



## HUMAN International Academy

CRICOS, provider code 02138K

# APPLICATION for ENROLMENT

### Personal Information

Family Name \_\_\_\_\_ Given Name \_\_\_\_\_

Male  Female

Nationality \_\_\_\_\_

Date of Birth \_\_\_\_\_

Passport No. \_\_\_\_\_

What is your current address? \_\_\_\_\_  
\_\_\_\_\_

Phone / Fax Number \_\_\_\_\_

Mobile Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

### Visa Information

What type of visa do you have?

Student  Tourist  Working Holiday  Business  Permanent Resident

### Study Information

What is your current level of English?

Beginner  Pre-Intermediate  Intermediate  Upper-Intermediate  Advanced

What is your current level of English?

General English  EAP-English for Academic Purposes  Cambridge Exam Preparation  
 High School Preparation  Working Holiday Special  English + TOEIC Special  
 IELTS  English for Business Communication

Commencement Date Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

How many weeks do you intend to study? \_\_\_\_\_

Mode of study  Full-Time (25hours/week)  Part-Time (15hours/week)

### Accommodation Information

Would you like HUMAN to arrange accommodation for you?  Yes  No

If yes, Date to join \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Number of week \_\_\_\_\_ week(s)

Do you have any special request?

Food  Allergy  Smoke  Pet  Children  Other( \_\_\_\_\_ )

### Airport pick up Information

Would you like HUMAN to arrange an airport greeting?  Yes  No

If yes, Flight Detail Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Arrival Time \_\_\_\_\_ : \_\_\_\_\_ AM PM Flight Number \_\_\_\_\_

How did you find out about HIA?  Yes  No

Friends  Education Centres  Newspapers  Other( \_\_\_\_\_ )

## Refund Policy

CONDITIONS	ACTION
Cancels prior to visa approval because a student visa application is rejected or student becomes ill.	Full refund of tuition fees
Cancels 14 days or more before course starting date.	Refund of 90% of tuition fees
Cancels less than 14 days before course starting date.	Refund of 80% of tuition fees.
Cancels after course commencement because a student becomes ill and a Doctor decides that the student must go back to the home country.	Refund of 50% of unused tuition fees.
Cancels after course commencement because a student is accepted in a further education provider such as Universities. (No other English Schools or English Courses)	Refund of 50% of unused tuition fees.
Cancels after course commencement without the reasons mentioned above.	No refund
Cancels Home stay more than 14 days in advance.	Full refund of Home stay fees.

\*Students must provide a written statement including evidence (e.g. Medical certificates or letter from DIMIA rejecting student VISA application) within one week to apply for the refund.

\* All Refunds will be made within 4 weeks

\*Please note that Registration and Home stay Search fees are NON REFUNDABLE.

\*HOWEVER: IF HIA IS UNABLE TO DELIVER THE COURSE AND THE COURSE IS CANCELLED, FULL REFUND WILL BE MADE WITHIN 2 WEEKS.

\* This agreement does not remove the right to take further action under Australia's consumer protection laws and that dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.

## Conditions of Enrolment

### General Condition

Students must have a current passport and a valid visa.

Students are expected to fulfill the Federal Laws of Australia.

All students on a student Visa are required to attend a minimum of 90% of all teaching sessions.

HIA reserves the right to change its fees at any time without notice.

All students on a student visa must have Overseas Student Health Care Cover (OSHC)

All Students with school age dependants must pay for the schooling of their children.

If students have a problem with HIA, they may contact the Manager of Education Queensland International Gold Coast Branch. This does not

### English Only Policy

HIA maintains an English Only Policy. Students who do not comply may be asked to leave the Academy.

### Student Declaration

I have read and accept all above conditions and hereby apply to enroll at HIA.

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Date

Signature of student

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Date

Signature of parent/guardian(if student is under 18 years old)