

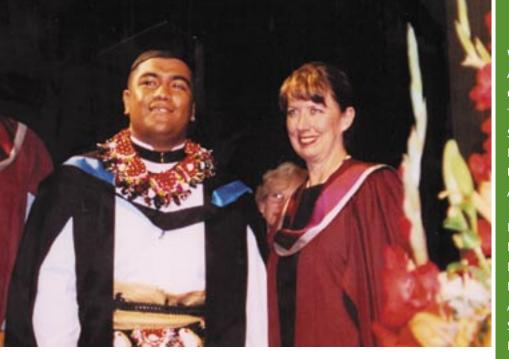
Gold Coast Institute of TAFE

Queensland - Australia



international student guide





welcome...

Welcome to a special place that most people can only dream of, where you can enjoy studying for your internationally recognised qualification in one of the safest, most beautiful and relaxed environments in the world. Australia's Gold Coast — it's not just good, it's the best!

At Gold Coast Institute of TAFE you will experience world-class facilities and tuition, plus everything under the sun to make your student lifestyle absolutely perfect.

More than a quarter of a million students have made a real difference in their lives by choosing to start their new career by studying with us. It's our unique combination of being a Government owned and operated learning institution, set in this superb location, that really sets the Gold Coast Institute of TAFE apart.

I invite you to join us to pursue your learning pathway, which will open the doors of opportunity to you and your career!

Deb Daly

INSTITUTE DIRECTOR

a message from the Premier of Queensland

Queensland is Australia's Smart State – where education and smart technology play a vital role in the development of our state as a major hub in the Asia-Pacific region.



We are well known as a provider of excellent education and training for both domestic and international students.

Our reputation for quality education attracts more than 24,000 international students each year to take on a wide range of courses conducted by our education institutions.

Queensland is the perfect place to live and study. The wonderful climate and lower cost of living complement the educational opportunities we offer. Queenslanders are friendly people, and one of the great advantages of living here is the freedom that comes with living in a truly multicultural society.

The Gold Coast Institute of TAFE has been at the forefront of delivering quality education to domestic and international students for many years. Its use of industry reference groups and state of the art delivery methods ensure the latest training information is presented to students.

These factors, combined with an excellent learning environment, will give you a great start to your new career.

I wish you every success in your training and look forward to welcoming you to Queensland in the near future.

Peter Beattie MP

PREMIER OF QUEENSLAND

contents

Welcome	1
About Gold Coast Institute of TAFE	2
Courses Available	2
The Gold Coast	3
Studying at GCIT	4
Pathways to University	5
Jniversity Degree programs	6
A Message from the Dean of the	
Faculty of Business – USQ	6
Bachelor of Business Administration	7
Bachelor of Information Technology	7
English	8
ELICOS	9
Academic and Tertiary Preparation	9
Specialist English Programs	10
English Examination Preparation	11
Certificate III in Foundatiion Skills	11
Commerce	12
Diploma of Accounting	13
Diploma of Business (Marketing)	13
Diploma of International Business	-J 14
Diploma of Business Management	14
Golf and Diploma of International Business	
OR Business Management	, 15
Technology	16
Diploma of Information Technology	17
Diploma of Multimedia	, 18
Diploma of Interior Technology	18
Diploma of Graphic Design	19
Diploma of Engineering (Civil/Structural)	20
Diploma of Engineering (Electrical/Electronics)	20
Diploma of Building Design & Technology	21
Fourism and Hospitality	22
Diplomas of Tourism	23
Diplomas of Hospitality (Management)	25
plus Diploma of Event Management	24
Diploma of Dive Resort Management	25
Surfing and Diploma of Event Managemen	
plus Diploma of Hospitality	26
Golf and Diploma of Event Management	
plus Diploma of Hospitality	27
Humanities	28
Diploma of Community Services	
– Children's Services	29
Diploma of Nursing (Pre-enrolment)	29
Diploma of Remedial Massage	30
Certificate IV in Massage	30
Diploma of Fitness	31
Diploma of Beauty Therapy	32
Diploma of Community Services	
- Lifestyle and Leisure	33
Student Services	34
Admission Procedures	35
Application Form	36
(English and Formal Programs)	36
Campus Addresses and Locations	38

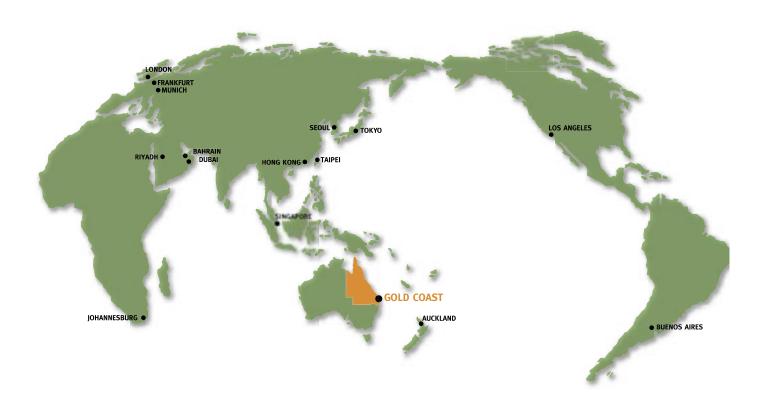
about Gold Coast Institute of TAFE

Gold Coast Institute of TAFE is part of the TAFE Queensland network – the largest provider of world-class vocational education and training in Queensland. A Government institute, Gold Coast Institute of TAFE offers students the ability to develop practical skills through nationally recognised courses.

At Gold Coast Institute of TAFE you can enjoy all the benefits of internationally competitive education and training in a safe, attractive and culturally diverse environment.

Our students can enrol in English studies at our ELICOS Centre, then enter directly into a formal Certificate or Diploma course (which is a direct pathway to a University Degree). Gold Coast Institute of TAFE provides students with the latest technology in a wide range of courses that provide a pathway to a number of Australia's top Universities.





courses available

Accounting
Beauty
Building Design
Business – Marketing
Children's Services
Dive Resort Management
ELICOS

Engineering
Fitness
Golf – Event Management
Graphic Design
Hospitality
Interior Technology and Design
Information Technology

International Business
Lifestyle and Leisure
Massage
Multimedia
Nursing
Surfing – Event Management
Travel and Tourism



the Gold Coast

A quality learning experience in one of the world's premier locations. A unique opportunity!

The Gold Coast is more than just a place to study – it's a great place to live!

Enjoy a safe, friendly, relaxed, yet cosmopolitan outdoor lifestyle with the best beaches imaginable, surrounded by clean, fresh, unspoiled countryside and waterways.

Great weather

The Gold Coast enjoys a mild sub-tropical climate, with summer temperatures ranging from 20–30°C during the months September to April. Winter temperatures range from 10–20°C. With 300 days of sunshine each year, it is beautiful one day and perfect the next!

Great location

The Gold Coast is located only 1 hour from Sydney by air and just 45 minutes by road from the state capital, Brisbane. People from all around the world choose to live, work, study and play on Australia's Gold Coast.

Great environment

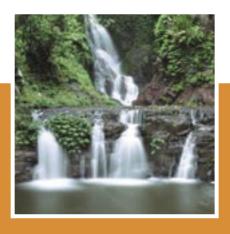
Fifteen kilometres inland from our golden beaches you will find an array of national parks and rainforests where you can hang-glide, bush walk, camp or four-wheel drive. For those who love boating, fishing and water sports, our beaches and waterways are a true paradise.

Great culture

The Gold Coast boasts a vibrant cultural lifestyle. The cosmopolitan atmosphere means that you can enjoy foods from all over the world. With some of Australia's premier shopping outlets, restaurants, markets and theatres, the Gold Coast offers a real cultural experience.

Cost of living

Studying and living on the Gold Coast means great value for money, where food, public transport and educational costs are generally lower than the rest of Australia.



studying at Gold Coast Institute of TAFE

Tuition Fees

International students are charged up-front fees. These fees will vary depending on the course.

Visa Procedures

If you wish to study for longer than 12 weeks, you will require a Student Visa. Further information regarding visas is available from the Australian Embassy, High Commission or Consulate General in your country.

Medical Insurance and facilities

Overseas Student Health Cover (OSHC) is compulsory for all international students on Student Visas. If you are travelling on a different visa, we recommend you purchase travel or private medical insurance. The Gold Coast has state government hospitals and many private hospitals. Specialist care is available ranging from dental and optical to general practitioners.

Working while you study

International students may work up to 20 hours per week. If you want to work, you will be able to apply for and be granted a student visa with permission to work in Australia, after commencing your course.

How to Apply

See pages 35–37 of this guide for information on how you can apply, and an application form.

ENTRY REQUIREMENTS for Gold Coast Institute of TAFE – Formal Courses

For students whose first language is not English, the required level for entry to Gold Coast Institute of TAFE (GCIT) is a minimum of:

- 5.5 on Academic IELTS (Intensive English Language Testing System), with no individual score of less than 5.
- Senior Secondary Certificate of Education completed in Australia (conducted in English)
- Having studied full time in Australia in the English medium towards a qualification of the AQF standard of Certificate IV or above.
- On application, english test results must not be more than 24 months old.
- Applicants who cannot provide documentary evidence of English language ability as described above should receive notification that they are required to sit an IELTS test to verify their claims of English ability.
- For Academic entry, Year 12 or equivalent passes in English or mature Age entry is required.

Please note:

- 1. All ELICOS students who have not completed the Advanced level of ELICOS must sit for an Academic IELTS test to gain entry to a formal course.*
- Original documentary evidence or certified copies must be provided.
- ${\it 3.} \quad {\it Other evidence of English language ability may be accepted.}$
- 4. Gold Coast Institute of TAFE reserves the right to accept or deny entry.

For Further Information

Telephone: (+617) 5581 8398 Fax: (+617) 5581 8225

E-mail: international.gcit@det.qld.gov.au

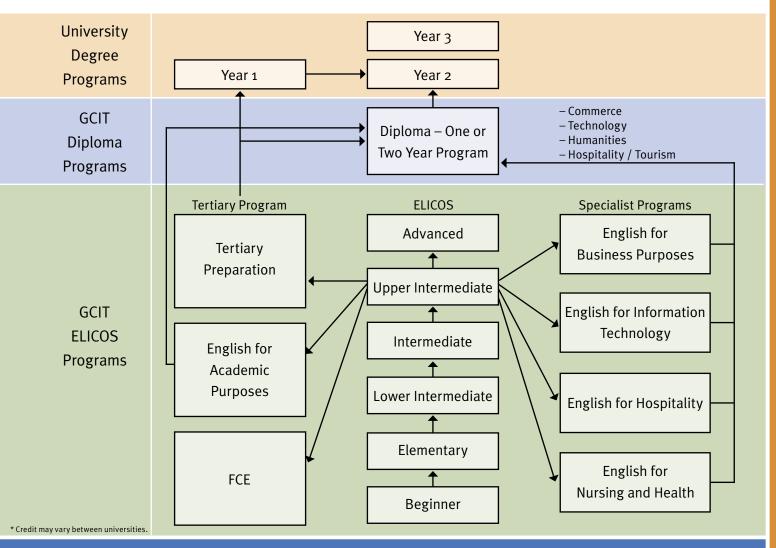
^{*} VISA conditions may apply. Please check with the GCIT International Student Centre.





pathways to University

Gold Coast Institute of TAFE's ELICOS and Diploma programs will help you to enter university. Our strong links with Queensland's leading universities give you maximum advantage in your choice of pathways to degree courses. In most study areas, completion of a Gold Coast Institute of TAFE Diploma will give you one year's credit towards your chosen degree course*.



In partnership with the following Universities:



CRICOS Provider No: 00124K



CRICOS Provider No: 01241G



No:00244B





CRICOS Provider No: 00017B

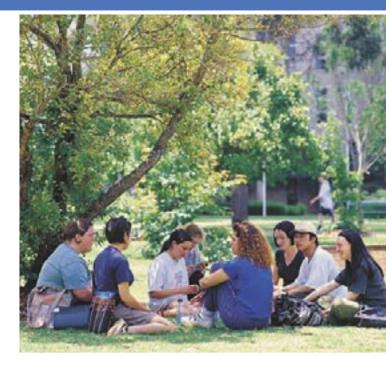
University Degree programs

At Gold Coast Institute of TAFE you can complete your Bachelor Degree in Business Administration or Information Technology through our unique partnership with the University of Southern Queensland.

On successful completion of your Diploma program you can complete your USQ Bachelor Degree here on campus at the Gold Coast Institute of TAFE. These joint Diploma and Degree programs offer you the best of both worlds – a degree from Australia's University of the Year* in one of Australia's safest and most beautiful cities.

You will graduate with a double qualification—a Diploma and a Bachelor Degree—in just three years of study. When you enrol into your Gold Coast Institute of TAFE Diploma program you have a guaranteed place in the University of Southern Queensland Bachelor of Business Administration or Bachelor of Information Technology degree programs.

A fantastic University pathway offered to you by these two world-class, government accredited institutions.



*See GCIT web page for course details.

a message from the Dean of the Faculty of Business – University of Southern Queensland

The Faculty of Business at the University of Southern Queensland (USQ) prides itself on providing the highest quality educational services to its students. We offer learners a large choice of degree programs in business including Accounting, Finance, Law, Management and Organisational Behaviour, Economics, Resources Management, Marketing, Tourism and Information Systems. Degree programs offered by the Faculty have a global reputation and employers support our graduates. The Faculty have highly qualified and experienced staff and provide learners with the very best in teaching and support services.

USQ is very proud to partner with the Gold Coast Institute of TAFE (GCIT) in providing learners the opportunity to study USQ business degree programs at the Gold Coast, Australia. Students will use USQ learning materials, with classes at GCIT, supported by highly qualified GCIT teaching staff.

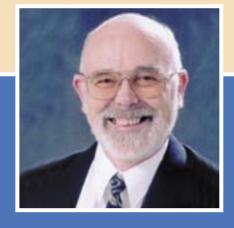
This truly is the best of both worlds... a joint Diploma and Degree program with 2 of Australia's most respected education providers AND all at Australia's beautiful Gold Coast.

I invite you to join us in this exciting pathway to your future success.

Professor David Harvey

DEAN OF THE FACULTY OF BUSINESS (USQ)







Bachelor of Business Administration

The USQ Bachelor of Business Administration degree program aims to equip you with an understanding of the competitive business environment in which both public and private organisations operate. You will develop a range of analytical and operational skills to resolve business problems in today's international environment.

On successful completion of the Bachelor of Business Administration you will be able to:

- Demonstrate an understanding of the concepts, processes and procedures relevant to public and private businesses and organisations
- Identify and evaluate environments within which business is conducted

- Demonstrate a working knowledge of the principles of Accounting, Economics, Quantitative Methods and Information Systems
- Relate organisational theory and behaviour to a business enterprise
- Identify, analyse and solve business problems
- Demonstrate effective communication skills
- Demonstrate an understanding of the importance of high ethical standards in business decision making

On completion of your Gold Coast Institute of TAFE Diploma of Business you will be required to complete an additional 16 University of Southern Queensland courses to be awarded your Bachelor of Business Administration degree*.

Bachelor of Information Technology

The USQ Bachelor of Information Technology degree is a vocationally oriented program emphasising the resolution of technological problems leading to the effective management and analysis of information in both private and public sectors. You should be familiar with relevant major academic disciplines and possess knowledge and skills in problem resolution and communication, as well as specific attributes enabling you to work effectively in one of the three specialisations of Computer Software Development, e-Technologies or Information Technology Management.

On successful completion of your Bachelor of Information Technology you will be able to:

- Demonstrate sound presentation and communication skills which are required in the computer industry
- Acquire specific knowledge and skills relevant to your disciplines and careers

- Develop appropriate intellectual, professional and personal attributes
- Become a good problem solver and innovative thinker
- Demonstrate a basic understanding of the principles of Information Technology
- Identify information needs appropriate to your area of specialisation
- Demonstrate skills in the analysis and determination of technological issues at management level
- Identify, analyse and solve problems in one or more areas of technology

On completion of your Gold Coast Institute of TAFE Diploma of Information Technology you will be required to complete an additional 16 University of Southern Queensland courses to be awarded your Bachelor of Information Technology degree*.

*See GCIT web page for course details.





USQ CRICOS Provider Code: 00244B





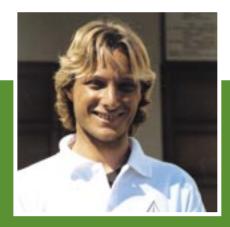
english

English is the international language used in business and commerce. Strong English skills will provide you with the vehicle to gain qualifications and also find career success internationally.

Gold Coast Institute of TAFE English programs are intensive and offer exam preparation as well as general skill development to assist you with your entry into University.

Gabriel Ghigi (Italy)

"I chose the Institute of TAFE to study english because you can feel the atmosphere of the Gold Coast surround you in and out of school.



ELICOS (English) course

You'll have a great time learning english and make heaps of new friends from all around the World. Thanks to TAFE, I achieved all my goals!"

ELICOS (English Language Intensive Courses for Overseas Students)

ELICOS courses are full-time and start every Monday.

- The hours are 5 hours per day with access to computers, library and language laboratory.
- We currently offer 6 levels of General English.
- Enrolments are for a minimum of 4 weeks.

Includes FREE

All materials, extra conversation classes (2 hours per week), Internet and e-mail access, school excursions and use of Library and Independent Learning Centre facilities.

Classes and Levels

•	Beginner	5 weeks
•	Elementary	5 weeks
•	Lower Intermediate	10 weeks
•	Intermediate	10 weeks
•	Upper Intermediate	10 weeks
•	Advanced	10 weeks





Successful completion of any of these programs guarantees entry into the next level of General English. You must complete all Units of Competency in each specific level to successfully achieve that level.

Part-time English courses are also available if you are currently on a visitor or working holiday visa, and wish to improve your English skills.

Academic and Tertiary Preparation

English for Academic Purposes EAP

EAP is an advanced English program that concentrates on teaching the specific language skills you will need to be successful at further academic study at Gold Coast Institute of TAFE or University. This intensive program covers units of study in Essay and Report Planning and Writing, Professional Letter Writing, Reading and Summarising, Listening and Note-taking and Preparation for Oral Presentations.

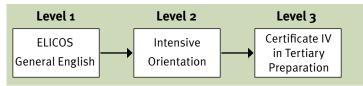
Entry requirements apply:

- an Academic IELTS 5.0, or
- successful completion of Gold Coast Institute of TAFE Upper Intermediate general English, or
- a suitable result in the Gold Coast Institute of TAFE placement test

Enter any TAFE Diploma course on successful completion.*

Tertiary Preparation TP

TP is a unique combination of English study and academic preparation if you have not completed your secondary education, but require a qualification to enter Gold Coast Institute of TAFE or University. The program is made up of three levels of achievement and you must complete each level to progress.



Entry requirements apply: 16 years and over for ELICOS (levels 1 and 2). Applicants must be 18 years and over to enter Tertiary Preparation (level 3).

^{*} VISA conditions may apply. Please check with the GCIT International Student Centre.



specialist English Programs

English Language Advanced Level Programs for International Students. All programs are 10 weeks, full-time. An IELTS Score is NOT required for entry into Diplomas, upon successful completion of these English courses.*

EBP – English for Business Purposes

This program teaches the language used in units of study such as: Communication for International Business, Implementing Marketing Solutions, Managing Effective Work Relations, and Principles of International Marketing.

Successful completion of EBP guarantees entry into any of these GCIT Commerce courses:

- Diploma of Business
- Diploma of Business (Management)
- Diploma of Business (Marketing)
- Diploma of International Business

EIT – English for Information Technology

This program teaches the language used in units of study such as: Using Advanced Features of Computer Applications, Install and Optimise Software, Install and Manage Network Protocols, Design and Create a Multi-Media Interface and Author a Multi-Media Product.

Successful completion of EIT guarantees entry into either of these Gold Coast Institute of TAFE Information Technology Courses:

- Diploma of Information Technology Multi-Strand Studies
- Diploma of Multi Media

EH – English for Hospitality

This program teaches the language used in units of study such as: Provide Specialist Advice on Food, Develop and Update Food and Beverage Knowledge, Provide Food and Beverage Service and Provide a Link between Kitchen and Service Areas.

Successful completion of EH guarantees entry into either of these Gold Coast Institute of TAFE Hospitality courses:

- Diploma of Hospitality Management
- · Certificate III in Hospitality



ENH - English for Nursing and Health

This program teaches the language used in units of study such as: Health Terminology for Communication Purposes, Therapeutic Communication Skills, Occupational Health and Safety and Appropriate Communication with Clients and Colleagues.

Successful completion of the ENH guarantees entry into any of these Gold Coast Institute of TAFE Humanities courses:

- Diploma of Nursing
- Diploma of Naturopathy
- Diploma of Community Services (Children's Services)
- Certificate IV in Massage or
- Certificate III in Community Services (Aged Care)

Entry Requirements

Before entering into any of these programs International students must have either:

- An Academic IELTS 5.0, or
- successful completion of Gold Coast Institute of TAFE Upper Intermediate General English, or
- a suitable result in the Gold Coast Institute of TAFE Placement Test

(All courses are subject to minimum numbers.)

(Specific start dates for some programs may vary.)

^{*} VISA conditions may apply. Please check with the GCIT International Student Centre.



English Examination Preparation

IELTS Preparation (part-time evening course)

Give yourself the best chance at the IELTS test by enrolling in this IELTS Preparation Course at the Gold Coast's only IELTS Testing Centre at Gold Coast Institute of TAFE.

This course progressively develops your language skills and provides intensive practice for the IELTS examination.

TOEIC Preparation

Give yourself the best chance to improve your TOEIC score. Preparation classes and the TOEIC test are both held at the GCIT Southport Campus.

Entry Requirements apply (test on application).

Cambridge Examination Preparation

This course is designed for you, if you specifically wish to study for the Cambridge First Certificate in English to further your career. This examination is recognised worldwide as qualifying graduates to work in an occupation where English communication is a necessary part of your employment.

This course is aimed at preparing you for the First Certificate in English examination held each year in June and December.

Entry requirements apply for IELTS 4.5. Entry test on registration (optional).

Certificate III in Foundation Skills

The Certificate III in Foundation Skills has been designed to allow you to:

- Improve your English communication skills in preparation for further study
- Study a variety of computer software subjects
- Learn business terminology
- Enter any TAFE Diploma Courses on successful completion

This course provides you with the knowledge and practical skills needed for further academic study. Enhanced communication skills will assist you to succeed in an Australian educational institution. As all subjects are taught in English, your knowledge of business terminology and English language skills will be improved.

Course Duration

20 weeks



Entry Requirements

IELTS – International English Language Testing System (Academic Module) – a score of 5.0 with no individual score of less than 4.5.





commerce

At the forefront of a myriad of changes facing industry in the world today and in the future. Qualifications in business and commerce practices are the bottom line. Whether you're interested in finance, management, marketing or working on the front desk, our internationally recognised courses are designed to equip our students with the knowledge and application to meet these requirements.

"To study at GCIT is one of the greatest experiences of my life and a big challenge for my self-development... GCIT is absolutely fantastic!"



Jenny Matei (Sweden)
Diploma of International Business

Diploma of Accounting

Develop your flair for telling the financial story by organising numerical data and analysing statistics while gaining your Diploma of Accounting.

Here is the true engine room of business where the bottom line is king.

Topics Covered

- Underlying principles of accounting
- · Communicating ideas and information
- Planning and organising activities
- Using technology
- Reporting
- Accounting Information Systems
- · Statutory Returns
- Budgets and Forecasts
- Establish/maintain financial systems



Career Prospects

This course can help you join the large number of our graduates who are now working in industry or running their own businesses.

Career opportunities include commerce, banking, finance and insurance as bookkeeper, accounts, clerk, payroll, and cash flow manager in small business.

Diploma of Business (Marketing)

This is where the rubber hits the road — the exciting, expanding and highly challenging field of Marketing! This course/qualification allows you to begin a fantastic creative career specialising in Marketing, Advertising and Public Relations. You will learn about what motivates purchasers to decide on a particular product or service, how to implement cost-effective marketing strategies, and the creation of advertising that really motivates prospects to choose to buy from you. Using actual case studies and work-based projects, you will develop the practical and effective skills necessary to sell successfully in an increasingly competitive and sophisticated marketplace.

Topics Covered

- Evaluate marketing opportunities
- Establish the marketing mix

- Implementing marketing solutions
- Create and present advertising campaigns
- Consumer behaviour
- Communicating ideas and information
- Develop a marketing communication plan
- Using technology
- Promoting the business

Career Prospects

Opportunities include brand/product manager, marketing manager for small businesses, public relations consultant or media liaison officer, promotions co-ordinator in private enterprise or Government departments and sales or account manager in advertising agencies or promotional organisations.



Diploma of International Business

The world is your oyster as you develop the skills to tap into the extraordinary range of opportunities in the field of international business.

This course is highly regarded overseas and covers such areas as the social, cultural, ethical and legal implications of globalisation.

Our highly qualified teachers have extensive international business experience, many having held senior management positions in both multinational and national organisations.

Through this globally recognised qualification, you will learn to research, develop and evaluate an international business plan that covers marketing, budget forecasting, customs procedures, and transportation.

Topics Covered

- Business communications and protocols
- Management
- Economics and finance
- Marketing
- Transport, logistics and trade practice
- Information technology

Career Prospects

Some of our students have secured overseas jobs as a result of this course in many different areas of industry including sole trader, trade consultant, business advisor in local and multinational businesses, and Government departments.

Diploma of Business Management

This qualification will enable you to meet the needs of industry, access a more flexible training pathway, experience both on and off-the-job training and give you a globally recognised qualification.

Topics Covered

Graduates of the Diploma of Business Management will develop an understanding of the dynamics and principles underlying effective functioning of work groups, as well as the necessary skills to competently function within small and/or large organisations.

Graduates will be able to manage their own activities so that overall productivity, performance and effectiveness may be improved, and will be able to exhibit competence in business strategies including communication, technology, and finance.

They will also be able to manage staff activities to improve the performance and productivity of the team including customer service operations, conflict resolution and negotiation skills, human resource management including teamwork, group problem solving and decision making, staff recruitment, training and development and setting goals, and setting and achieving budgets to achieve goals.

Career Prospects

- Operations manager
- Team leader or supervisor of a department or business area in both the public and private sectors



Golf and Diploma of International Business or Golf and Diploma of Business Management

Australia's leading golf destination, the Gold Coast, is a first class playground for golf enthusiasts, featuring many of the top 100 courses around the world. There really is so much for you to do and see on the Gold Coast, a golfer's paradise, with over 50 courses to choose from.

By enrolling in either of these two Diploma qualifications, you have the opportunity to gain a professional business qualification as well as learning the essentials of your favorite sport, golf.

Imagine combining your business skills in a golfing environment whilst working anywhere around the world!

Included in your course is the golfing component, where a professional golfer will show you the finer points of correcting your golf swing, a day/night golf driving range with free unlimited practice balls and access to play on a variety of local golf courses. Fun, effective on-site training activities including learning the nuts and bolts of running golf tournaments and post match analysis.

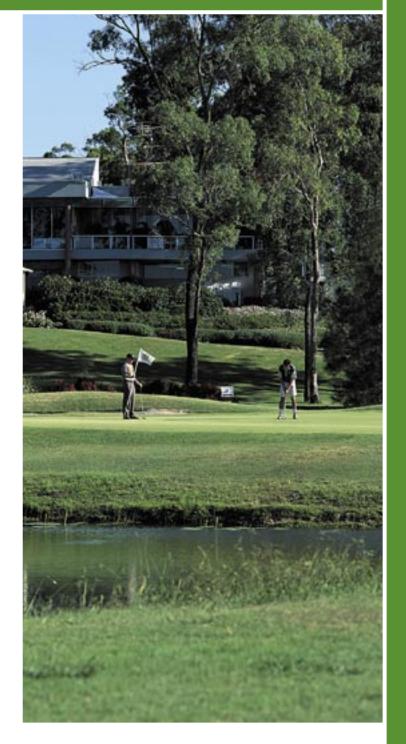
Both of these courses are one year full-time.

Topics Covered

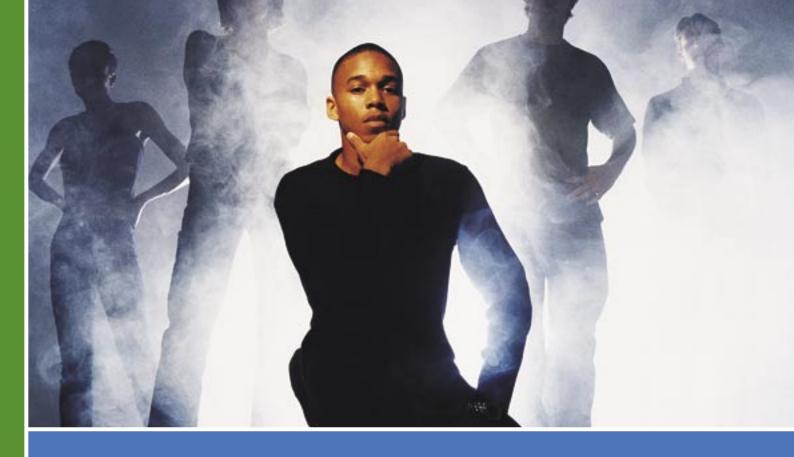
- Diplomas of International Business (page no. 14)
- Diploma of Business Management (page no. 14)
- Supervised practice sessions
- Player assessment and video analysis
- Rules, ethics and etiquette
- Professional golf tournament preparation
- Equipment review and assessment
- Retail, sales and product knowledge
- Golf tournaments

Career Prospects

These new business qualifications combined with your knowledge of golf will enable you to work as a golf club manager, driving range supervisor, resort manager, sports equipment representative, tournament project coordinator, golf shop administrator.







technology

The Faculty of Technology offers internationally competitive courses for students interested in Information Technology, Multimedia, Engineering, Architecture, Interior Design and Graphic Arts. Our dedication to technology means that we consistently strive to ensure our equipment and services are current with industry requirements. All of our Diplomas will give you a strong background in computing regardless of the discipline you choose. We add value to many of our Diplomas by offering you the opportunity to study internationally recognised vendor certifications such as Microsoft and Cisco qualifications. Our highly qualified lecturing staff will help you succeed in your chosen studies and future career.





Mark Szedzielarz (England)

"I began at The Gold Coast Institute of TAFE in February, 2001. I had absolutely no computer knowledge whatsoever. I am dyslexic, did not learn to read and write until 1998 and had not even turned a computer on. During the ensuing 15 months I learnt in excess of 20 applications and I now



Diploma of Multimedia

run a company producing 3D interactive education programs used in schools for children 7–14 years of age.

I have nothing but praise and admiration for the teachers and staff at GCIT, who have all gone out of their way to help me succeed."

Diploma of Information Technology

(Network Engineering or Software Development)

These diplomas will provide you with the skills you need to be a successful Information Technology professional in either Networking or Programming environments, depending on the stream you choose. This program also provides *three* (3) Certificate III outcomes.

Topics Covered

Networking

- Producing networking and communication design
- Developing system infrastructure design plans
- Project management including: scope, cost, quality, risk and procurement
- Installing and managing complex networks
- Building an intranet
- Managing network security

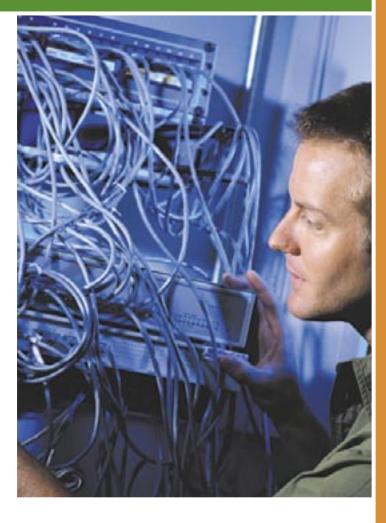
Programming (software development)

- · Determining client business expectations and needs
- Technical design
- Developing and managing testing procedures
- 3GL 4GL programming
- · Project management
- Database design and development
- · Object orientated programming
- Configuration management

Career Prospects

Networking

- Network engineer/consultant
- System technician
- Network manager
- Support technician



Programming (software development)

- Systems programmer
- Software developer
- Technical editor
- Web developer/programmer
- Systems analyst/programmer
- Computer systems officer
- IT Project manager



Diploma of Multimedia

This exciting and intensive course will provide you with high level skills in the latest digital environments, Internet and multimedia design, technology and creative design. It will equip you with all the skills necessary to succeed in this revolutionary and rapidly growing industry.

Topics covered

- Storyboarding
- 2D and 3D animation
- Multimedia authoring and scripting
- Digital video and audio
- Image scanning, digital photography and image creation
- Cross platform (Macintosh and Windows)
- Digital Video capture and production
- Virtual Reality production
- Multimedia design production/design concepts

Software Applications

- Macromedia Suite One
- Adobe Photoshop
- 3DStudio Max
- Adobe Premier
- Acid Music
- Other relevant applications

Career Prospects

- 2D and 3D animator
- Multimedia developer
- · Digital video editor
- Web designer/developer
- E-learning developer

Diploma of Interior Technology

This course will enable you to provide professional advice and practical assistance in the selection, co-ordination and needs of interiors to meet client and environmental requirements.

As an Interior Designer, you will be able to develop and design interior projects and bring them to life in three-dimensional (3D) perspective and pictorial views.

Topics Covered

- Modern design techniques
- Design fabrics and furniture
- Colour sampling
- Trimmings

- Space constraints
- Computer Aided Drafting (CAD)
- Construction planning for interior fit-outs
- Implementation strategies and cost control

Career Prospects

- Interior support and consultancy for the construction industry
- Marketing, promotion and advice on products to the interiors industry
- Design office support for Interior Designer
- Interior Designer/Decorator and Consultant



Diploma of Graphic Design

Develop your creative skills for a variety of exciting employment and career opportunities in the Graphic Design Industry.

This comprehensive and exciting course will provide you with all of the necessary skills including a range of industry recognised software applications, drawing, design concepts, and industry specific knowledge.

Topics Include

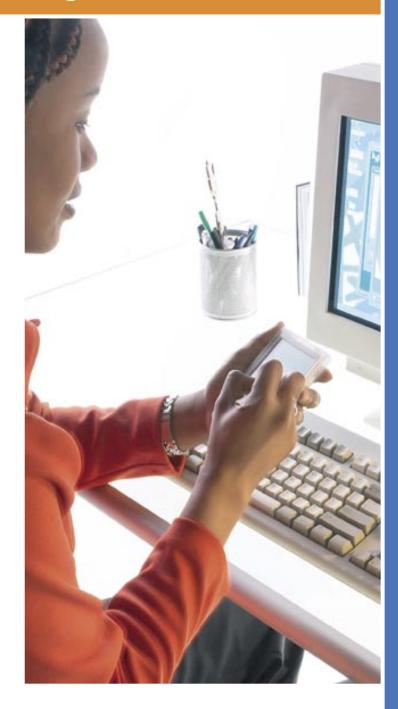
- Graphic Design Concepts
- Desktop Publishing
- Drawing
- Technical Illustrations
- Image Acquisition and Manipulation
- Typography
- Commercial Printing Concerns
- Industry Issues

Software Applications Used

- Adobe PhotoShop; Illustrator; and InDesign
- · Macromedia Fireworks; and Freehand
- Microsoft Office
- Quark Xpress
- Miscellaneous Graphics Software

Career Opportunities

- Graphic Designer
- Designer for print, film, newspaper and television
- Multimedia development
- Book and magazine publishing
- Corporate communications
- Packaging design
- Advertising Agency





Diploma of Engineering (Civil/Structural)

If you need para-professional qualifications in Engineering, this is the course for you. It is focused on contributing to a better environment through management of civil and structural resources.

Whether you will be designing roads, bridges or buildings, this Diploma will prepare you for your future.

Topics Covered

- Engineering Construction Techniques
- Design Theory/Strategies
- Computer Aided Drafting (CAD)
- Contract Administration
- Surveying and set out techniques
- Planning and project management

Career Prospects

- Engineering designer
- Draftsperson (CAD)
- Civil/structural engineering technician
- Project/contract manager
- Civil/structural engineering designer/supervisor



Diploma of Engineering (Electrical/Electronics)

If you are interested in Computer Systems, Electronics/ Communication or Electrical Power, this Diploma is what you need. We have designed it for you to develop your skills in electrical and electronic engineering.

Topics Covered

- Electrical Principles
- Digital Applications
- Amplifiers
- Microprocessors
- Soldering

- Maths
- Science

Career Prospects

- Electrical engineering technician
- Computer systems technician
- Electronics technician
- Telecommunications Technician
- Electrical/ electronics design draftsperson



Diploma of Building Design & Technology

Design and develop your future, and create a more exciting environment in building design.

In your first year, you will cover the theory and drafting relating to low-rise construction.

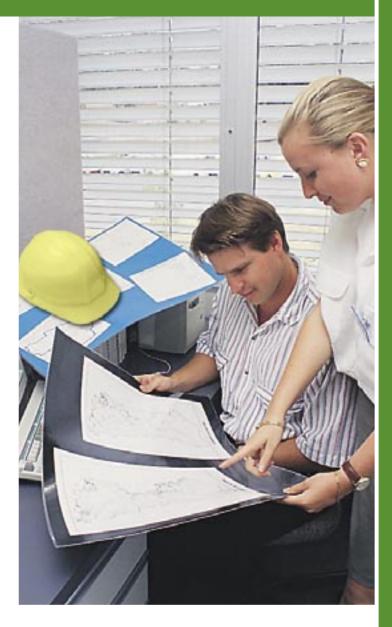
Your second year builds on this to include residential, industrial and commercial buildings.

Topics Covered

- General construction
- Project documentation
- Problem solving
- Materials
- Architectural presentation
- Surveying
- Detailing
- Computer Aided Drafting (CAD)
- Office practice

Career Prospects

- Residential and architectural draftsperson
- Architectural technician
- CAD operator
- Model maker
- Building Inspector
- Project Planner







tourism and hospitality

Get your NEW passport to an exciting career in Tourism and Hospitality, the world's largest growing employment group.

In our excellent facilities in hospitality, we provide you with the best quality teachers to help you learn. Our industry based international standards are recognised throughout the world. In our two up-to-date training restaurants, Visions and the Boulevard Bistro, we will provide you with the skills you need to work in major restaurants, hotels and resorts around the world.

In Tourism our qualifications are recognised worldwide as the best industry standard. With our highly qualified teachers with many years of experience in the Travel and Tourism industry, we offer you a great chance to work in the challenging Tourism industry worldwide.

We also now offer three new courses in Diving, Surfing and Golf!

"GCIT is a place that offers both challenging and enjoyable courses, along with knowledgeable and skilled teachers to assist you with discovering your ideal career pathway."



Elena Lin (Taiwan)
Diploma of Hospitality (Management)

Diploma of Tourism (Operations Management)



This qualification is designed for you to enter the Tourism and Travel industry with the best qualifications available in Australia.

Do you want to work in the travel & tourism industry and have a broad range of management skills?

Are you a Tourism operator with some skills, but need to learn how to understand other cultures?

Or perhaps you wish to gain internationally recognised qualifications?

Then this is the qualification you have been looking for!

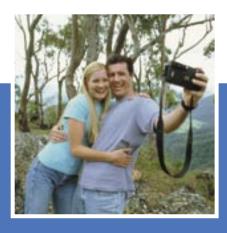
Topics Covered

- Implement workplace health, safety and security procedures, whilst establishing and maintaining a safe and secure workplace
- Interpret financial information and manage finances within a budget
- Develop and implement operational plans
- Establish and conduct business relationships
- Manage, recruit and roster staff
- Manage workplace diversity and quality customer service
- Develop and update the legal knowledge required for business compliance

Career Prospects

Your career opportunities include resorts, travel agencies, or large corporations worldwide.

You could manage or supervise departments in theme parks, animal sanctuaries and resorts, or you could work for airlines, booking agents, tour operators or as a tourism manager and tour packager/developer.



Diploma of Hospitality (Management)

Do you wish to have a career in a major hotel resort or restaurant and catering industry worldwide?

Or you may already have some knowledge in hospitality?

Then you could use this qualification to gain recognition of your skills across the world!

If you want great skills in Hospitality or Event Management, then we can help!

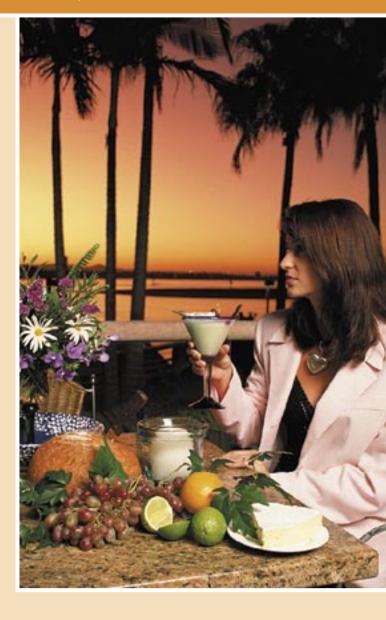
Topics Covered

Areas of study are general business principles plus an overall training for the hospitality industry.

- Communication skills between different cultures and groups
- Planning and organising events and other business needs
- Financial management
- People management
- Cookery
- Food and beverage delivery
- Managing resources
- Problem solving
- Using technology for business

Career Prospects

Work in hotels, motels, restaurants, catering companies, resorts, wholesale food organisations, airline food areas, casinos and clubs.







Diploma of Dive Resort Management

Would you like to:

- travel the world and have skills you can use to gain employment?
- be employed in the dive industry?
- buy or own your own dive shop and boat?
- gain internationally recognised qualifications?

Then the Diploma of Dive Resort Management is the qualification for you!

Topics Covered

Managing and developing international, national and local diving programs. Areas of study are general business principles plus overall training for the hospitality industry, as well as:

- Diving
- · Open water diver
- Rescue diver
- Dive master
- Equipment repair
- First Aid Certificate

- Tour Guiding
- Marine environment
- Marketing
- Deckhand qualification
- Communication skills between different cultures and groups
- · Financial management
- People management
- Food & beverage delivery
- Managing resources
- Problem solving
- Using technology for business

Career Prospects

Your career opportunities include:

 Working in resorts, hotels, motels and restaurants, catering companies, conference centres, wholesale food organisations, airline food areas, casinos, clubs, harbours, marine parks, dive schools, and many other marine based businesses worldwide.

Fernando Cadena-Duque (Colombia)

"Gold Coast Institute of TAFE taught me about hospitality, tourism, marine biology, how to skipper a commercial boat, and assisted me in obtaining my recreational diving instructor ticket. I never thought learning could be



Diploma of Dive Resort Management

so much fun, so much hands-on training and so very relevant to what happens in the real world. I am now employable across so many areas and this course has given me a ticket to travel the world with my qualification."

Surfing and

Diploma of Event Management plus Diploma of Hospitality (Management)

Do you want to travel and surf around the world with hospitality and tour guiding skills you can use to pay for your trip?

Then this qualification could launch your new career!

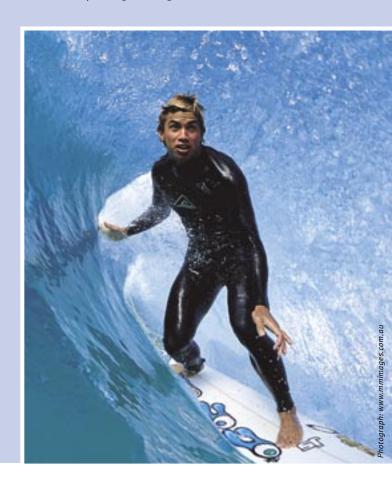
Topics Covered

Areas of study are managing and developing international, national and local surfing events anywhere in the world, plus overall training for the hospitality and tourism industry including:

- · Surf coaching and judging
- Surf instructing learn to surf
- Professional Ocean Lifeguard Level I certificate
- Senior first aid certificate
- Surf Board riding skills
- Certificate I in Transport and Distribution (Maritime Operations) – Deckhand
- Communication skills between different cultures and groups
- Planning and organising events and other business needs
- Financial management
- People management
- Cookery
- Food and beverage delivery
- Conference and events management
- Managing resources
- Problem solving
- Using technology for business

Career Prospects

This new multiple qualification gives you the ability to operate surf schools and teach others how to surf, or travel the world as crew on luxury boats, meeting the rich and famous. Your career opportunities are to work in resorts, conference centres, casinos, restaurants, international and local sporting/surfing events, and hotels.





Golf and

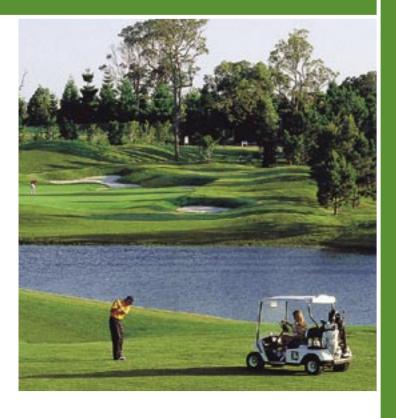
Diploma of Event Management plus Diploma of Hospitality (Management)

Do you want the golf course as your office? Then come and tee off with us!

Topics Covered

Managing and developing international, national and local golfing events around the world, working in Golf Pro shop retail operations, plus overall training for the hospitality and tourism industries.

- Golf Pro shop retail operations skills
- Golf practices and coaching
- Golfing strategies
- · Aiming for a better golf handicap
- Golfing event management and administration
- Communication skills between different cultures and groups
- · Planning and organising events and other business needs
- Golf play, preparation and training
- Financial management
- People management
- Conference and events management
- Managing resources
- Equipment maintenance
- Problem solving
- Cookery
- Food and beverage delivery
- Using technology for business
- Tour guiding
- Rules, ethics and playing etiquette
- · Professional policies and the sporting culture of golf



Course duration

2 years full-time

Career Prospects

During this Diploma you will play golf across a range of golf courses on the Gold Coast.

Your career opportunities are to work at national and local golfing events around the world, in Golf Pro shop retail operations, major international and local sporting events, golf clubs, resorts, conference centres, casinos, hotels, and restaurants.





humanities

As a student in the Humanities Faculty, you prepare for work in industries requiring close working relationships with people.

Health, Wellness and Personal Services are worldwide growth industries demanding highly skilled personnel.

Whether you are interested in Nursing, Natural Therapies, Sport and Recreation, Hairdressing, Beauty Therapy, Child Care or Aged Care, our internationally recognised courses are designed to equip our students with the knowledge and skills necessary to meet specialised industry demands.

Humanities qualifications provide you with an opportunity to experience work within your chosen industry as an integral part of your training.

Sachiko Sarara (Japan)

"I came to Australia as a tourist and being interested in Beauty Therapy, I applied to GCIT to study Cert. IV in Beauty Therapy.



Certificate IV in Beauty Therapy

I think it's a really good part of the course that I can go out and work in Australia, as I am sure this will help me when I return to Japan."

Diploma of Community Services – Children's Services

You will work in the Child Care industry with children in an educational environment. You will learn to design daily programs for children and work as a team member. You will need plenty of energy to keep up with the children.

Topics Covered

- Support the rights and safety of children
- Support the emotional needs of children
- Prepare food
- Support the emotional well-being of babies/infants
- Plan care routines

- Foster children's cognitive development
- Foster children's aesthetic and creative development
- Establish plans for developing responsible behaviour
- Facilitate children's communication skills
- Child development
- · Working as a member of the team

Career Prospects

Work options range from Child Care Centre Group Leader, Outside School Hours Care Worker, Homecare and After School Care, Family Day Care Carer.

Diploma of Nursing (Pre-enrolment)

You will gain clinical experience "on the job" in community, long term residential, rehabilitation and acute care settings in hospitals working under the supervision of Registered Nurses during the course.

Topics covered

- Administer medications
- Apply wound management
- · Communicate with clients and colleagues
- Care of patients with chronic and acute health care problems
- · Health education of clients
- Perform complex nursing procedures

Career prospects

- Employment opportunities: Enrolled nurse in hospital, nursing home, hostel or medical center
- Articulate with credits to University studies at Bachelor level and graduate as a Registered Nurse





Diploma of Remedial Massage

You learn the many skills required to perform complex treatments for patients suffering with a range of soft tissue injuries caused by work, or sports injury. You will experience treating clients in our clinic whilst studying at Gold Coast Institute of TAFE.

Topics covered

- Remedial massage
- Deep tissue massage
- Stretching
- Physical assessment
- Myofascial release
- Trigger Point Therapy
- Lymphatic Drainage
- Transverse friction
- Mobilising massage
- Neuromuscular technique



- Muscle energy technique
- Strain Counterstrain technique
- · Sports injury management

Career prospects

Employment opportunities include: Self-employment in own clinic, member of a multi-discipline team working with physiotherapists, chiropractors, natural therapists and medical doctors, working with international sports teams providing remedial treatments

Certificate IV in Massage

As a Massage Therapist you will work across a range of areas such as private practice, clinics, health resorts/retreats, spa centres, providing relaxation and basic therapeutic massage to a broad range of clients.

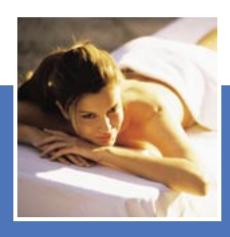
Topics covered

- Swedish massage
- Reflexology
- Aromatherapy
- Sports massage
- Patient assessment
- Clinic practices

- Communications
- Occupational Health and Safety
- Infection control
- Medical terminology
- Western Medical Health Sciences (Anatomy, Physiology, Pathology, Pharmacology)
- Massage for special needs (community, pregnancy, infants, day spa, etc)

Career prospects

Employment opportunities include: private clinical practice, tourist industry, health spas and sports massage.



Diploma of Fitness

Would you like to be a personal trainer, employed in the fitness industry, multi-skilled in areas that include strength and conditioning, exercise prescription and rehabilitation, nutrition, and psychology, AND gain internationally recognised qualifications?

Then look no further!

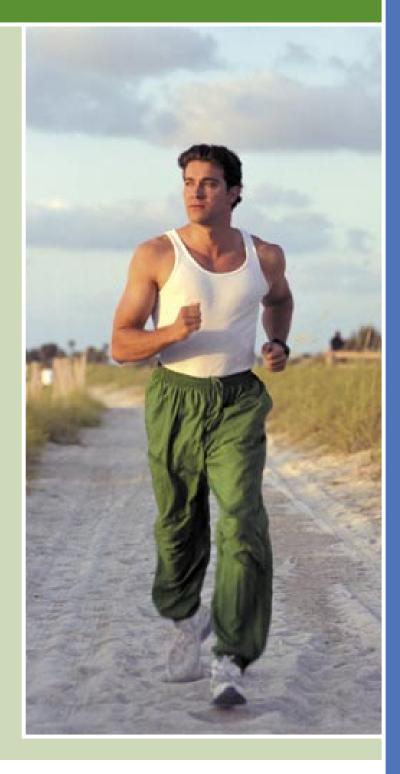
Topics Covered

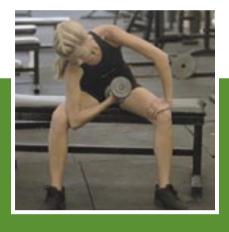
- Planning and delivery of personal training
- Application of advanced anatomical and physiological sciences
- Sporting injuries and rehabilitation techniques
- · Exercise and health screening
- Postural screening and appraisal
- · Nutrition/weight management
- Sports psychology
- Programming of special populations including children/ elderly and the disabled
- Planning and conducting recreational programs
- Advanced strength and conditioning
- · Advanced sporting performance techniques
- First Aid certificate
- Management/business/finance/marketing principles
- Working and alignment with health professionals

Career Prospects

Your career opportunities include:

- Personal training, gym and health centre management, strength and conditioning coaching, weight management consultant, recreational activities officer, community and government activities consultant, sporting club coach, workplace health/exercise prescription consultant, and exercise rehabilitator
- Articulate with credits to University studies at Bachelor level in Exercise Science
- International accreditation including the United Kingdom





Diploma of Beauty Therapy

Would you like to own your own Skin/Beauty Therapy salon or work in a Skin Clinic, Day Spa or Hair and Beauty Therapy Salon?

How about work as a Skin Care and Make-up Representative in a leading department store?

Then look no further!

Topics Covered

You will learn a broad variety of skills and knowledge relating to the Beauty industry – a combination of hands on and theoretical studies including:

- Facial Treatments
- Swedish Massage
- Design and Apply Make-Up
- Manicare / Pedicare
- Temporary Epilation
- Lash and Brow treatments
- Business Planning
- Workplace Communication

Career Prospects

Your career opportunities include:

- Beauty Therapist
- Salon Owner
- Beauty Consultant
- Skin Care Company Representative
- Day Spa Manager
- Day Spa Centre Employee
- Beauty Salons
- Skin Care Companies
- Massage Clinics
- Health Spas/Resorts and Retreats





Diploma of Community Services – Lifestyle and Leisure

Would you like to design, implement and evaluate health and leisure activities for clients in one or more community sectors, including residential facilities and community agencies?

Then look no further!

Topics Covered

You will gain a variety of skills and knowledge relating to the Community Services industry.

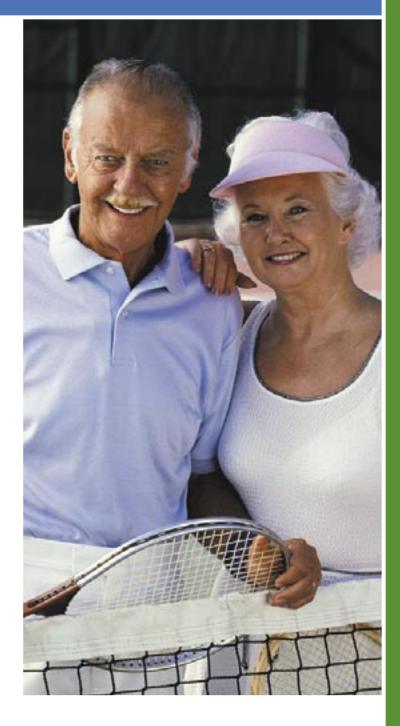
Some of the topics included in this course are:

- Respond holistically to client issues
- · Reflect and improve upon professional practice
- Facilitate co-operative behaviour
- Work effectively with culturally diverse clients and coworkers
- Maintain an effective work environment
- Manage workplace issues
- Lead and develop others
- · Apply Advanced First-Aid
- Work autonomously
- Develop recreation programs
- Provide care support which is responsive to the specific nature of dementia

Career Prospects

Occupational names may include:

- Leisure Officer
- Recreational Activities Officer
- Community Leisure officer
- Diversional Therapist
- Disability Officer Day Support
- · Activities Officer





student services



New Country. New school. New culture. It's a big adventure, but you don't have to do it alone!

Orientation

The Gold Coast Institute of TAFE will help you get settled into your new life on the Gold Coast. You will get lots of information about living in Australia, finding your way around the Gold Coast and studying at Gold Coast Institute of TAFE. You'll even have fun and make a few new friends! Our International Student Centre staff at Southport will assist you with all enrolment procedures and much more!

English Language Support

Studying in a foreign language is not easy. That's why the Gold Coast Institute of TAFE provides, during class time, individual tutorial support if required.

Academic Study Support

Your faculty will provide you with the appropriate assistance with writing assignments, preparing for exams, general study skills and time management.

Counselling

Culture shock, problems at home, or just someone to talk to. Gold Coast Institute of TAFE has qualified international counsellors to give students free, confidential support.

Student Activities

The Gold Coast Institute of TAFE employs a Student Activities Coordinator who organises, on a regular basis, social and sporting activities for students at the Institute.

Arriving in a new country is a daunting experience, especially when the people speak a different language. Finding the right accommodation is important to help students settle into study and life in Australia. Gold Coast Institute of TAFE can arrange for you:

Airport Reception

Gold Coast TAFE can arrange for you to be met on arrival at either Brisbane International Airport or the Gold Coast Airport and be transferred to your accommodation (there is an additional cost for this service).

Homestay Accommodation

Homestay requirements are professionally managed to ensure that students' special needs are met. Prices are very competitive and provide a service, which can include transfer to and from Gold Coast Institute of TAFE for classes (prices on application).

Backpackers Accommodation

Gold Coast Institute of TAFE can also assist students into a backpacker hostel for short-term accommodation. There are two modern and well-equipped backpacker hostels within walking distance of Gold Coast Institute of TAFE, Southport.

Share Accommodation

Assistance is available for students wishing to share accommodation with other students or to rent an apartment.

Campus Facilities

When you join us at the Gold Coast Institute of TAFE, you get a whole lot more than a timetable when you start. Purchase books on campus, access Private Study Areas, use our Childcare Facilities, Campus Parking, Full Library Services, Academic and Personal Counselling and oncampus food services. All designed to give you, our very special guest, the very best service and highest quality education available.



admission procedures

a step-by-step guide to enrolling with Gold Coast Institute of TAFE (GCIT)

1. Complete a GCIT Application Form

You will need these supporting documents:

- · Educational certificates and academic records
- Evidence of employment history (if applicable)
- References from employers (if applicable)
- English language test results (eg Academic IELTS) if available
- Please refer to Entry Requirements to see what evidence is required of you for your English level

You should also supply a copy of your passport information.

FAX, AIRMAIL or E-mail this information to Gold Coast Institute of TAFE.

2. You will receive an Offer of Place

Before the expiry date on this Offer you should:

- Pay tuition fees and Overseas Student Health Cover (OSHC) as stated on your Offer of Place
- Read the Refund Agreement and Terms and Conditions of Study – which are attached to your Offer of Place – sign them and return to us at Gold Coast Institute of TAFE
- Send the required documentation to show that conditions have been met (if your Offer is conditional)

If you cannot provide this documentation before the expiry date, please contact us at Gold Coast Institute of TAFE.

GOLD COAST INSTITUTE OF TAFE WILL SEND YOU:

- Receipt for your payment
- Confirmation of Enrolment for International Students (if you meet all conditions)

We will send your OSHC payment and details to Medibank Private. If you are currently studying in Brisbane/ Gold Coast you must make an appointment with the International Student Officer to obtain your Confirmation of Enrolment in order to extend your student Visa.

You must bring to your appointment:

- Your passport
- Medicare card
- Certificate of Attendance

3. Apply for your Student Visa

The Australian Embassy must see your:

- Receipt from Gold Coast Institute of TAFE
- Confirmation of Enrolment for International Students form
- Offer of Place form



4. Arrange your travel after collecting your Student Visa

Airport transfers and accommodation can be arranged through Gold Coast Institute of TAFE. Please advise at time of application and we will forward the relevant application form to you.

5. You arrive in Queensland

Start classes on the first day of your Gold Coast Institute of TAFE course – including orientation. If you cannot arrive to commence your program, you must advise Gold Coast Institute of TAFE before the start date.

6. OSHC

Your membership card will be sent to the International Student Centre in 3-4 weeks.

Payment of Fees

You can pay by bank draft/bank cheque or credit card.

Bank draft/bank cheque

- Purchase a bank draft/cheque from any bank
- Instruct the bank to make the cheque payable to: Gold Coast Institute of TAFE Queensland
- Write your name on the back of the draft/cheque

Credit card

You can pay by credit card by telephone or at our office.

Contact

International Student Centre

Gold Coast Institute of TAFE Queensland

PO Box 5547

Gold Coast Mail Centre Qld 9726 Australia

Telephone: (+617) 5581 8398 Fax: (+617) 5581 8225

E-mail: international.gcit@det.qld.gov.au



Application form for International Students English and Formal Programs



Personal Details ☐ Miss Title: ☐ Mr ☐ Mrs Family Name: Gender: Date of Birth (day/month/year):/......../ If yes, please specify: **Address** Current postal address: Street address in your home country: Telephone: Fax: E-mail: Street address in Australia: Telephone : Fax: E-mail: Emergency contact: Citizenship Language If your first language is not English, have you passed a recognised English language test in the last 12 months (IELTS)? \Box Yes \Box No If yes, please provide details: If No, please complete details in section 'Enrolment English Programs' **Family Details** ☐ Yes ☐ No Do you have a husband or wife, or any dependants? ☐ Yes ☐ No a) Are they already in Australia? ☐ No b) Will they accompany or join you in Australia? If you answered yes to either a) or b) above, please complete your family details below: Family Name: Given Names: Given Names: Will your dependant study in Australia? ☐ Yes ☐ No If Yes, at which Institution: Education If you are currently studying in Australia, please advise the following: Name of Institute: Course: Course: Date commenced (day/month/year):...../....... Expected completion: Please list details of your education and training including highest level of education reached and attach certified copies of all relevant academic records:

Employment Please list details of your employment and attach employer references and other relevant information. This is very important if you are applying as a mature age student through special entry. Year: Period of employment: Full or Part-time?: Occupation and Dates: Name and Address of Employer: **Enrolment English Programs** ☐ Full-time ELICOS (Minimum 4 weeks) weeks? Part-time English (4–12 weeks *not available to student visa holders*) weeks? ☐ English for Academic Purposes ☐ English for Business Purposes English for Information Technology ☐ English for Hospitality English for Nursing and Health Cambridge First Certificate English Course ☐ Tertiary Preparation for International Students Certificate in Communications and Business Skills ☐ IELTS Preparation Course (evening course) When would you like to start your course? Month: Year: **Enrolment Formal Programs** How did you hear about us? ☐ Friend/Family ☐ Educational Exhibition If so, where?: ☐ Educational Agent If so, who?: ☐ Advertisement If so, where?: Other Provide details: **Declaration**

I certify that the information on this form is correct and complete. Incorrect information or documentation may result in the cancellation of my enrolment. I authorise GCIT to obtain details relating to my academic record if required.

Signed: ______ Date: _____

Note – All courses offered by Gold Coast Institute of TAFE are subject to numbers and current registration with CRICOS.

Postal address: Gold Coast Institute of TAFE, PO Box 5547, GCMC, Queensland, 9726, Australia

Telephone: (+617) 55818 398 Facsimile: (+617) 55818 225

EMail: international.gcit@det.qld.gov.au

The information provided by the student to the Gold Coast Institute of TAFE may be made available to Commonwealth and State agencies, pursuant to obligations under the ESOS Act 2000 and the National Code.

The Gold Coast TAFE is required, under 519 of ESOS Act 2000, to tell the Department of Immigration and Multicultural Affairs about:

- certain changes to the student's enrolment, and
- any breach by the student of a student visa condition relating to attendance or satisfactory academic performance





Ashmore Campus

Cnr Heeb Street & Benowa Road, Ashmore QLD 4214

Southport Campus

91–99 Scarborough Street, Southport QLD 4215

Ridgeway Campus

72 Ridgeway Avenue, Southport QLD 4215

Coolangatta Centre for Innovative Learning

5 Scott Street, Coolangatta QLD 4225

Disclaime

The information in this brochure is correct at the time of publication, however Gold Coast Institute of TAFE reserves the right to alter, amend or delete details at any time without notice.

Gold Coast Institute of TAFE

PO Box 5547 GCMC QLD 9726 Australia

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EMail: international.gcit@det.qld.gov.au





