

*Under the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students CELT may be obliged to provide information given by you to Australian Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund.*

Affix one passport size photo here and enclose one passport size photo with this application.

## PERSONAL DETAILS

Family Name: \_\_\_\_\_ Title (Mr/Mrs/Ms/Miss): \_\_\_\_\_

Given Names: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Male  Female  Date of Birth:    /    /    (dd/mm/yyyy) Country of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_ Passport Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Address in Australia (if known): \_\_\_\_\_

Telephone: \_\_\_\_\_

## STUDY PLAN

What do you think is your level of English?  Elementary  Pre-intermediate  Intermediate  Upper Intermediate  Advanced  
(If you have taken a TOEFL, IELTS, Cambridge, or other English test, please attach a copy of your results.)

### Which course would you like to apply for?

#### General English, English for Academic Purposes & Business English Courses

General English  English for Academic Purposes  Business English

Including electives for examination preparation  IELTS  TOEFL  TOEIC  BEC

I would like to start on...

Term 1 Jan 7  Term 2 Feb 11  Term 3 Mar 25  Term 4 Apr 28  Term 5 Jun 9

Term 6 Jul 14  Term 7 Aug 25  Term 8 Sep 29  Term 9 Nov 10

How many weeks will you study English? *Note: Each term = 5 weeks*

5  10  15  20  25  30  35  40  45

#### Cambridge Examination Preparation Courses

Preliminary English Test (PET)  First Certificate in English (FCE)  Certificate in Advanced English (CAE)

I would like to start on...

Term 1 Jan 7 (10 weeks)  Term 2 Mar 17 (12 weeks)  Term 3 Sep 15 (12 weeks)

#### Bridging Course

20-week Bridging Course  Semester one (term 1) Jan 25  Semester two (term 1) Jul 11

10-week Bridging Course  Semester one (term 2) Apr 21  Semester two (term 2) Oct 6

## VISA INFORMATION

On what type of visa will you be studying?  Student  Working Holiday  Tourist  Permanent Resident  
 other, please specify \_\_\_\_\_

## ACCOMMODATION

Do you require accommodation during your studies at CELT?  Yes  No (If no, go to next section)

If yes, length of stay required from: / / to: / /

**Which type of accommodation would you like to request?** (please select from the options below)

### OPTION 1. University Residential Colleges (rooms are limited and not always available)

Residential colleges provide single rooms and full board. **There is a placement fee of \$180.**

- Yes, please find me University Residential Accommodation (**\$280 per week**)  
 Please include airport reception and transportation to accommodation (**\$77**)  
 Please place me in a women's only college

### OPTION 2. Homestay Accommodation

Homestay accommodation provides single rooms with breakfast and dinner during the week and all meals on weekends.

**There is a placement fee of \$180.**

- Yes, please find me Homestay Accommodation (**\$200 per week**)  
 Please include airport reception and transportation to accommodation (**\$77**)

### OPTION 3. Demi-Pair Programme (work part-time for a family while you study)

**A placement fee of \$577 applies** (includes airport reception and one week homestay with your host family)

- Yes, please find me a Demi-Pair Placement. (homestay and full board in exchange for 15hrs work per week)

\* A minimum of 7 days notice is required for airport transfers

\* All Accommodation fees are subject to change

## PAYMENT

Please indicate your preferred method of payment.

- Cheque/bankdraft  
 Credit Card  
 Bank deposit or transfer

Is your application being made through an agent?

- No  Yes If yes, agent's stamp:

**HOMESTAY & EDUCATION AUSTRALIA**  
Suite 103, Level 1, 379-383 Pitt Street, Sydney NSW 2000 Australia  
Telephone 02 9268 0933  
Facsimile 02 9268 0399

Agents stamp

**Declaration:** (This application must be signed by the enrolling student and not by an agent)

All the information provided by me in connection with this application is true and correct. I understand and accept the terms and conditions of enrolment overleaf.

Signature of the applicant:

Date: / /

This agreement, and the availability of complaints and appeals processes, does not remove the right to take further action under Australia's consumer protection laws. Nor do CELT's dispute resolution processes circumscribe a student's right to pursue legal remedies.

## START AND FINISH DATES

### Dates for General English, English for Academic Purposes & Business English Courses

if you start on...	you will finish your course on one of these dates...									
	5 weeks	10 weeks	15 weeks	20 weeks	25 weeks	30 weeks	35 weeks	40 weeks	45 weeks	
<b>Term 1 7 Jan</b>	8 Feb	14 Mar	24 Apr	30 May	11 Jul	15 Aug	26 Sep	31 Oct	12 Dec	
<b>Term 2 11 Feb</b>	14 Mar	24 Apr	30 May	11 Jul	15 Aug	26 Sep	31 Oct	12 Dec	6 Feb	
<b>Term 3 25 Mar**</b>	24 Apr	30 May	11 Jul	15 Aug	26 Sep	31 Oct	12 Dec	6 Feb	13 Mar	
<b>Term 4 28 Apr</b>	30 May	11 Jul	15 Aug	26 Sep	31 Oct	12 Dec	6 Feb	13 Mar	24 Apr	
<b>Term 5 9 Jun</b>	11 Jul	15 Aug	26 Sep	31 Oct	12 Dec	6 Feb	13 Mar	24 Apr	29 May	
<b>Term 6 14 Jul</b>	15 Aug	26 Sep	31 Oct	12 Dec	6 Feb	13 Mar	24 Apr	29 May	10 Jul	
<b>Term 7 25 Aug</b>	26 Sep	31 Oct	12 Dec	6 Feb	13 Mar	24 Apr	29 May	10 Jul	14 Aug	
<b>Term 8 29 Sep</b>	31 Oct	12 Dec	6 Feb	13 Mar	24 Apr	29 May	10 Jul	14 Aug	25 Sep	
<b>Term 9 10 Nov</b>	12 Dec	6 Feb	13 Mar	24 Apr	29 May	10 Jul	14 Aug	25 Sep	30 Oct	

\*\*Please note term 3 commences on a Tuesday due to the Easter holiday

2008

2009

**Non-teaching weeks in 2008** • 17 Mar to 21 Mar • 2 Jun to 6 Jun • 18 Aug to 22 Aug • 3 Nov to 7 Nov • 15 Dec to 2 Jan

### Dates for Cambridge Examination Preparation Courses

	Cambridge Exam Dates						
	start day	last day	weeks	PET	FCE	CAE	BEC Vantage
<b>Term 1</b>	7 Jan	7 Mar	10 weeks*	15 Mar	8 Mar	8 Mar	14 Mar
<b>Term 2</b>	17 Mar	6 Jun	12 weeks	30 May	10 Jun	11 Jun	6 Jun
<b>Term 3</b>	15 Sep	5 Dec	12 weeks	5 Dec	9 Dec	10 Dec	29 Nov

\*Participants in this course will study the equivalent number of hours for a 10 week course in 9 weeks (Additional weekly classes: Fridays, 1- 4pm)

### Dates for the Bridging Course

Semester 1		start day	last day
	<b>Term 1</b>	25 Jan	4 Apr
	vacation	7 Apr	18 Apr
<b>Term 2</b>	21 Apr	27 Jun	

Semester 2		start day	last day
	<b>Term 1</b>	11 Jul	19 Sep
	vacation	22 Sep	3 Oct
<b>Term 2</b>	6 Oct	12 Dec	

### Public Holidays in 2008

The University is closed for a two-week period over **Christmas** and **New Year** and on the following public holidays:

- Australia Day: 26 Jan (observed on 28 Jan)
- Good Friday: 21 Mar
- Easter Monday: 24 Mar
- ANZAC Day: 25 Apr

## FEES

	per week AUD\$	total AUD\$	enrolment fee AUD\$ (non-refundable)	course texts AUD\$ (mandatory)	Overseas Student Health Cover (OSHC) Mandatory for student visa holders*	
					single	family
<b>General English, Business English &amp; English for Academic Purposes</b>						
5 weeks	\$325	\$1,625	\$130	\$50	\$93	\$186
10 weeks	\$325	\$3,250	\$130	\$50	\$124	\$248
15 weeks	\$325	\$4,875	\$130	\$75	\$155	\$310
20 weeks	\$320	\$6,400	\$130	\$100	\$185	\$370
25 weeks	\$320	\$8,000	\$130	\$125	\$247	\$494
30 weeks	\$320	\$9,600	\$130	\$150	\$278	\$556
35 weeks	\$315	\$11,025	\$130	\$150	\$309	\$618
40 weeks	\$315	\$12,600	\$130	\$175	\$340	\$680
45 weeks	\$310	\$13,950	\$130	\$175	\$381	\$740

### Bridging Course

20 weeks	\$340	\$6,800	\$130	\$175	\$185	\$370
10 weeks	\$340	\$3,400	\$130	\$175	\$124	\$248

### Cambridge Examination Preparation

10 weeks*	\$325	\$3,250	\$130	\$65	\$124	\$248
12 weeks	\$325	\$3,900	\$130	\$65	\$124	\$248

\*Participants in this course will study the equivalent number of hours for a 10 week course in 9 weeks (Additional weekly classes: Fridays, 1 - 4pm)

### Cambridge Examination Fees (To be paid directly to Cambridge Coordinator)

examination	fee
Preliminary English Test (PET)	\$230
First Certificate in English (FCE)	\$345
Certificate in Advanced English (CAE)	\$350
Business English Certificate Vantage	\$357

\*Students arriving on a Tourist or Working Holiday Visa are advised to arrange their own health insurance cover prior to travel. All Students are recommended to purchase private travel insurance to cover their personal belongings for the duration of their study and any extended time in Australia.

The UWA Student Guild provides many benefits to members including a variety of discounts both on campus and throughout Perth. The Centre strongly encourages students to purchase UWA Student Guild membership on their arrival, at a cost of \$15.40 per term. More information on the UWA Student Guild can be found at [www.guild.uwa.edu.au](http://www.guild.uwa.edu.au)

## TERMS OF ACCEPTANCE

### Changes:

CELT reserves the right to change its timetables, classes and their location where necessary. The fees quoted are valid from 1 January 2008. The Centre reserves the right to change these fees without notice.

### Attendance and Progress:

CELT requires that all students attend at least 80% of all classes. In accordance with Australian student visa regulations CELT must keep attendance records and academic files, and must report students with unsatisfactory attendance or progress to the Australian immigration authorities who may cancel their visas.

- Students must complete all classwork, assignments, activities and assessments in order to maintain satisfactory progress.

### Refund Policy

- A "course" is the total period of enrolment for which you have paid.
- A "course" includes the orientation period.
- "Tuition" fee means the fee paid for each term of study. It does not include the enrolment fee.
- The enrolment, airport transfer and accommodation placement fees are not refundable.
- An administration fee of \$200 will be charged for all cancellations, other than those resulting from a visa refusal.
- If your visa application is refused, all your tuition fees will be refunded. You should notify CELT **in writing within 7 days** of your visa being refused by the Australian immigration authorities. Please enclose a copy of the letter of refusal.
- If you cancel your enrolment **in writing 28 or more days** before the course commences, all your tuition fees will be refunded.
- If you cancel your enrolment **in writing between 27 and 14 days** before the course commences, 90% of your tuition fee will be refunded.
- If you cancel your enrolment **in writing less than 14 days** before the course commences, 70% of your tuition fees will be refunded.
- **No refund** will be given once a course has commenced, however in extenuating circumstances up to 50% of your remaining tuition fees for any un-commenced terms may be refunded. The management of CELT reserves the right to assess the seriousness of each case. Applications for refunds must be made **in writing at least 5 weeks in advance** to the Director and should include supporting documents.
- **No refund** will be given if your studies are discontinued as a result of unsatisfactory conduct, including non-attendance.
- In the unlikely event that the course for which you have enrolled is cancelled, your fees will be refunded within two weeks of the advertised starting date of the course.
- Refunds cannot be made to students in Australia. Normal processing time will be 2 - 4 weeks and bank charges, agent's commission, enrolment, airport transfer, accommodation placement and the cancellation fee will be deducted.

### Transfer Policy

- Tuition fees will not be transferred to another ELICOS institution.
- If you transfer to another institution you must have written approval from both institutions.
- Applications for transfer to another institution must be made in writing and must be accompanied by a letter from the other institution giving full details of the course into which you have been accepted.
- All applications for transfer are subject to satisfactory attendance.
- If your applications for transfer to another non-ELICOS institution and for the transfer of your fees are approved, fees may be transferred after the deduction of \$300 transfer fee and agent's commission where applicable.
- You must give CELT notice of one term (five weeks) if you wish to transfer to another institution.

### Accommodation Fees and Refund Policy

- Five (5) weeks homestay fee and the placement fee are payable in advance.
- After this all homestay fees are paid directly to the host family in advance on the same day every second week.
- Two (2) weeks notice or two (2) weeks payment is required before moving out of the home.
- A 50% placement fee is payable if a change of homestay is required because incorrect dates have been given on the homestay application form.
- If homestay is cancelled after a place has been confirmed, 50% of the placement fee will be forfeited.
- If cancellation occurs two (2) weeks or less before arrival, the full placement fee and one week's homestay fee will be forfeited.
- Fees paid in advance for residential college bookings are only refundable if a replacement occupant has confirmed and paid.
- Total fees for residential colleges must be paid in advance.

### Prerequisites

- Some courses require a prerequisite level of English language for entry.
- All students will be tested upon commencement of the course and placed in a class at the appropriate English language level.
- Any placement test conducted prior to commencing at the UWA Centre for English Language Teaching are indicative only and our placement test results upon commencement will take precedence.

### Personal Information

- Personal information may be shared with the Australian Government, designated authorities, the tuition assurance scheme and the ESOS Assurance Fund Manager. This information may include personal and contact details, course enrollment details and changes, and circumstances of any suspected breach by the student of a student visa condition.

### Deferments

- Students may only defer complete terms within their course, and only if permitted by the conditions of their visa. Applications for deferment must be submitted in writing.
- Students returning to complete deferred terms must do so within 12 months of the deferment.

### Overseas Student Health Cover (OSHC)

- OSHC is mandatory for all student visa holders and must be for the whole period of the student visa. The fee is calculated by adding four (4) weeks to the period of enrolment.



THE UNIVERSITY OF  
WESTERN AUSTRALIA



### To send your application, or for more information, the contact details are:

Centre for English Language Teaching M429  
The University of Western Australia 35 Stirling Highway, Crawley  
Western Australia 6009 Australia

Telephone: (61 8) 6488 3539  
Fax: (61 8) 6488 1077  
Email: [celt@uwa.edu.au](mailto:celt@uwa.edu.au)  
Internet: [www.celt.uwa.edu.au](http://www.celt.uwa.edu.au)