



Recent
Photo
Please



1. PERSONAL DETAILS

Family Name: _____

Given Names: _____

Date of Birth: Day _____ Month _____ Year _____

Male: Female:

Passport No.: _____

Languages Spoken: _____

Nationality: _____

Address in Home Country:

Telephone: _____ Fax: _____

Email: _____

Address in Australia:

Telephone: _____ Fax: _____

Present Occupation or Study: _____

2. COURSE DETAILS

In which course do you wish to enrol?

Course Name: _____

Start Date: _____

Course Length: _____ (Weeks)

3. FUTURE PLANS

What will you do at the end of your QIBA course?

Travel around Australia Return Home

Business or Vocational Course High School

Southern Cross University Course

Other:

4. ENGLISH DETAILS

How would you describe your English?
 Very Good Good Fair Poor

Have you completed an IELTS, ISLPR or TOEFL test?
 Yes No

Test Name: _____

Result: R _____ W _____ L _____ S _____ Date / /

Should QIBA be aware of any disabilities or health problems?
 Please describe:

5. PREVIOUS EDUCATION & WORK EXPERIENCE

Highest Level of Education Completed:
 (Please supply documents, certified and translated in English)

Work Experience:

Have you completed any Australian Vocational Education and Training modules of study? Yes No

Code	Module Description	Date

Comments:

6. TYPE OF VISA AND OVERSEAS STUDENT HEALTH COVER (OSHC)

Please tick the visa type:

Student Visitor Working Holiday

Other: _____

If you have a Student Visa, the Australian Government requires you to pay Overseas Student Health Cover (OSHC) in advance to the Academy.

The charges of OSHC are:
(subject to change by the Australian Government)

Course Length:	(mths)	3	6	9	12
OSHC Rate:	(AUD\$)	\$81	\$162	\$243	\$324

7. ACCOMMODATION

Would you like QIBA to arrange your accommodation?

Yes No Homestay or Hostel

Australian Homestay Family – Full Board

Homestay offers students their own private room in a friendly Australian Family Home. Your host family will provide 3 meals per day. Weekly rate \$195.

Homestay Placement and Support Fee is \$200

Minimum booking 4 weeks unless you are enrolling for a 2 or 3 week course.

Questionnaire – For Homestay Students Only

To assist us to find a suitable homestay, please answer these questions:

Do you like a family with children? Yes No

Do you smoke? Yes No

Do you have any allergies/illness? Yes No

If yes, please list allergies/illness _____

Are there any foods you do not eat? _____

What are your favourite hobbies? _____

(If you have any further homestay requirements, please give details in a separate letter.)

8. AIRPORT GREETING

Please select which service you require.

• Airport coach from Brisbane Airport to your accommodation? (\$65) Yes No

• Airport limousine car from Brisbane Airport to your accommodation? (\$170) Yes No

• Airport limousine car from Coolangatta Airport to your local accommodation? (\$60) Yes No

FLIGHT NUMBER _____

DATE OF ARRIVAL _____

TIME OF ARRIVAL _____

AIRPORT _____
(Notify QIBA 7 days before arrival)

9. INSURANCE

We advise all QIBA students to take out personal accident and travel insurance in their own country.

10. SUMMARY OF FEES

QIBA will check your calculation and send you an invoice. Tuition and accommodation fees are calculated in complete weeks and any part of a week is counted as a full week.

* Registration – \$200	\$
* Course fee	\$
* Course work materials fee (\$6 x weeks)	\$
* Overseas Student Health Cover (Check table 6)	\$
* Homestay Placement and Support Fee (\$200)	\$
* Homestay Fee (\$195 x weeks)	\$
* Airport Meet & Greet Service	\$
* High School Placement Fee (\$500)	\$
TOTAL \$	

11. DECLARATION

I have read and I accept the Refund/Cancellation Policy.

I agree to abide by the regulations of QIBA.

Signature _____ Date _____

(Parent/Guardian to sign if student is under 18 years.)

Signature (Parent/Guardian) _____

HOW DID YOU HEAR ABOUT QIBA?

Friend Internet Advertisement

Exhibition Agent: **HOMESTAY & EDUCATION AUSTRALIA**
Suite 103, Level 1, 379-383 Pitt Street
Sydney NSW 2000 Australia
Telephone 02 9268 0933
Facsimile 02 9268 0399

Other: _____

PAYMENT DETAILS

PAYMENT BY:
Bankdraft, Cash, International Money Order or Bank Transfer.

ACCOUNT NAME:
Border Education Pty. Ltd.

ACCOUNT NUMBER:
484-799 053585162

BANK NAME:
Suncorp Bank, Griffith St,
Coolangatta, Gold Coast Qld 4225

Credit Card payments (Visa or Mastercard) accepted – a 2% surcharge applies to total charges made by credit card.

* If you choose to pay your fees by bank transfer, you are responsible for any bank charges.

ELICOS – ENGLISH LANGUAGE INTENSIVE COURSES FOR OVERSEAS STUDENTS

COURSE SELECTION	FEES AUD\$	VISA TYPE
General English (GE)	\$285 per week (25 hours)	S
English for Academic Study (EAS)		S
English for Business Communication (EBC)		S
English for High School Preparation (HSP)		S
Short Term English Courses (up to 12 weeks)		WH or V
Part-Time English Courses (15hrs per week)	\$210 per week	WH or V

All prices in AUD\$

INTERNATIONAL ENGLISH TEST PREPARATION

COURSE SELECTION	FEES AUD\$	VISA TYPE
Cambridge English Master Classes Start 12 weeks prior to examination dates	\$285 per week (25 hours)	S, WH or V
English for Academic Study includes 'IELTS Preparation' sessions IELTS exams are held once a month at a local examination centre		S, WH or V
English for Business Communications includes 'TOEIC Preparation' sessions TOEIC exams are held at the end of every term at QIBA and cost \$150		S, WH or V

All prices in AUD\$

QIBA AND SOUTHERN CROSS UNIVERSITY LINKED PROGRAM

COURSE SELECTION	ENTRY REQUIREMENTS	COURSE TUITION	COURSE WORK MATERIAL FEE	VISA TYPE
EAS / Masters Foundation Course 15 weeks (25 hours per week) (Including MNG00720 Processes of Management)	IELTS 5.5 TOEFL 525	\$4275.00	\$400.00	S

EAS / Masters Foundation students must enrol at Southern Cross University for MBA, MIB, MMgt or MBA-HTM programs. Enrolment in EAS / Masters foundation at QIBA is conditional on acceptance by Southern Cross University.

EAS / Masters Foundation Start Dates:

4 January 2005, 2 May 2005, 5 September 2005, 9 January 2006, 8 May 2006, 4 September 2006

Visa Types: WH = Working Holiday, S= Student, V= Visitor

All information contained in this brochure was correct at the time of printing and QIBA reserves the right to alter, amend or delete details at any time.



ENROLMENT PROCEDURE

- Step 1: Choose your course and decide when you want to begin your classes.
- Step 2: Complete and send the ENROLMENT FORM to QIBA or enrol directly on our website www.qiba.qld.edu.au.
- Step 3: If accepted, QIBA will send you a Letter of Offer and an invoice for fees.
- Step 4: After payment is received, QIBA will send you a copy of the electronic Confirmation of Enrolment (eCOE), if applicable, by e-mail or fax.
- Step 5: Take this copy of the eCOE to the Australian Embassy or the appropriate Australian Government Office and apply for your Student VISA.

REFUND POLICY

- Enrolment cancellation or requests for refunds must be made in writing directly to the Managing Director.
- Should the organisation cancel or is unable to deliver any course/training program, students are entitled to full refund or transfer of funds to future training.
- If a visa application is **rejected**, tuition fees will be refunded in full.
- If a student cancels their course, **registration and accommodation placement fees** are non-refundable.
- If a student cancels **28 days or more** before the course begins, a refund of 70% tuition fees will be given.
- If a student cancels **less than 28 days** before the course begins, a refund of 50% tuition fees will be given.
- If a student cancels **after the course begins**, NO REFUND will be given.
- Students who **take leave during a course** will not be entitled to a refund or extension.
- No refund is given to a student disqualified due to unsatisfactory attendance, performance, behaviour or who is in breach of QIBA rules or Australian law.
- In special circumstances and with the Principal's permission, students may elect to defer into a subsequent course with pre paid tuition fees being held in credit by the Academy for a period not exceeding one year.
- Airport Meeting and Greeting** - No refund will be given if a student notifies QIBA of changes to flight details less than 48 hours before arrival.
- Accommodation** - After arrival in Australia, no refund on the minimum four week Homestay booking will be given. If a student is not happy, 1 week's written notice must be given to QIBA or 1 week's fees in lieu and QIBA will move the student to a new Homestay free of placement charge. (Further Homestay placements will be charged at the current rate).
- This refund policy does not remove the student's right to take further action under Australian consumer protection laws and the registered provider's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.
- In extraordinary circumstances of extreme hardship or sickness, refunds will be considered case by case on their merit, together with appropriate evidence to substantiate the claim.
- All refunds will be paid within the relevant time period specified in the ESOS Act 2000 (for overseas students) i.e. within two weeks in the case of provider default and four weeks in the case of student default.

2005

JANUARY 2005	FEBRUARY 2005	MARCH 2005
S M T W T F S 30 31 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
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JULY 2005	AUGUST 2005	SEPTEMBER 2005
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OCTOBER 2005	NOVEMBER 2005	DECEMBER 2005
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2006

JANUARY 2006	FEBRUARY 2006	MARCH 2006
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QIBA organises the academic year into 4 sessions of approximately 12 weeks each. Holidays are shaded. Although it is recommended to begin at the start of a session, QIBA accepts students at any time by arrangement.

QIBA holidays are shaded.



Southern Cross UNIVERSITY
A new way to think

Address: 1st Floor, Showcase On The Beach, Marine Parade, Coolangatta, Gold Coast, Qld. 4225

Postal Address: PO Box 609 Coolangatta Gold Coast Queensland 4225 Australia

Telephone: 61 7 5536 6650

Facsimile: 61 7 5599 4119

Email: principal@qiba.qld.edu.au

Internet: <http://www.qiba.qld.edu.au>

Registered Provider QIBA CRICOS Provider Code: 01515J, SCU CRICOS Provider Code: 01241G ABN 30 229 272 274