



english language intensive courses for overseas students

THE UNIVERSITY OF NEW SOUTH WALES, established in 1949, is one of the largest and highest ranked universities in the region. UNSW has been involved in international education for nearly 50 years and there are 38,000 students currently on campus.

The University of New South Wales, Institute of Languages, established in 1966, has extensive experience in meeting the educational and welfare needs of international students. It is the oldest and one of the largest and most prestigious language centres in Australia. Institute of Languages courses are offered within two conveniently located campuses of UNSW which are close to some of Sydney's most beautiful parks and beaches. The Institute offers one of the widest range of specialist English courses available in Australia, catering for short term and long term study at a wide range of levels. COURSES ARE CONDUCTED ON 2 CAMPUSES:

RANDWICK CAMPUS

- ENGLISH FOR GENERAL PROFICIENCY PROGRAM: Develops all language skills at a range of levels from beginners to advanced.
- ENGLISH FOR BUSINESS COMMUNICATION: intermediate and advanced level courses in language for international business communication, marketing, finance, and computing.
- ENGLISH FOR MEDICAL PROFESSIONALS: Full time upper intermediate to advanced level course in medical English
- ENGLISH FOR HOPITALITY AND TOURISM
- CAMBRIDGE EXAMINATION PREPARATION: Preparation for the University of Cambridge English examinations.
- TOEIC PREPARATION: Training and testing for the TOEIC
- ENGLISH AND TRANSLATION/ INTERPRETING SKILLS: Advanced level preparation course in translation and interpreting.
- ENGLISH AND INTRODUCTION TO LANGUAGE TEACHING: Advanced English and teaching Methodology.

* There are no academic entry requirements for English courses, although some specialist courses require an adequate level of English.

FACILITIES

Sports Association
International Cafeterias
Student Health Clinic
Gymnasium

FEES 2006

Per 5 week term	\$1825
Enrolment Fee	\$220
Part board - 4 weeks	\$920
Room only - 4 weeks	\$680
Accommodation placement	\$160*
Airport pickup	\$130*

STARTING DATES 2006

Term 1	3 January	-	3 February	* includes GST
Term 2	6 February	-	10 March	
Term 3	13 March	-	14 April	
Term 4	1 May	-	2 June	
Term 5	5 June	-	7 July	
Term 6	17 July	-	18 August	
Term 7	21 August	-	22 September	
Term 8	9 October	-	10 November	
Term 9	13 November	-	15 December	

Randwick Campus

Admissions Manager, The University of New South Wales
Institute of Languages, PO Box 853, Kensington NSW 1465
Sydney Australia
Tel: 61 2 9385 0339 Fax: 61 2 9399 5420
Email: Institute.languages@UNSW.edu.au
Website: www.lang.unsw.edu.au

KENSINGTON CAMPUS

Prepares students to qualify to enter Universities and to succeed in academic study.

- ENGLISH FOR ACADEMIC PURPOSES: Provides training in essay and report writing, reading and research skills, listening, speaking, and test preparation. Courses run at 3 levels.
- UNSW ENGLISH ENTRY COURSE (UEEC): High level course with formal direct entry to UNSW.
- UNSW FOUNDATION YEAR PREPARATORY ENGLISH: Direct entry course for UNSW Foundation Studies
- IELTS & TOEFL PREPARATION: Prepares for university entrance and TAFE tests: IELTS & TOEFL.
- TERTIARY ORIENTATION PROGRAM

SERVICES

Accommodation placement & Airport pickup
Welfare counselling
Social activities and excursions
Further study placement assistance

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Kensington Campus

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THE UNIVERSITY OF
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institute OF LANGUAGES

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THE UNIVERSITY OF
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how to enrol

Contact the nearest Australian Embassy or Consulate and enquire about visa issue.

■ Complete the application form and send it to the Institute of Languages.

■ When you have paid your fee we will keep a place for you in your program unless you tell us that you are unable to attend. The final date for withdrawal from a program or transfer to the following term is 28 days before the start of the term.

■ If you would like information or assistance to apply for admission to undergraduate or postgraduate degree programs at the University of New South Wales (midyear is available for some programs) please contact:

International Office,

The University of New South Wales,
Sydney 2052 Australia

tel +61(2) 9385 6996

fax +61 (2) 9313 7382

email internationaloffice@unsw.edu.au

A ARRANGEMENTS FOR UNDER 18 YEARS OF AGE STUDENTS

The Australian Commonwealth Department of Immigration and Multicultural Affairs (DIMA) has established immigration requirements relating to the care of students under 18 years of age. The guidelines specifies that the only person who may be nominated as a carer of an under-age student is a relative of the student who is over 21 years of age, with a police clearance to establish good character. If it is not possible to nominate such a carer, the education provider can approve care arrangements for the under-age student. The Institute of Languages provides care arrangements for students who are under 18 years of age. We will sign the welfare letter required for student visa processing that confirms to DIMA that appropriate arrangements have been made for the student's accommodation, support and general welfare.

Our Accommodation Officer will arrange suitable accommodation for the student and

the carer will meet the student regularly to discuss any concerns about accommodation, academic progress and any other personal issues that may be affecting their well-being. Please note that this service is at an extra cost to tuition fees and invoice with detailed costs will follow after the receive of your application.

Homestays must have police clearance to accommodate under age students.

Under 18 yrs students can also apply for the UNSW Foundation Year Residential College. For further information see www.ufy.unsw.edu.au

ACCOMMODATION

HOMESTAY ACCOMMODATION The Institute, for a booking fee, can arrange accommodation in a family home or apartment. This can be either part board, (room including dinner, breakfast daily and three meals on weekends) for \$920 (Under 18 years old \$960) for 4 weeks, or furnished room only with use of household facilities (student does own cooking) \$680 for 4 weeks.

TEMPORARY ACCOMMODATION The Institute can book a private hotel or the YWCA for you for the first few nights of your stay. The cost is \$40 to \$60 per night. A booking fee is required for this service.

ON-ARRIVAL ACCOMMODATION The Institute can help you find Homestay accommodation after your arrival. However it may take up to one week to arrange and there is no guarantee that a suitable placement will be found during times of high demand. A booking fee is also required for this service.

AIRPORT PICK-UP

This service is available to transport students from the airport to their accommodation. The airport reception fee is charged per person. Alternatively, students may take a taxi from the airport.

Please complete all flight details on the reverse side. If you do not have arrival details must be sent to us by fax no later than one week before your arrival. Students arriving with a family member also requiring accommodation must inform the Institute of this.

HOMESTAY CANCELLATIONS

Cancellations must be received at least 14 days prior to start of term or no refund can be issued.

PLEASE NOTE that for the Accommodation and Airport Pick-up services, we usually need 28 days notice to arrange.

CONDITIONS OF ENROLMENT

The enrolment fee is not refundable and is paid only once.

Students who do not comply with Australian government class attendance requirements may be asked to leave the Institute and be reported to the Department of Immigration and Multicultural Affairs (DIMA).

Although the Institute will try to provide all proposed courses, it reserves the right to cancel or amend courses as necessary depending on student numbers. In the event of cancellation, students may be offered an alternative course, or refunded the fees upon return to their home country. No claim may be made by the student against the Institute in respect of any consequential or indirect loss or expense incurred as a result of such cancellation or amendment. Some courses require a prerequisite level of English.

The Institute of Languages is a prestigious teacher training institution and supervised trainee teachers may conduct some classes.

This agreement does not remove the right to take further action under Australia's consumer protection laws. The Institute of Languages dispute resolution processes do not circumscribe the right to pursue other legal remedies. If this provider defaults, refunds are not covered by this agreement.

This situation is covered by the provisions of the ESOS Act 2000 and the ESOS Regulations 2001.

Refund Policy

Your tuition fees (not including the enrolment fee) will be refunded if you notify the Institute of Languages in writing no later than 28 days before the start of the course you have nominated. In the case of initial enrolments the OHSC & Airport Pickup fee will be refunded. The Homestay Placement Fee will be refunded if the service has not yet been provided. A "course" means 5 weeks, except in the case of the UECC and UFY Preparation, which are 10 weeks. The University will retain 25% of the remaining course fees. The maximum cancellation fee would equal 12 weeks of full tuition fees. No refund for a course will be granted with less than 28 days notice before the course (or next course) commencement date, or after the course has commenced.

If you are unable to commence your course for any reason you must notify the Institute of Languages in writing, or the course fee will be forfeited.

Approved refunds will be made within 4 weeks. In the event that the Institute is unable to provide the course, a full refund of any remaining tuition and compulsory fees will be paid within 2 weeks.

Privacy Statement

I understand that this enrolment form and the information contained thereon will be used for the purposes of processing my application for enrolment at the UNSW Institute of Languages. I am aware that I can access personal information that the Institute of Languages holds about me in accordance with the terms of the Privacy Act 1988 (Cth). I am aware that the Institute is required under the Education Services for Overseas Students Regulations 2001 (Regulation 3.01) to collect my passport details and that if I fail to provide any information on this form, that my [application/enrolment] cannot be processed. I consent to the Institute of Languages using and disclosing my personal details for the purposes of informing the Representative who recruited me and/or my family about my progress at the Institute.

Visa Rejection

A full refund of tuition fees is available only if your visa application has been unsuccessful. A copy of the original rejection notice, or faxed copy, from the Australian Embassy must be sent to the Institute of Languages.