



Your direct pathway to

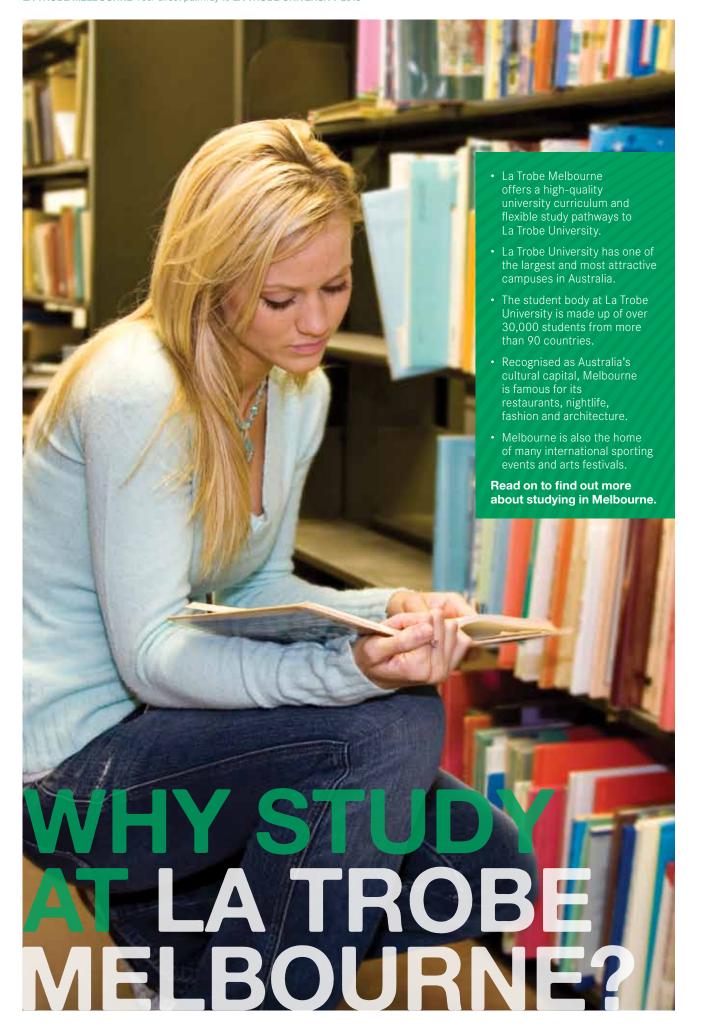
# LA TROBE UNIVERSITY

2013

Melbourne, Australia







## YOUR PATHWAY TO SUCCESS

La Trobe Melbourne is your pathway to a degree at La Trobe University. La Trobe Melbourne is part of the global Navitas Group, an internationally recognised education provider with the knowledge and resources of staff in more than 50 different colleges and campuses worldwide.

La Trobe Melbourne offers English language programs and academic pathways to La Trobe University undergraduate degrees. The college provides a complete university experience within a personal, supportive environment at one of Victoria's leading universities. We look forward to welcoming you to the college community.



## Message from the Vice-Chancellor of La Trobe University

La Trobe University is an internationally recognised university, consistently ranked among the top 500 universities in the world since 2003 (Academic Ranking of World Universities). The Times Higher Education World University Rankings 2011–2012 ranked us within the top 400 universities, and the QS World University Rankings 2011–2012 placed us at 317 globally.

La Trobe offers a wide range of disciplinary and professional degrees; we offer students an extensive range of enrichment experiences within, or alongside, assessed curriculum; and we have initiated a program of curriculum redesign through Design for Learning, which promotes the quality and coherence of learning experiences in all of our degrees. Our graduates enjoy excellent employment outcomes in a diverse range of companies, as well as government and community organisations within Australia and around the world.

I encourage you to consider La Trobe Melbourne as your pathway to La Trobe University and invite you to contact us with any questions you may have.

Professor John Dewar Vice-Chancellor and President La Trobe University

## Melbourne: the world's most liveable city

As well as being the capital city of Victoria, cosmopolitan Melbourne is widely regarded as Australia's cultural capital. A city famous for its restaurants, nightlife, fashion and architecture, Melbourne is also the venue for many international sporting events and arts festivals. It is a warm, friendly and multicultural city that is serviced by an excellent public transport network.

Located in south-east Australia on a beautiful inland bay, Melbourne is the gateway to many places of natural beauty around Victoria. Dramatic coastlines, deserts, snowfields and mountains are all an easy drive away.

Melbourne's charm, elegance and cultural appeal, as well as its mild climate and relaxed lifestyle, make it an ideal place to live, work and study.



South-east Australia experiences summer from December to February, autumn from March to May, winter from June to August and spring from September to November. Melbourne's weather can sometimes be surprisingly unpredictable, however, and is often referred to as having 'four seasons in one day'.





Season	Period	Average daily temperature
Summer	December to February	14 °C to 25 °C
Autumn	March to May	11 °C to 20 °C
Winter	June to August	6°C to 14°C
Spring	September to November	9°C to 20°C







### FAST FACTS

**Population** 4,000,000

State

Currency Australian dollar (A\$)

Time zone Australian Eastern Standard Time (UTC/ GMT +10 hours)

Electricity 220-240V

Language English

For more information on Melbourne visit:

- visitmelbourne.com
- thatsmelbourne.com.au
- studymelbourne.vic.gov.au

## La Trobe Melbourne

La Trobe Melbourne offers world-class academic and English language programs in a beautiful, natural environment.

La Trobe Melbourne delivers Foundation Studies, English language programs and three Higher Education diplomas in Bioscience, Health Sciences and Mass Media and Communications on behalf of La Trobe University. It also delivers two Higher Education diplomas in Business and Information Technology as a registered Higher Education Provider.

La Trobe Melbourne is located at the picturesque La Trobe University Melbourne campus. The college offers a supportive learning environment with small class sizes designed to enhance the success rate of our students, as well as using the latest learning and teaching technologies.

The college has a global reputation for providing high-quality student services.

All La Trobe Melbourne students have access to on-campus counselling, as well as job-seeking and accommodation support.

Facilities at La Trobe Melbourne include a fully resourced Independent Learning Centre, computer and language laboratories, a study hall, a cafe and student common areas with billiard and table tennis tables.

La Trobe Melbourne students also have access to the full range of La Trobe University facilities including a medical centre, the university library, computer laboratories, study halls, the sports centre, clubs and associations, in addition to social and cultural events and activities

#### Academic pathway benefits

- Campus life: You will have a true university experience, with access to La Trobe University facilities.
- Three-trimester system: La Trobe Melbourne has three intakes each year, in February, June and October. This means you can begin your studies at a time that is convenient for you.
- Personalised attention: Our class sizes are smaller than at university, with an average of 25 students. This means you will receive a high level of individual attention from your teachers.
- High-quality university curriculum:
   Our diploma programs are moderated and quality assured by La Trobe
   University. The diploma programs are equivalent to the first year of a university degree program, but with smaller class sizes and increased academic contact. Students at the college generally perform as well as, or better than, other students in their degree.

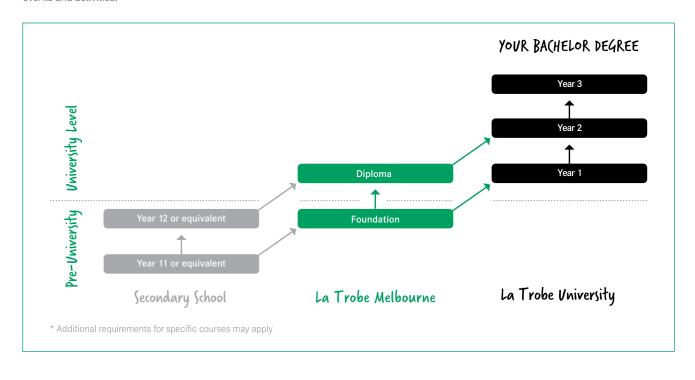
- Progression to university: After successfully completing a Foundation Studies or diploma program at La Trobe Melbourne, you will be offered a place in a corresponding bachelor's degree program at La Trobe University. Additional course requirements may apply. This system allows you to earn a diploma on the way to your bachelor's degree.
- Value for money: Our program fees are competitive, which ensures you receive the maximum return on your educational investment.

#### **English language programs**

La Trobe Melbourne offers General English and English for Further Studies (Academic English), as well as short courses, study tours and specialised professional development programs.

#### **English program benefits**

- Experience and diversity: Since 2010, La Trobe Melbourne has been operated by Navitas and is delighted to continue a 38 year history of English programs being delivered as a pathway to La Trobe University. It has one of the most culturally diverse student bodies in Australia, and you will have the chance to make friends from over 50 countries.
- Flexible study options: Our English classes begin every five weeks, which means you can commence your studies at a time that best suits you.



## La Trobe University

La Trobe University has six campuses throughout Victoria, with its main campus based in Melbourne. Its main campus is on a 267-hectare site in Bundoora, and is one of the largest and most attractive campuses in Australia. With a population of over 21,500 students, this cosmopolitan campus also has one of the most diverse international student bodies in Australia.



La Trobe University facilities include on-campus accommodation, a sports centre, a medical centre, a wildlife sanctuary, shops, banks, a cinema, restaurants and cafes. The campus is located 14 kilometres (45 minutes by public transport) from Melbourne, and it is well serviced by buses, trains and trams. For more information about local transport, visit metlinkmelbourne.com.au.

## You will be studying at a university with an outstanding reputation

La Trobe is an internationally recognised university, consistently ranked among the top 500 universities in the world since 2003.\*

In Australia's 2009 Good Universities Guide, La Trobe University received four-star ratings in seven areas including 'positive graduate outcomes' and 'overall satisfaction'. In the Times Higher Education – QS World University Rankings for 2011, La Trobe University was ranked among the top 100 universities worldwide for Arts and

Humanities. The university's biochemistry and cell biology research was rated above world standard in the 2010 Excellence in Research for Australia (ERA) report.

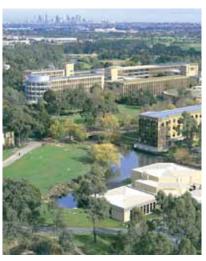
## La Trobe University courses are internationally recognised and professionally accredited

Many professional bodies are affiliated with La Trobe University academic programs. These include:

- Association of Chartered Certified Accountants (UK)
- Australian Computer Society (ACS)
- Chartered Financial Analyst Institute (USA)
- · Engineers Australia
- SAP University Alliances Program

#### World-leading research

The university has research partnerships in place with leading organisations worldwide, including Microsoft; DuPont; NEC Corporation; Amgen; and Becton, Dickinson and Company. La Trobe University has research links with more than 80 universities internationally. The Australian Government recently awarded the university A\$123.7 million to establish the La Trobe Institute of Molecular Science and the La Trobe Rural Health School. Also, in 2012 La Trobe University's new AgriBio facility will become fully operational this A\$288 million joint venture with the Victorian Government will attract the world's leading scientists and give students access to the most advanced technologies in the field of agricultural bioscience.



## **Foundation Studies program**

The Foundation Studies program is a bridging course to help international students enter first year of an undergraduate degree at La Trobe University or a corresponding diploma at La Trobe Melbourne.

The college offers the program in the following streams:

- · Business and Humanities
- · Engineering and Computer Science
- · Health and Life Sciences\*
- Information Technology

#### Foundation Studies program<sup>†</sup>

#### Duration

Two trimesters/36 weeks

#### Intakes

February, June and October<sup>‡</sup>

## Foundation Studies for Business and Humanities

#### Stage A: five units

Academic Study Skills 1

plus four units chosen from:

- Accounting 1
- Economics 1
- Essential Mathematics 1
- IT Concepts 1

#### Stage B: four units

Academic Study Skills 2

plus three units chosen from:

- Accounting 2
- Economics 2
- Essential Mathematics 2

## Foundation Studies for Engineering and Computer Science

#### Stage A: five units

- · Academic Study Skills 1
- Advanced Mathematics 1
- Essential Mathematics 1
- IT Concepts 1
- Physics 1

#### Stage B: four units

· Academic Study Skills 2

plus three units chosen from:

- Advanced Mathematics 2
- Essential Mathematics 2
- IT Concepts 2
- Physics 2

### Foundation Studies for Health and Life Sciences

#### Stage A: five units

Academic Study Skills 1

plus four units chosen from:

- Biology 1 or Advanced Mathematics 1
- Chemistry 1
- Essential Mathematics 1
- IT Concepts 1
- Physics 1

#### Stage B: four units

· Academic Study Skills 2

plus three units chosen from:

- Biology 1 or Advanced Mathematics 2
- · Chemistry 2
- Essential Mathematics 2
- Physics 2

#### **Foundation Studies for IT**

#### Stage A: five units

- · Academic Study Skills 1
- Accounting 1
- Economics 1
- Essential Mathematics 1
- IT Concepts 1

#### Stage B: four units

Academic Study Skills 2

plus three units chosen from:

- Accounting 2
- Economics 2
- Essential Mathematics 2
- IT Concepts 2

2013 Program fee: A\$15,400



CRICOS code: 017041G

<sup>\*</sup> Biology and Chemistry classes include some laboratory sessions conducted at La Trobe University.

<sup>†</sup> Navitas Bundoora Pty Ltd (trading as La Trobe Melbourne) delivers Foundation Studies on behalf of La Trobe University to international students.



## **Diploma programs**

La Trobe Melbourne offers diplomas in Business, Bioscience, Health Sciences, Information Technology and Mass Media & Communications. These programs aim to prepare students for entry into second year of a relevant bachelor degree.

An undergraduate pathway program at La Trobe Melbourne is your link between your previous study and a university degree.

Our programs are designed to provide alternative entry to a bachelor degree at La Trobe University.

## Mode of study and assessment methods

Diploma programs comprise eight academic units and each unit includes at least four hours of class contact per week. The standard duration for a diploma is three trimesters (12 months). You will usually study three units in the first trimester, three units in the second trimester and two units in the third trimester. However, it is also possible to fast-track your studies to complete the diploma in two trimesters (eight months) by studying four units in each trimester. Each trimester includes 13 weeks of teaching and one week for final examinations.

Assessment for all units is continuous, and includes tests, assignments and case study analysis. Most units have a final end of

trimester examination as a component of their assessment. All diploma programs are assessed and quality assured by the related faculty at La Trobe University.

#### **Diploma programs**

Diploma programs at La Trobe
Melbourne offer an alternative pathway
to undergraduate degree study. If you
successfully complete a diploma
program and meet other additional
entry requirements, you will receive
credit equivalent to the first year of a
corresponding degree at La Trobe University.
You will then be eligible for direct entry to the
second year of that degree.

La Trobe Melbourne offers the following diplomas:

- · Diploma of Bioscience
- · Diploma of Business
- · Diploma of Information Technology
- Diploma of Mass Media and Communications
- · Diploma of Health Sciences

Note: Laboratory sessions in the Diploma of Health Sciences and the Diploma of Bioscience are conducted at La Trobe University. The Diploma of Mass Media and Communications uses the facilities of the TV studio at La Trobe University.

#### Advanced standing

If you have successfully completed university subjects at another institution, you may be eligible for credit transfer (maximum of four diploma units). To be eligible for advanced standing, your completed units must be:

- equivalent in content and standard to the units offered by La Trobe Melbourne
- relevant to your planned program of study

#### **Progression to La Trobe University**

To be eligible to enter second year of your degree, you must receive at least a pass (50 percent) in each subject, or higher if otherwise stated.



Diploma of Bioscience\*

#### **Duration**

Two or three trimesters

#### Intakes

February and June

#### **Pre-requisites**

Year 12 Mathematics (any)

2013 Program fee: A\$23,000



## Second year entry to La Trobe University

- Bachelor of Science (majors in: Biochemistry, Chemistry, Genetics, Microbiology, Psychology, Statistics)
- Bachelor of Biomedical Science
- · Bachelor of Medicinal Chemistry

Diploma of Mass Media and Communications\*

#### Duration

Two or three trimesters

#### Intakes

February, June and October

2013 Program fee: A\$21,000



## Second year entry to La Trobe University

- Bachelor of Arts (Media Studies)
- Bachelor of Journalism
- Bachelor of Media Studies

#### Diploma of Business<sup>†</sup>

#### Duration

Two or three trimesters

#### Intakes

February, June and October

2013 Program fee: A\$20,600



#### Second year entry to La Trobe University

- Bachelor of Accounting<sup>‡</sup>
- Bachelor of Finance
- Bachelor of International Business
- · Bachelor of Economics
- Bachelor of Business (majors in: Event Management, Event Management/ Marketing, Event Management/ Tourism Management, Human Resource Management, Marketing, Sport Management, Tourism & Hospitality, Tourism Management, Tourism Management/Marketing)
- Bachelor of Accounting/Economics§
- Bachelor of Accounting/Finance§

‡ 60% grade average required for entry § 70% grade average required for entry



## Diploma of Information Technology<sup>†</sup>

#### Duration

Two or three trimesters

#### Intakes

February, June and October

2013 Program fee: A\$20,600



## Second year entry to La Trobe University

- · Bachelor of Information Technology
- Bachelor of Business Information Systems

#### Diploma of Health Sciences\*

#### Duration

Two or three trimesters

#### Intakes

February and June

#### **Pre-requisites**

Year 12 Biology, Chemistry, Mathematics (any), Physical Education or Physics (or equivalent)

2013 Program fee: A\$23,000



#### Second year entry to La Trobe University

 Bachelor of Health Sciences (majors in: Environmental Health, Human Physiology and Anatomy, Public Health, Rehabilitation Counselling)

CRICOS codes: Bioscience 075636K, Mass Media and Communications 075634A, Business 076108D, Information Technology 076109C, Health Sciences 075635M

<sup>\*</sup> Navitas Bundoora Pty Ltd (trading as La Trobe Melbourne) delivers the following programs on behalf of La Trobe University to international students: Diploma of Bioscience, Diploma of Health Sciences and Diploma of Mass Media and Communications.

<sup>†</sup> Navitas Bundoora Pty Ltd (trading as La Trobe Melbourne) as a registered Higher Education Provider delivers the following programs to international students: Diploma of Business and Diploma of Information Technology.

## **English entry requirements**

English language qualification	Foundation Studies/ Diploma of Business/ Diploma of Information Systems	Diplomas of Bioscience/ Health Sciences/Mass Media and (ommunications
GCE O-level English	English – C6	English – C5
GCE A-level general	English – D7	English – C6
SPM/STPM English	С	В
HKCEE English	3	2
HKALE	D	С
HKDSE	3	4
IELTS (Academic)	5.5 (no band score below 5.0)	6.0 (no band score below 5.5)
TOEFL-Paper	525 TWE 4.0	550 TWE 5.0
TOEFL-Internet	72 (no band less than 18)	80 (no band less than 20)
La Trobe Melbourne	4b EFS	5b EFS
PTE Academic	48 (no skill less than 46)	50 (no skill less than 50)

## **Academic entry requirements**

To be eligible to enter the Foundation Studies program you must have successfully completed the equivalent of Australian Year 11 high school studies. To be eligible to enter a diploma you must have successfully completed the equivalent of Australian Year 12 high school studies.

Specific academic entry requirements for each country are listed below. If your country

is not listed, please send your application and academic results to La Trobe Melbourne for assessment.

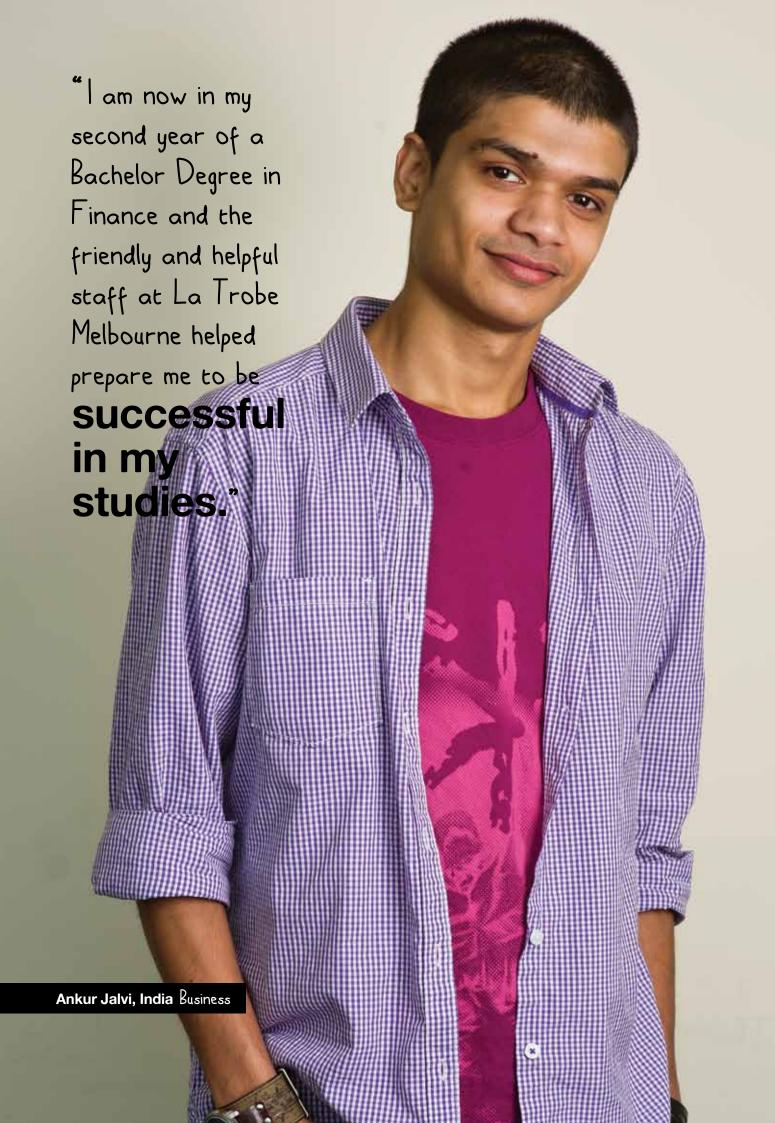
#### Mature-age entry

Mature-age students (aged 21 and over) may be admitted to a course without meeting the formal academic requirements if they have

relevant work experience and other acceptable qualifications. Please send your application, including relevant work experience and/or other qualifications and they will be assessed jointly by La Trobe Melbourne and La Trobe University.

(ountry	Foundation Studies	Diploma
Australia	Successful completion of Year 11 or equivalent	Minimum ATAR of 50; or successful completion of La Trobe Melbourne Foundation Studies program
Bangladesh	Year 11 with 50%	Completion of Higher School Certificate with a grade average of 50%
Brunei	GCE O-levels with 4 passes	2 passes in the GCE A-levels
China	Successful completion of Senior Middle 2 with an average of 70%	Successful completion of Senior Middle 3 with a B average or 75% average in 4 academic subjects
Colombia	Bachillerato with a minimum average of 65%	Bachillerato with a minimum average of 70%
Fiji	Successful completion of Form 6 School Leaving Certificate with an overall score of 260	Successful completion of Form 7 with a B in English and Maths and a pass in all other subjects, with an overall score of 240
France	Year 11 equivalent	Baccalaureate with an average of 10
Ghana	Successful completion of O-levels: passes in 3 subjects with a minimum E grade	2 passes in the GCE A-levels
Global Assessment Certificate	Average of 55%	Average of 65%
Hong Kong	Successful completion of Form 5 (HKCEE) with passes in 4 subjects	1 A-level pass and 2 AS-level passes in the HKALE

(ountry	Foundation Studies	Diploma
Hong Kong (new system)	Contact La Trobe Melbourne Admissions team	Contact La Trobe Melbourne Admissions team
India	Year 11 with 45%	Completion of the All India Senior School Certificate or State Board with 50%
Indonesia	SMU II with an average grade of 6.0	Completion of SMU III with an average grade of 7.0 in 4 academic subjects
International Baccalaureate	21	22
Japan	Successful completion of Kotogakko Year 2	High school graduation with a B-grade average or a GPA of 3.0
Kenya	Completion of KCSE with a D+ average; or GCE O-levels with passes in 4 subjects	Completion of KCSE with a C-grade average; or 2 passes in the GCE A-levels; or 3 passes in AS-levels
Korea	Year 11 with a C-grade average; or General Senior High School Certificate	General Senior High School Certificate with a B-grade average
Macau	Pass in Senior Middle 2 or Form 5	Senior Secondary School Diploma
Malawi	Successful completion of O-levels: passes in 3 subjects with minimum E grade	2 passes in the GCE A-levels
Malaysia	Successful completion of Form 5 (SPM); or successful completion of Senior Middle 2 or equivalent	2 passes at minimum D grade in the STPM; 4 B grades in academic subjects in Senior Middle 3
Mauritius	GCE O-levels: 4 passes	GCE A-levels: 2 passes
Mexico	Bachillerato with a minimum average of 6.5	Bachillerato with a minimum average of 7
Myanmar	Successful completion of Year 11 equivalent (Myanmar Matriculation)	1 year of post-secondary study with an overall grade of 60%
Nepal	Completion of Higher School Certificate with a grade average of 45%	Completion of Higher School Certificate with a grade average of 55%
Oman	General Secondary Education Certificate/ Thanawiya Amma	Additional year of study following General Secondary Education Certificate or Year 12 program
Pakistan	Completion of Higher School Certificate with a grade average of 50%	Completion of Higher School Certificate with a grade average of 55%
Papua New Guinea	Completion of Senior High School with a grade average of 60%	Completion of Senior High School with a grade average of 70%
Russia	Certificate of Secondary Education with a GPA of 3.0 or above	Diploma of Completed Specialised Secondary Education with a GPA of 4.5 or above
Saudi Arabia	General Secondary Education Certificate	Additional year of study following General Secondary Education Certificate or Year 12 program
Singapore	GCE O-levels (or forecast) with 4 passes	GCE A Levels (or forecast) with 2 passes
South Africa	Successful completion of Year 11	Successful completion of Year 12
Sri Lanka	GCE O-levels: 4 passes	2 passes in the GCE A-levels; or Sri Lanka A-levels with 3 passes
Sweden	Contact La Trobe Melbourne Admissions team	Avgangsbetyg with a grade average of 2.5 and a 4 in English
Taiwan	Successful completion of Senior Middle 2 with an average of 60%	Successful completion of Senior Middle 3 with a B average or 70% in 4 academic subjects
Tanzania	Successful completion of O-levels with passes in 4 subjects or equivalent	2 passes in the GCE A-levels
Thailand	Successful completion of Matayom 5 with a GPA of 2.5	Successful completion of Matayom 6 with a GPA of 2.00
Turkey	Successful completion of Lise Diplomasi	Successful completion of Lise Diplomasi: Grade 3
Uganda	Successful completion of O-levels with passes in 4 subjects (or equivalent)	2 passes in the GCE A-levels
United Arab Emirates	General Secondary Education Certificate	Additional year of study following General Secondary Education Certificate or Year 12 program
United States	Successful completion of Grade 11 or equivalent	Successful completion of High School Diploma with GPA of 2.25
Vietnam	Successful completion of Year 11 with a 5.0 average	Successful completion of Year 12 with a 6.0 average



## Your English language preparation

La Trobe Melbourne delivers a range of English Language Intensive Courses for Overseas Students (ELICOS) on behalf of La Trobe University.

These include:

- · General English
- English for Further Studies (Academic English)
- English programs for specific purposes such as:
  - study tours
  - short courses
  - professional development
  - learning support sessions

During your English studies you will have access to La Trobe Melbourne's Independent Learning Centre (ILC), student advisory and support services, computer and listening laboratories, as well as La Trobe University's campus facilities. Your learning experience in Australia will

be further enhanced through field trips and excursions, cultural studies and social activities.

#### **General English**

This program covers everyday English at all levels. It also includes excursions and social and recreational activities. By completing this course you will:

- develop your core communication skills (speaking, listening, reading and writing)
- increase your vocabulary
- · improve your grammar
- learn computer skills
- enhance your listening skills through specialised listening laboratories

## English for Further Studies (EFS)

The English for Further Studies (EFS) program focuses on critical language and academic skills development. It is also aimed at students seeking direct entry to a Foundation Studies program, diploma, undergraduate degree or postgraduate degree.

In this program you will learn vital English language and study skills, develop independent study techniques and become familiar with Australian academic settings. You will also gain an understanding of student-lecturer relations and expectations through:

- · library and project research
- academic reading, listening and note-taking
- · presentations and public speaking
- · academic essay and report writing
- · critical thinking and analysis



## **English program entry requirements**

Students will be placed in an English program level based on evidence of an English language test such as IELTS, TOEFL or Pearson's. For EFS students, the table below indicates the English score required, for

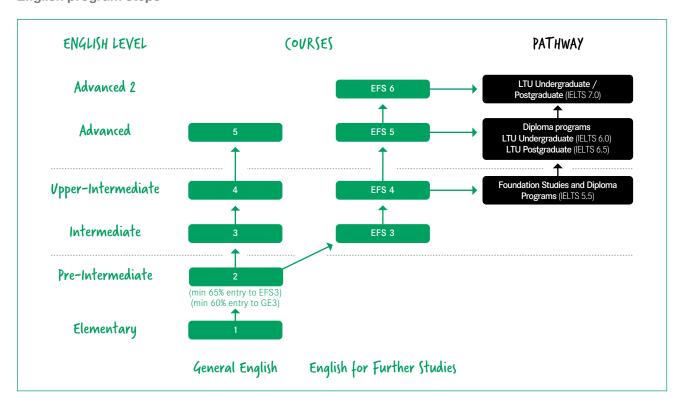
undergraduate and postgraduate programs, from a range of tests to enter the appropriate level at La Trobe Melbourne to study English.

As a general rule, a minimum of ten weeks of study is required to complete each EFS level.

English	IEI	TS	TOEF	Z iBT	Pea	rson's	
level	V4*	PG <sup>†</sup>	V4	PG	V4	PG	Exit to
EFS 3	4.5 (minimum writing score 4.5)	5.0 (minimum writing score 5.0)	47	55	38	40	-
EFS 4	5.0 (minimum writing score 5.0)	5.5 (minimum writing score 5.5)	55	65	40	48	Foundation Studies/ Diploma program
EFS 5	5.5 (minimum writing score 5.5)	6.0 (minimum writing score 6.0)	65	75	48	54	UG (IELTS 6.0); PG (IELTS 6.5)
EFS 6	6.5 (minimum writing score 6.5)	7.0 (minimum writing score 7.0)	80 (no band <20)	90 or 100 (no band <22)	61 or 68	61 or 68	UG and PG (IELTS 7.0-7.5)

<sup>\*</sup> UG = Undergraduate placement. † PG = Postgraduate placement.

#### **English program steps**



#### Learning support sessions

English language students can participate in a range of learning support sessions to enhance their skills. These optional sessions are held every day Monday to Friday and can be taken in addition to your core classes. The sessions will help you improve your English in all skills areas, within a relaxed interactive environment.

Session topics include:

- Academic Writing
- English through Drama
- IELTS Preparation
- Listening through Song
- Paraphrasing and Summary Writing
- Reading Skills
- Ready for Work?
- Speaking Skills
- Sport
- Using the Media to Learn English
- Vocabulary for Academic Writing



## **English program dates**

2013 term	orientation and placement day	(lasses start	Classes finish	Public holidays
T1	3 January	7 January	8 February	28 January (Australia Day)
T2	14 February	18 February	22 March	-
Т3	21 March	25 March	3 May	28 March-3 April (Easter) 25 April (Anzac Day)
T4	2 May	6 May	7 June	-
T5	6 June	11 June	12 July	10 June (Queen's Birthday)
Т6	18 July	22 July	23 August	-
T7	22 August	26 August	27 September	-
T8	3 October	7 October	8 November	5 November (Melbourne Cup)
Т9	7 November	11 November	13 December	-

## Academic calendar - Foundation and diploma programs

Intake	orientation	Start of classes	Mid-trimester break	End of exams
2013				
February	20-22 February	25 February	28 March-3 April	7 June
June	19-21 June	24 June	No break	27 September
October	9-11 October	14 October	19 Dec 2013-1 Jan 2014	31 Jan 2014

#### La Trobe University start dates

- Semester 1, 2014: 24 February
- Semester 2, 2014: 21 July



## Your investment

#### 2013 program fees

Program	(RI(OS code	Duration	Fee (A\$)
Foundation Studies	017041G	2 trimesters	\$15,400
Diploma of Bioscience	075636K	2 or 3 trimesters	\$23,000
Diploma of Business	076108D	2 or 3 trimesters	\$20,600
Diploma of Health Sciences	075635M	2 or 3 trimesters	\$23,000
Diploma of Information Technology	076109C	2 or 3 trimesters	\$20,600
Diploma of Mass Media and Communications	075634A	2 or 3 trimesters	\$21,000
General English	070714G		\$410 per week
English for Further Studies (EFS)	070715G		\$410 per week

Fees for Foundation Studies and diploma programs are payable by term or trimester in advance.

Fees for English language programs are payable based on the payment schedule listed on the offer letter.

 $La\ Trobe\ Melbourne\ fees\ are\ subject\ to\ change\ without\ notice.\ For\ the\ most\ up-to-date\ fee\ information,\ visit\ latrobemelbourne.edu.au/enrol-today/fees.$ 

#### Program fees include:

- tuition
- free academic skills seminars
- orientation program
- access to library and computing facilities
- student counselling and academic assistance as required

#### Program fees do not include:

- accommodation
- meals and transport
- entertainment
- · textbooks, stationery and printing
- · health cover
- visa processing fee
- airfares

#### **Cost of living**

You will need approximately A\$18,610 to A\$20,000 per year to pay for living expenses such as accommodation, food, transport, books, clothing, health services and entertainment. However, this amount may vary according to your accommodation and lifestyle. In terms of accommodation, a room in a shared house or apartment, not including food and bills, can cost between A\$100 and A\$150 per week.

#### **Additional services fees**

	Fee (A\$)
Enrolment fee	A\$220
Accommodation placement fee	A\$220
	If you wish to use this service, you must complete the relevant section of the Application form. This fee will be charged along with your tuition and other fees. Every time you use this service to change accommodation, you will be required to pay an additional fee of A\$100.
Airport arrival service	A\$120 (one way); A\$160 (return)
	To book this service, please email admissions@latrobemelbourne.edu.au.  Any changes or cancellations must be made at least 72 hours before your arrival time.
Special group tuition fee	A\$120
	This is a group coordination fee for study tours.
Carer fee	A\$150 (first four weeks); A\$35 (each additional week)
	This fee is compulsory for international students on student visas who are under 18 years of age.
Overseas Student Health Cover	Approximately A\$36 per month (individual); approximately A\$83 per month (family)
	Overseas Student Health Cover (OSHC) is a compulsory health insurance plan for international students on student visas. Allianz Global Assistance is the OSHC provider for La Trobe Melbourne. Rates are calculated monthly for the duration of your enrolment and are subject to change in 2013.
English language (ELICOS) textbooks	approximately A\$50-\$80 every 10 weeks.
Replacement La Trobe Melbourne qualification testamur/transcript	A\$30
For further information on conditions of enrolment, plea	ise visit latrobemelbourne.edu.au.



## Navitas bursaries and scholarships

#### Navitas family bursaries

Navitas offers financial support in the form of family bursaries. A bursary applies where two or more students from the same family study with a Navitas member institution.\*

The first family member can be studying with a Navitas member institution at the same time as other family members, or they may have previously studied with any Navitas member institution. The bursary is granted to the second and subsequent family members who study with a Navitas member institution. For the purpose of this bursary, a family member is defined as a husband, wife, brother, sister, mother, father, son, daughter or stepchild.

The bursary is equivalent to 10 percent of tuition fee for the first attempt at units or courses in the program of study (ie a certificate, diploma, University Transfer Program (UTP), University Pathway Program, bachelor's degree, pre-master's program, postgraduate qualifying program or master's degree)† with a Navitas member institution (excluding the Mixed English option).<sup>‡</sup> This amount is credited to the eligible student's tuition fee account each academic term, with the amount being relevant to the number of units undertaken in that term. The bursary applies to the first program of study only undertaken at a Navitas member institution and does not apply to additional units or repeat units that may also be undertaken.

A completed application must be submitted to the Navitas institution where the second family member is studying, together with supporting documents such as a birth certificate or family card.§ Application forms can be obtained from the Navitas institution where the student has enrolled.

- \* The Navitas family bursary applies to students studying at ACBT, ACN, AUSI, BCUIC, Curtin College, Curtin Sydney, Curtin Singapore, CRIC, EIBT, EIC, Eynesbury, FIC, HIC, ICM, ICP, ICRGU, ICWS, La Trobe Melbourne, LIBT, Macquarie City Campus, MIBT, MIBT Indonesia, NIC, PIBT, PUIC, QIBT, SAIBT, SIBT, Navitas at UMass Boston, Navitas at UMass Dartmouth, Navitas at UMass Lowell, Navitas at WKU and Navitas at UNH only.
- † Certificate programs may also be known or registered a Foundation Studies or University Transfer Program Stage I. Diploma programs may also be known or registered as Undergraduate Pathway, University Transfer Program Stage II or University Pathway Program.
- ‡ The Navitas bursary is not applicable to any English language program or any component of an English language program offered by a Navitas member institution.
- § The supporting documentation that is required will depend on the country where the student is enrolled

## Navitas academic merit scholarships

Navitas is committed to helping students achieve their career goals by offering scholarships to outstanding students.\*\*

Navitas academic merit scholarships are awarded each term by each Navitas pathway college or managed campus. Two students with the highest GPA in four or more subjects or courses will each receive a scholarship.

The scholarships cover:

- one academic term or part thereof at a Navitas member institution (equivalent to the tuition fees for a maximum of up to five academic subjects or courses) for:
  - a diploma, advanced diploma or associate degree (Australia)
  - UTP Stage II or associate degree (Canada)
- UPP or IUTP (United States)
- undergraduate pathway program (United Kingdom); or
- one semester of undergraduate study at ACN, Curtin Sydney, Curtin Singapore or Macquarie city campus; or
- one semester of a master's program at Curtin Sydney, Curtin Singapore or Macquarie city campus.

The scholarships are applied to the tuition for the second term of enrolment only or the final semester of study in an undergraduate or postgraduate program. Students must be enrolled as a full time student to qualify for the scholarships.

The scholarship panel from each Navitas member institution will announce the recipients of the Navitas academic merit scholarships upon the completion of each term and the release of the results. The recipients will be notified by mail and the successful students posted on the college website by consent. Students are not required to apply for the scholarship, as it is awarded based on academic performance and all students are eligible.

#### Scholarship policy

- Two scholarships for one academic term's tuition are offered at all Navitas member institutions each.
- Where the Academic Assessment
   Committee must differentiate between
   equally qualified applicants, additional
   factors such as educational
   disadvantage, membership of a specific
   equity group and/or significantly
   adverse personal circumstances may
   be taken into account.
- Students are eligible to qualify for the scholarships after successful completion of their first term and after commencing their second term.
- 4. Students can only be awarded the scholarship once.
- Students already in receipt of a scholarship may not be eligible for the Navitas scholarship.
- Students are required to pay for any additional courses or subjects or courses undertaken that are over the amount covered by the scholarship.
- \*\* Navitas academic merit scholarships are offered to students studying at ACN, Curtin College, Curtin Sydney, Curtin Singapore, CRIC, EIBT, EIC, Eynesbury, FIC, HIC, ICM, ICP, ICRGU, ICWS, La Trobe Melbourne, LIBT, Macquarie City Campus, MIBT, MIBT Indonesia, NIC, PIBT, PUIC, QIBT, SAIBT, SIBT, Navitas at UMass Boston, Navitas at UMass Dartmouth, Navitas at UMass Lowell, Navitas at WKU and Navitas at UNH only.

This information is correct as at the time of printing and may be subject to change without notice or at the discretion of Navitas member institutions or Navitas Limited.

## Your accommodation

La Trobe Melbourne can arrange accommodation for you before you arrive in Australia. Options include homestays, on-campus accommodation and off-campus accommodation.

For further information about other accommodation options, please visit latrobe.edu.au/accommodation or contact the La Trobe Melbourne Accommodation Office by telephoning +61 3 9479 2417 or accommodation@latrobemelbourne.edu.au.

#### **On-campus accommodation**

#### Residential colleges

La Trobe University offers a variety of accommodation options on campus, which are available to La Trobe Melbourne students. These include Chisholm, Menzies and Glenn residential colleges. Meals may or may not be included in the weekly cost (see table below).

#### Students under 18 years of age

Students under the age of 18 are required by the Australian Department of Immigration and Citizenship to have appropriate accommodation, support and welfare arrangements in place.

All students aged under 18 who have nominated La Trobe Melbourne to be their carer and are issued a Confirmation of Appropriate Accommodation and Welfare (CAAW) are required to live with a La Trobe Melbourne-approved homestay host on full board until they turn 18. These students are also required to pay a carer fee.



For information on conditions of enrolment, please visit latrobemelbourne.edu.au.

#### **Accommodation fees**

Туре	Inclusions/exclusions	Bond (security deposit)	Weekly cost
Homestay (minimum stay four weeks)	Breakfast and dinner daily, plus lunch on weekend (additional charge for phone and internet costs)	A\$300	A\$235
Homestay for students under 18 years of age	Breakfast, lunch and dinner daily (additional charge for phone and internet costs)	A\$300	A\$265
Residential colleges*			
Chisholm	No meals	A\$560	A\$179
Menzies	No meals	A\$750	A\$209
Glenn	Breakfast and dinner, 7 days per week	A\$500	A\$282

<sup>\*</sup> Residential college fees are subject to change. Visit latrobe.edu.au/accommodation for the most up-to-date fee information.





## Student services

La Trobe Melbourne provides a comprehensive range of services and facilities to ensure that you receive the best possible learning experience.

#### Orientation

La Trobe Melbourne hosts a series of activities and programs to welcome our new students to the college. Be sure to bring your La Trobe Melbourne letter of offer to orientation, along with your passport and address details.

During orientation you will:

- enrol and receive important information about your program
- meet La Trobe Melbourne staff and students
- be introduced to the range of available services and facilities
- attend information sessions that focus on topics such as accommodation, safety and health cover – all designed to help you settle in to your new environment

#### **Facilities**

As a La Trobe Melbourne student you will also have access to the following facilities and resources:

- five computer laboratories with 90 terminals
- · wireless connectivity across the college
- a large Independent Learning Centre (see below)
- online study support materials
- a student lounge and cafeteria
- · two interactive language laboratories
- common areas with billiard and table tennis tables
- prayer facilities
- · a free campus shuttle bus

You will also have access to La Trobe University's broad range of campus facilities, including a study hall open 24 hours a day, a sports centre, library, medical centre and cinema.

#### **Independent Learning Centre**

The Independent Learning Centre (ILC) offers a wide range of learning resources for all levels and interests. Students can access a variety of resources online and from the shelf to support their learning. Resources include text and reference books, reading books, DVDs and online materials. With space for 100 students, the ILC also features private study booths and 60 computers.

Small group activities and individual consultations provided by the dedicated ILC teacher can help students focus on their learning needs, find resources and develop the learning approaches and strategies to help them progress as independent students. All La Trobe Melbourne students receive a detailed introduction to the ILC and are encouraged to use it as part of their daily routine at La Trobe Melbourne.

#### Social program

All La Trobe Melbourne students have access to La Trobe University's recreational facilities, events, and student clubs and associations. There are also many social activities throughout the year including class excursions and college events. Fees may apply for some activities.

For more information about campus life, visit latrobe.edu.au/life.

#### Airport arrival service

When you arrive in Australia, you can be met at Melbourne airport and taken to your accommodation, anytime day or night. See page 16 for details on how to book this service.

#### Student counselling

Our student counsellor is available if you face any issues related to studying and living in Australia. If required, you can also be referred to a professional counsellor via the University Counselling Service. Our counsellors can help with a range of issues, such as:

- cross-cultural communication
- · adjusting to a different way of life
- motivation

#### **Employment services**

La Trobe University's Career Hub provides career and job-search advice to students. Career Hub offers an online job-search register, employment links and news, and services to help you build a CV, improve your interview skills or prepare job applications.

Visit latrobe.edu.au/careers/students for more information.



## Health insurance and medical services

If you are on an international student visa, you are required to have Overseas Student Health Cover (OSHC) for the duration of your visa. OSHC insures you against many medical costs, not including dental treatment. If you are not on a student visa, you should ensure you have appropriate medical insurance.

Allianz Global Assistance is the OSHC provider for La Trobe Melbourne. A representative visits the college every week to assist students with enquiries and refunds. During orientation, the representative will explain how OSHC works for international students. For more information, visit oshoworldcare.com.au.

Medical services are also available at the La Trobe University Medical Centre on the main campus.

#### **Children's Centre**

La Trobe University's Children's Centre provides sessional childcare for students' children under five years of age. Places are limited, and should be booked in advance. For fees and conditions, visit latrobe.edu.au/child.





## **Application form** Please print in BLOCK LETTERS

#### Personal details

Personal details		Program selection	
Family name:		Please indicate which La Trobe Melbourne program you are applying for.	
Given names:		English program	
Preferred name:		Please indicate which La Trobe Melbourne program you are applying for.    English program   General English   English for Further Studies	
Date of birth: DAY / MONTH / YEAR   Gender:   Male   Female			
Date of birtin. DATY MONTHY TEAK Gene	zer. 🗆 Male 🗀 l'erriale		
Contact details			
Applicant's contact details		Start date: DAY / MONTH / YEAR	
Address in Australia (if known):		Do you have a conditional offer to study at La Trobe University? ☐ Yes ☐ No	
		If 'yes', at which level? ☐ Undergraduate ☐ Postgraduate	
Address overseas:		Name of degree:	
Tel (home):	work):	Foundation Studies	
Mobile:	voik).		
Email address:		University-level ☐ Diploma of Business ☐ Diploma of Information Technology ☐ Diploma of Bioscience	
	port number:		
Nationality (on passport):		☐ Diploma of Health Sciences	
Passport expiry date: DAY / MONTH / YE	AR	☐ Diploma of Mass Media and Communications	
Type of visa (e.g. student visa, working holid			
Are you a citizen or permanent resident of A	* '		
If 'yes', please apply online at latrobemelbou	rne.edu.au/enrol-today	·	
		Troposed degree. Dacriciol of	
Education details		Accommodation and airport reception	
Secondary Education – highest level ac	hieved		
Name of qualification (e.g. Year 12, HKDSE of	r'A' Levels):		
School attended:			
Country/state:		☐ Homestay accommodation ☐ Short-term accommodation	
Completed: Yes No Year	completed:		
Language of instruction:		— · · · ·	
Tertiary and further education: highest	level achieved	Note: Additional fees apply for these services.	
Name of qualification:	- Individual and the state of t	English proficiency	
Institution attended:			
Completed: Yes No			
Please attach certified copies of all academ	ic transcripts or mark sheets.	IELTS band scores: L R W S TOEFL score:	
Are you currently enrolled in another institut If 'yes', please provide a letter of release.	ion? Yes No	Date obtained: DAY / MONTH / YEAR	
Name of institution:			

#### **Overseas Student Health Cover (OSHC)** OSHC type: ☐ Single ☐ Family Please tick if you do not want your email address passed on to the OSHC provider. If you are currently studying in Australia, please complete the following fields. Visa expiry date: DAY / MONTH / YEAR OSHC provider name: OSHC membership number: OSHC expiry date: DAY / MONTH / YEAR Sponsored students only Type of sponsorship (e.g. tuition fees and/or living expenses): application form. Name of organisation sponsoring you: **Application checklist** Check that you have: applicant's behalf. completed all sections of the Application form read and understood the Conditions of Enrolment, including the Fee Refund policy (the full policy can be viewed at latrobemelbourne.edu.au) Admissions Office Check that you have attached: La Trobe Melbourne La Trobe University acertified copies of your academic qualifications Victoria 3086 Australia evidence of your English language ability (if required) T +61 3 9479 2417 a copy of your passport, visa or birth certificate (if required) any relevant employment documentation (if required)

#### **Declaration**

I declare that the information I have supplied on this form is, to the best of my understanding and belief, complete and correct. I understand that giving false or incomplete information may lead to the refusal of my application or cancellation of enrolment. I give permission for La Trobe Melbourne to obtain official records from any educational institution attended by me. I also authorise La Trobe Melbourne to supply any relevant official records to government bodies, educational institutions to which I am seeking admission and, if applicable, to my sponsor or other appointed parties.

If I have used an agent to help me complete this application form, I accept that this agent is acting on my behalf and therefore authorise La Trobe Melbourne to transmit any information in respect of my application for study, and any subsequent study details, including results and attendance, to this agent. I understand that I have the right to request La Trobe Melbourne (in writing) to cease supplying any information about me to this agent.

I have read and understood the Conditions of Enrolment as explained in the La Trobe Melbourne brochure and on the La Trobe Melbourne website. I accept responsibility for payment of all fees and I agree to abide by the Fee Refund policy as detailed on the La Trobe Melbourne website. I also understand that fees may increase. I have also read the section in the La Trobe Melbourne brochure relating to the cost of living and I understand that living expenses in Australia may be higher than in my own country. I confirm that I am able to meet these costs.

	cant's signature: e the same signature as in your passport)
Date:	DAY / MONTH / YEAR
If vou are	e under 18 years of age, your parent or guardian must also sign this

Parei	nt's/guardian's signature:
Date:	DAY / MONTH / YEAR

Unsigned applications cannot be processed. Agents cannot sign on an

#### Postal address for applications

F +61 3 9479 3676 E study@latrobemelbourne.edu.au W latrobemelbourne.edu.au

#### Or through a La Trobe representative:

Representative's stamp



## **Education for your world**

#### **Creating opportunities for success**

Navitas provides you with the education you need, to get where you want to be in life. From English language skills and courses to help you enter university, to training for the workplace, Navitas colleges and campuses in 28 countries will support you every step of the way.

With over 100 Navitas and SAE Institution locations across the globe, and over 55,000 international students currently studying with us, we understand the world's learning

needs. We've become one of the most trusted providers of education and training in the world.

Navitas offers to students, professionals and migrants from around the world, the following opportunities:

- · English language training
- High school studies
- University preparation and programs
- Post-secondary education for creative media technology
- Career advancement programs
- Student recruitment
- Workforce recruitment and placement
- · Migrant settlement services

We also offer customised workplace training for companies, and a range of training and settlement services for the Australian government. Wherever you are, and wherever you want to be, the knowledge and resources of our staff around the world will ensure your success.



#### **Members and affiliates of Navitas:**

- · ACAP (Australian College of Applied Psychology)
- ACN La Trobe University, Sydney
- ATTC (Australian TESOL Training Centre)
- CELUSA (Centre for English Language in the University of South Australia)
- Curtin College Curtin University, Perth
- · Curtin University Sydney
- Cytech Intersearch
- Eynesbury The University of Adelaide and University of South Australia
- Hawthorn-Melbourne
- La Trobe Melbourne La Trobe University
- MIBT Deakin University, Melbourne
- MQC Macquarie University, Sydney
- Navitas English (formerly ACE/ACL)
- · Navitas Health Skills Australia
- NCPS (Navitas College of Public Safety)
- Navitas Workforce Solutions
- NIC The University of Newcastle
- PIBT Edith Cowan University, Perth
- QIBT Griffith University, Brisbane and the Gold Coast
- · SAE Institutions/Qantm Colleges
- SAIBT University of South Australia, Adelaide
- SIBT Macquarie University, Sydney

- FIC Simon Fraser University, Vancouver
- ICM the University of Manitoba, Winnipeg

#### **United Kingdom**

- BCUIC Birmingham City University
- CRIC Anglia Ruskin University, Cambridge
- EIC Edinburgh Napier University
- · HIC University of Hertfordshire, Hatfield
- ICP University of Portsmouth
- ICRGU Robert Gordon University, Aberdeen
- ICWS Swansea University
- LIBT Brunel University, London
- · PUIC Plymouth University
- SAE Institutions/Qantm College

#### **United States of America**

- Navitas at U Mass Boston -University of Massachusetts Boston
- Navitas at UMass Dartmouth -University of Massachusetts Dartmouth
- Navitas at UMass Lowell -University of Massachusetts Lowell
- Navitas at WKU -
- Western Kentucky University (WKU)
- Navitas at UNH -
- University of New Hampshire
- SAE Institutions

- · SAE Institute, South Africa
- AUSI Edith Cowan University, Kenya

- · ACBT Edith Cowan University, Sri Lanka
- Curtin Singapore (The Singapore Campus of Curtin University)
- MIBT Indonesia Deakin University
- SAE Institutions India, Indonesia. Malaysia, Singapore, Thailand/Qantm College – Singapore

#### Europe

• SAE Institutions/Qantm Colleges -Austria, Belgium, France, Germany, Greece, Italy, Netherlands, Sweden, Switzerland, Slovenia, Spain, Turkey

#### Middle East

· SAE Institutions – Jordan and Kuwait

#### **New Zealand**

· SAE Institute, Auckland

#### **Central America**

• SAE Institute, Mexico

Australian College of Business and Technology (ACBT) and Melbourne Institute of Business and Technology Indonesia (MIBT-I) are affiliated organisations and are not owned by Navitas Limited.

NAVITAS USA: These schools are authorized under federal law to enrol non-immigrant alien students. University Pathway Programs are not available to students from the People's Republic of China, for any University of Massachusetts campus where Navitas conducts these programs.

Registered Company names and CRICOS provider codes: SAE Institute Pty Ltd 00312F (NSW), 02478 (VIC), 032046 (OLD), Navitas Bundoora Pty Ltd trading as La Trobe Melbourne 03312D; La Trobe University 00115M (VIC), Australian Campus Network Pty Limited; La Trobe University O2218K (NSW); Colleges of Business and Technology (WA) Pty Ltd 02042C; Curtin University 003011 (WA), Colleges of Business and Technology (NSW) Pty Ltd trading as Expresbury 0056178, Intelligence of Pty Ltd 017312; Edith Cowan University 00218; Expresbury 0056178, Intelligence of Pty Ltd 017312; Edith Cowan University 00278; Queensland Institute of Business and Technology Pty Ltd 017312; Edith Cowan University 002793; University of South Australia O1218; Sydney Institute of Business and Technology Pty Ltd 017375; Griffith University of O2345; South Australia Institute of Business and Technology Pty Ltd 017375; Griffith University of South Australia O1218; Sydney Institute of Business and Technology Pty Ltd 017376; Macquarie University of South Australia O1218; Sydney Institute of Business and Technology Pty Ltd 017376; Macquarie University of South Australia O1218; Sydney Institute of Business and Technology Pty Ltd 017376; Macquarie University of South Australia O1218; Sydney Institute of Business and Technology Pty Ltd 017376; Macquarie University of Study and Macquarie University of South Australia O1218; Sydney Institute of Business and Technology Pty Ltd 017376; Macquarie University of Study Sydney Institute of Business and Technology Pty Ltd 017376; Macquarie University of Study S

ICM CRA BN: 81210 5146; FIC CRA BN: 81210 5146. Company Numbers: Birmingham City International College (BCUIC) 07445570; CRIC 06407773; EIC 06822392; ICP 06770123; ICWS 6412162; HIBT Ltd trading as HIC 5163612; LIBT 5171106; Plymouth Devon International College Ltd trading as Plymouth University International College (PUIC) 06822402; ICRGU 07154254. Navitas Limited ABN 69 109 613 309

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