

# institute OF LANGUAGES

THE UNIVERSITY OF NEW SOUTH WALES

## english language intensive courses

### for overseas students

THE UNIVERSITY OF NEW SOUTH WALES, established in 1949, is one of the largest and highest ranked universities in the region. UNSW has been involved in international education for nearly 50 years and there are 33,000 students currently on campus.

The University of New South Wales, Institute of Languages, established in 1966, has extensive experience in meeting the educational and welfare needs of international students. It is the oldest and one of the largest and most prestigious language centres in Australia. Institute of Languages courses are offered within two conveniently located campuses of UNSW which are close to some of Sydney's most beautiful parks and beaches. The Institute offers one of the widest range of specialist English courses available in Australia, catering for short term and long term study at a wide range of levels. COURSES ARE CONDUCTED ON 2 CAMPUSES:

#### RANDWICK CAMPUS

■ ENGLISH FOR GENERAL PROFICIENCY PROGRAM: Develops all language skills at a range of levels from beginners to advanced.

■ ENGLISH FOR BUSINESS COMMUNICATION: intermediate and advanced level courses in language for international business communication, marketing, finance, and computing.

■ ENGLISH FOR MEDICAL PROFESSIONALS: Full time upper intermediate to advanced level course in medical English

■ ENGLISH FOR HOPITALITY AND TOURISM

■ CAMBRIDGE EXAMINATION PREPARATION: Preparation for the University of Cambridge English examinations.

■ TOEIC PREPARATION: Training and testing for the TOEIC

■ ENGLISH AND TRANSLATION/ INTERPRETING SKILLS: Advanced level preparation course in translation and interpreting.

■ ENGLISH AND INTRODUCTION TO LANGUAGE TEACHING: Advanced English and teaching Methodology.

\* There are no academic entry requirements for English courses, although some specialist courses require an adequate level of English.

#### FACILITIES

Sports Association  
International Cafeterias  
Student Health Clinic  
Gymnasium

#### STARTING DATES 2003

Term 7 1 September - 3 October  
Term 8 13 October - 14 November  
Term 9 17 November - 19 December

#### STARTING DATES 2004

Term 1 5 January - 6 February  
Term 2 9 February - 12 March  
Term 3 15 March - 16 April  
Term 4 3 May - 4 June  
Term 5 7 June - 9 July  
Term 6 19 July - 20 August  
Term 7 23 August - 24 September  
Term 8 11 October - 12 November  
Term 9 15 November - 17 December

#### Randwick Campus

Admissions Manager, The University of New South Wales  
Institute of Languages, PO Box 853, Kensington NSW 1465  
Sydney Australia  
Tel: 61 2 9385 0339 Fax: 61 2 9399 5420  
Email: [Institute.languages@UNSW.edu.au](mailto:Institute.languages@UNSW.edu.au)  
Website: [www.lang.unsw.edu.au](http://www.lang.unsw.edu.au)

#### KENSINGTON CAMPUS

Prepares students to qualify to enter Universities and to succeed in academic study.

■ ENGLISH FOR ACADEMIC PURPOSES: Provides training in essay and report writing, reading and research skills, listening, speaking, and test preparation. Courses run at 3 levels.

■ UNSW ENGLISH ENTRY COURSE (UEEC): High level course with formal direct entry to UNSW.

■ UNSW FOUNDATION YEAR PREPARATORY ENGLISH: Direct entry course for UNSW Foundation Studies

■ IELTS & TOEFL PREPARATION: Prepares for university entrance and TAFE tests: IELTS & TOEFL.

■ HIGH SCHOOL ENGLISH PREPARATION: Recommended by NSW Government Schools and also providing access to a range of independent schools.

■ TERTIARY ORIENTATION PROGRAM

#### SERVICES

Accommodation placement & Airport pickup  
Welfare counselling  
Social activities and excursions  
Further study placement assistance

#### FEES

Per 5 week term	2003	\$1725
Enrolment Fee		\$200
Part board - 4 weeks		\$880
Room only - 4 weeks		\$680
Accommodation placement		\$150*
Airport pickup		\$100*

#### FEES

Per 5 week term	2004	\$1775
Enrolment Fee		\$220
Part board - 4 weeks		\$880
Room only - 4 weeks		\$680
Accommodation placement		\$160*
Airport pickup		\$120*

\* includes GST

#### Kensington Campus

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Sydney Australia  
Tel: 61 2 9385 4294 Fax: 61 2 9313 6573  
Email: [eap.admissions@UNSW.edu.au](mailto:eap.admissions@UNSW.edu.au)  
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Website: [www.lang.unsw.edu.au](http://www.lang.unsw.edu.au)



THE UNIVERSITY OF  
NEW SOUTH WALES

## application for enrolment ... english language intensive programs

### PERSONAL DETAILS – Please answer all questions

FAMILY NAME		GIVEN NAME	
BIRTHDATE (DD/MM/YY)		EMAIL	
FAX		TELEPHONE	
ADDRESS IN HOME COUNTRY		TELEPHONE	
ADDRESS IN AUSTRALIA		TELEPHONE	
PASSPORT NUMBER	SEX M <input type="checkbox"/> F <input type="checkbox"/>	CITIZENSHIP	
HIGHEST LEVEL OF EDUCATION COMPLETED	WHAT IS YOUR VISA TYPE ? <input type="checkbox"/> STUDENT <input type="checkbox"/> OTHER		
LEVEL OF ENGLISH <input type="checkbox"/> BEGINNER	<input type="checkbox"/> INTERMEDIATE <input type="checkbox"/> ADVANCED		
HAVE YOU TAKEN <input type="checkbox"/> IELTS OVERALL SCORE ___L___R___S___W	<input type="checkbox"/> TOEFL	YOUR RESULT	TWE SCORE _____
DO YOU INTEND TO DO ACADEMIC STUDIES AFTER THIS COURSE?		IF YES, WHERE?	
<input type="checkbox"/> UNIVERSITY FOUNDATION YEAR (UFY)	<input type="checkbox"/> UNDERGRADUATE	<input type="checkbox"/> POSTGRADUATE	SUBJECT:

### PROGRAM DETAILS – PLEASE CHOOSE ONE PROGRAM

#### RANDWICK CAMPUS

- GENERAL PROFICIENCY ENGLISH LEVELS 1-6  
(BEGINNERS TO ADVANCED)
- ENGLISH FOR BUSINESS COMMUNICATION
- ENGLISH FOR MEDICAL PROFESSIONALS
- ENGLISH FOR HOSPITALITY & TOURISM
- CAMBRIDGE EXAMINATION PREPARATION†
- TOEIC PREPARATION
- ENGLISH & TRANSLATION/INTERPRETING SKILLS†
- INTRODUCTION TO LANGUAGE TEACHING\*

† 6 hours per week within the advanced level of General Proficiency English  
1 hour per week within the English for Business Communication program  
\* additional 3 hrs/wk option level 6 General English \$150

#### DATES 2003 Please tick terms you wish to attend.

- |   |   |
|---|---|
| <input type="checkbox"/> Term 1 6 Jan - 7 Feb   | <input type="checkbox"/> Term 6 28 Jul - 29 Aug |
| <input type="checkbox"/> Term 2 10 Feb - 14 Mar | <input type="checkbox"/> Term 7 1 Sep - 3 Oct   |
| <input type="checkbox"/> Term 3 17 Mar - 17 Apr | <input type="checkbox"/> Term 8 13 Oct - 14 Nov |
| <input type="checkbox"/> Term 4 5 May - 6 Jun   | <input type="checkbox"/> Term 9 17 Nov - 19 Dec |
| <input type="checkbox"/> Term 5 10 Jun - 11 Jul |   |

#### KENSINGTON CAMPUS

- ACADEMIC ENGLISH LEVELS 1-3
- UNSW ENGLISH ENTRY COURSE (UEEC)\*\*  
(ENTRY TEST COMPULSORY)
- UNIVERSITY FOUNDATION YEAR PREPARATION, UNSW TAFE†
- IELTS & TEST PREPARATION
- ENGLISH FOR HIGH SCHOOL
- TERTIARY ORIENTATION PROGRAM\*

\*\* 10-week program commencing in February, May, July, October and November

+ 10-week program commencing in January, May, July & October

\* 5-week program that starts only in January and June

#### Program fees

2003 5 weeks \$AUD 1725

2004 5 weeks \$AUD 1775

#### DATES 2004

- |                               |                                  |
|-------------------------------|----------------------------------|
| Term 1 5 January - 6 February | Term 6 19 July - 20 August       |
| Term 2 9 February - 12 March  | Term 7 23 August - 24 September  |
| Term 3 15 March - 16 April    | Term 8 11 October - 12 November  |
| Term 4 3 May - 4 June         | Term 9 15 November - 17 December |
| Term 5 7 June - 9 July        |                                  |

### ACCOMMODATION SECTION 2003 2004

Complete this section ONLY if you need accommodation or airport pick-up

Accommodation booking	<input type="checkbox"/> \$150*	<input type="checkbox"/> \$160*
Part-board (4 wks)	<input type="checkbox"/> \$880	<input type="checkbox"/> \$880
Room only (4 wks)	<input type="checkbox"/> \$680	<input type="checkbox"/> \$680
Under 18 years old (4 wks)	<input type="checkbox"/> \$920	<input type="checkbox"/> \$920
Private hotel booking	<input type="checkbox"/> \$150*	<input type="checkbox"/> \$160*
Dates: from _____ to _____		
Do you smoke ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prefer a family with children ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prefer a family with pets ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Any foods you cannot eat ? \_\_\_\_\_

Any allergies / health problems / \_\_\_\_\_

special requests ? \_\_\_\_\_

#### AIRPORT PICK-UP 2003 2004

Airport Pick-up  Yes  No \$100\* \$120\*

Arrival Date \_\_\_\_\_

Arrival Time \_\_\_\_\_

Airline/Flight No# \_\_\_\_\_

(Please advise details prior to departure)

\* includes GST

### OVERSEAS STUDENT HEALTH COVER

OSHC is compulsory for student visas	Single	Family
3 months	<input type="checkbox"/> \$78	<input type="checkbox"/> \$156
3 to 6 months	<input type="checkbox"/> \$156	<input type="checkbox"/> \$312
6 to 9 months	<input type="checkbox"/> \$234	<input type="checkbox"/> \$468
9 to 12 months	<input type="checkbox"/> \$312	<input type="checkbox"/> \$624

#### PAYMENT DETAILS (We are unable to accept cash payments.)

##### Program Fee

Registration Fee 2003 \$200 2004 \$220

OSHC Fee \_\_\_\_\_

Airport Pick-up Fee \_\_\_\_\_

Accommodation Booking \_\_\_\_\_

Accommodation \_\_\_\_\_

Total Payment \_\_\_\_\_

I authorise payment from my credit card:

Mastercard  Visa  Bankcard  Amex

□□□□ □□□□ □□□□ □□□□

Expiry Date □□/□□

Cardholder's Name \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

I understand and accept the conditions of enrolment  
(see reverse side)

Signature \_\_\_\_\_

Date \_\_\_\_\_

# how to enrol

Contact the nearest Australian Embassy or Consulate and enquire about visa issue.

■ Complete the application form and send it to the Institute of Languages.

■ When you have paid your fee we will keep a place for you in your program unless you tell us that you are unable to attend. The final date for withdrawal from a program or transfer to the following term is 28 days before the start of the term. If you cannot attend for any reason, it is essential that you contact us in writing, otherwise you will lose your program fee. There are no refunds after the commencement of the program.

■ If you would like information or assistance to apply for admission to undergraduate or postgraduate degree programs at the University of New South Wales (midyear is available for some programs) please contact:  
International Office,  
The University of New South Wales,  
Sydney 2052 Australia  
tel +61(2) 9385 6996  
fax +61 (2) 9313 7382  
email [internationaloffice@unsw.edu.au](mailto:internationaloffice@unsw.edu.au)

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## ACCOMMODATION

**HOMESTAY ACCOMMODATION**  
The Institute, for a booking fee, can arrange accommodation in a family home or apartment. This can be either part board, (room including dinner, breakfast daily and three meals on weekends) for \$880 (Under 18 years old \$920) for 4 weeks, or furnished room only with use of household facilities (student does own cooking) \$680 for 4 weeks.

**TEMPORARY ACCOMMODATION**  
The Institute can book a private hotel or the YWCA for you for the first few nights of your stay. The cost is \$40 to \$60 per night. A booking fee is required for this service.

**ON-ARRIVAL ACCOMMODATION**  
The Institute can help you find Homestay accommodation after your arrival. However it may take up to one week to arrange and there is no guarantee that a suitable placement will be found during times of high demand. A booking fee is also required for this service.

## AIRPORT PICK-UP

This service is available to transport students from the airport to their accommodation. The airport reception fee is charged per person. Alternatively, students may take a taxi from the airport.

Please complete all flight details on the reverse side. If you do not have arrival details, please show the date. Your arrival details must be sent to us by fax no later than one week before your arrival. Students arriving with a family member also requiring accommodation must inform the Institute of this.

**HOMESTAY CANCELLATIONS**  
Cancellations must be received at least 14 days prior to start of term or no refund can be issued.

**PLEASE NOTE** that for the Accommodation and Airport Pick-up services, we usually need 28 days notice to arrange.

## CONDITIONS OF ENROLMENT

The enrolment fee is not refundable and is paid only once.

Students who do not comply with Australian government class attendance requirements may be asked to leave the Institute and be reported to the Department of Immigration and Multi-Cultural and Indigenous Affairs (DIMIA).

Although the Institute will try to provide all proposed courses, it reserves the right to cancel or amend courses as necessary depending on student numbers. In the event of cancellation, students may be offered an alternative course, or refunded the fees upon return to their home country. No claim may be made by the student against the Institute in respect of any consequential or indirect loss or expense incurred as a result of such cancellation or amendment. Some courses require a prerequisite level of English.

The Institute of Languages is a prestigious teacher training institution and supervised trainee teachers may conduct some classes.

This agreement does not remove the right to take further action under Australia's consumer protection

laws. The Institute of Languages dispute resolution processes do not circumscribe the right to pursue other legal remedies. If this provider defaults, refunds are not covered by this agreement. This situation is covered by the provisions of the ESOS Act 2000 and the ESOS Regulations 2001.

## Withdrawal

Your fees will be refunded if you notify the Institute of Languages in writing no later than 28 days before the start of the course you have nominated. A "course" means 5 weeks, except in the case of the UEEC and UFY Preparation, which are 10 weeks. The University will retain 20% for 2003 enrolments, and 25% for 2004 enrolments, of the remaining course fees. The maximum cancellation fee would equal 12 weeks of full tuition fees. No refund for a course will be granted with less than 28 days notice before the course (or next course) commencement date, or after the course has commenced.

If you are unable to commence your course for any reason you must notify the Institute of Languages in writing, or the course fee will be forfeited.

## Visa Rejection

A full refund of tuition fees is available only if your visa application has been unsuccessful. A copy of the original rejection notice from the Australian Embassy must be sent to the Institute of Languages.

## Privacy Statement

I understand that this enrolment form and the information contained therein will be used for the purposes of processing my application for enrolment at the UNSW Institute of Languages. I am aware that I can access personal information that the Institute of Languages holds about me in accordance with the terms of the Privacy Act 1988 (Cth). I am aware that the Institute is required under the Education Services for Overseas Students Regulations 2001 (Regulation 3.01) to collect my passport details and that if I fail to provide any information on this form, that my [application/enrolment] cannot be processed. I consent to the Institute of Languages using and disclosing my personal details for the purposes of informing the Representative who recruited me and/or my family about my progress at the Institute.