	\$180	
General English Full-time and IELTS Exam Preparation			
	1 – 10 Weeks	\$300	per week
	11 – 20 Weeks	\$295	per week
	21 – 30 Weeks	\$290	per week
	30 + Weeks	\$285	per week
General English Part-time		\$260	per week
Cambridge Exam Preparation (FCE, CAE, CPE)		\$3900	12 weeks
Cambridge Examination Fee		\$360	
English for Young Learners		\$350	per week
English for Teaching Children		\$1050	3 weeks
Superlink		\$300	per week
Private Tuition (15 hours per week)		\$1350*	per week
TOEIC Examination Fee		\$150	
Reef Safari Package (English + Dive Course)			
	2 Weeks	\$1880*	
	3 Weeks	\$2495*	
	4 Weeks	\$3210*	
Tropical Safari Package (English + Sightseeing)			
	1 Week	\$955*	
	2 Weeks	\$1595*	
	3 Weeks	\$2215*	
	4 Weeks	\$2810*	
Work Experience Placement Fee		\$250*	
Airport Pick-up (Free for students in Homestay)		\$66*	
Accommodation Placement Fee		\$180*	
Single Homestay Under 18	\$230 per week	\$33 extra night	
Single Homestay Over 18	\$190 per week	\$28 extra night	
Double Homestay Over 18 (For couples only)	\$170 per week	\$25 extra night	
Overseas Student Health Cover			
The Australian Government requires all students on a student visa to pay Overseas Student Health Cover (OSHC). The exact rate payable will be calculated on the basis of course length plus one month. The current rates are:			
	3 Months	\$88.00	Single
	6 Months	\$175.00	Single
	9 Months	\$262.00	Single
	12 Months	\$349.00	Single

* Includes 10% GST
 ■ Not suitable for students on a student visa

Cambridge Exam Preparation Start Dates

19 March 2007	12 weeks	FCE, CAE, CPE
17 September 2007	12 weeks	FCE, CAE, CPE

Payment of Fees

Fees are payable in Australian Dollars. Please make all bank cheques / drafts payable to:

GEOS Cairns College of English
 PO Box 6210, Cairns QLD 4870, AUSTRALIA

Bank transfers including bank charges to:

Bank Name: Commonwealth Bank
 Bank Address: 76 Lake Street, Cairns QLD 4870, AUSTRALIA
 Branch Number: 06 4804
 Swift Code: CTBAAU2S
 Account Name: GEOS Cairns College of English
 Account Number: 1009 9627 (For Student Visas)
 1025 1895 (For all other Visas)

How to Enrol

1. Student Visa

- For student visa students from countries where a Pre-Visa Assessment (PVA) is not required - Send a completed enrolment form and on receipt of invoice appropriate fees to your GEOS Cairns Representative or direct to GEOS Cairns.
- For students from countries where a PVA is required - Apply to the Australian Embassy in your country before enrolling with GEOS Cairns. Send completed enrolment form and appropriate fees together with your original PVA letter to GEOS Cairns. Upon receipt of these documents, we will send you a receipt and the Confirmation on Enrolment (CoE) This is needed for your student visa application.

2. Tourist or Working Holiday Visa

Complete the enrolment form and send it together with the appropriate fees to your GEOS Cairns Representative or direct to GEOS Cairns. Upon receipt we will send you confirmation.

GEOS Cairns College of English may make personal information available to the Commonwealth and State Agencies and the ESOS

2007 Public Holidays

New Years Day – 1 January	Australia Day – 26 January
Good Friday – 6 April	Easter Monday – 9 April
ANZAC Day – 25 April	Labour Day – 7 May
Queen's Birthday – 11 June	Cairns Show Day – 20 July
Christmas Day – 25 December	Boxing Day – 26 December

Cancellation and Refund Policy

- A Course Cancellation is not effective until it is received by GEOS Cairns in writing.
- The Enrolment fee is not refundable
- All fees except the Enrolment fee will be refunded if you are not granted a visa.
- If you cancel your course MORE than 28 days before your course commencement date all fees, except the Enrolment charge will be refunded.
- If you cancel your course LESS than 28 days before your course commencement date a cancellation fee of 25% of tuition fees will apply.
- No tuition fees will be refunded if you advise cancellation on or after your course commencement date.
- The Homestay placement charge and/or airport pickup charge are not refundable if you advise GEOS Cairns less than two weeks before your commencement date that you will not be using this service.
- Where GEOS Cairns terminates or does not offer a course and is unable to offer a course, such situations are covered by the provisions of the ESOS Act 2000 and the ESOS Regulations 2001. You will be refunded the full amount of fees that you have paid to GEOS Cairns within two weeks.
- GEOS Cairns reserves the right to expel a student who is in breach of the Australian Government visa requirements, or does not adhere to the discipline code of the College. In such cases no refund will be made.
- GEOS Cairns reserves the right to change its fees, conditions, course times, timetables, class locations, class size and course commencement at any time without notice.
- Study days lost due to late commencement on courses are not recoverable. There are no refunds for public holidays or absences occurring during your course.
- Should the student cancel their enrolment, the College shall effect the necessary refund within 4 weeks. The refund will be paid directly to the person who entered into the contract with GEOS Cairns, unless the person gives written direction to pay someone else. The refund will be paid in the same currency in which the fees were paid unless this is impracticable.
- The College's dispute resolution process does not circumscribe the student's right to pursue other legal remedies, nor does this agreement remove the right to take further action under the Australian consumer protection laws.